

Kansas SIEC
Regular Meeting
April 7, 2008

Minutes

The Kansas Statewide Interoperability Executive Committee met in regular session in the KDOT Executive Conference Room, 700 S.W. Harrison in Topeka. The meeting was called to order at 10:00 a.m.

Members present. Kent Koehler, Jimmy Reed, Tyler Brewer, Secretary Deb Miller, Bob McLemore, Col. Terry Maple, Maj. Gen. Bunting.

Members absent. Kerry McCue and Richard Old.

Others present. Jason Moses, Capt. Randy Moon (KHP), Mr. Ed Geer (KDOT), Jessica Frye (TAG), and Lt. Scott Harrington (KHP).

Call to order. The regular meeting of the Kansas SIEC was called to order by Kent Koehler, Chairperson.

Minutes. The minutes of the Jan. 23, 2008 meeting were reviewed. With no additions or corrections, Jimmy Reed made a motion to approve the minutes. Tyler Brewer seconded. Motion carried unanimously. (**Action #08-06**)

Introductions. Capt. Randy Moon introduced Lt. Scott Harrington. Lt. Harrington has recently joined the Troop M Staff and will be working out of the Topeka office. Lt. Harrington will be assisting Capt. Moon by leading the KCJIS unit and working with local governments on interoperability projects with the KHP. Jason Moses introduced Jessica Frye. Jessica is the GIS Coordinator from the Adjutant General's Department and will be leading the Data Task Force.

Charter update. Jason Moses presented a copy of the SIEC charter to the committee which indicated the proposed changes to the language effectively removing the Commission on Emergency Planning and Response as the oversight committee for the SIEC. The committee reviewed the proposed changes in detail. Secretary Miller moved to approve the SIEC charter as amended. Col. Maple seconded. Motion carried unanimously. (**Action #08-07**)

Statewide Communications Plan and PSIC Grant update. Jason Moses reported that the Statewide Communications Interoperability Plan (SCIP) had been reviewed by DHS. DHS requested additional information relating to data interoperability before the plan could be approved. The additional information was added to the plan and re-submitted to DHS for final review in March. The final review of the SCIP and the Public Safety Interoperable Communications Grant (PSIC) Investment Justifications has been completed by DHS resulting in approval for both Kansas projects. Kansas was one of twenty states to have both the SCIP and PSIC approved on the first submission. Capt. Eichkorn indicated that another document, known as the Grant Authorization Notice (GAN), had to be received before PSIC funds could be drawn down. Capt. Eichkorn did not have a specific date for receipt of the GAN, but expected it in the near future. Discussion followed on an information release regarding the SCIP and PSIC. It was the consensus of the committee to have the coordinator work with the Adjutant General's PIO to prepare a press release once the GAN is received by the SAA.

Break. The committee took a ten minute break at 11:00 and resumed at 11:10.

Advisory Committee. Moses discussed the membership of the Communications Advisory Committee. He indicated having trouble recruiting membership from each region. Before the first meeting, there have been a number of members who were either no longer employed or were not able to maintain their commitment. Recruitment will continue in order to fill regional positions prior to the upcoming joint planning session. Moses asked if the SIEC wanted to approve all Advisory Committee members. Discussion followed. Secretary Miller moved to have the coordinator approve the Advisory Committee membership. Jimmy Reed seconded. Motion carries unanimously. **(Action #08-08)**

Joint Planning Session. Moses discussed working with KDOT communications personnel on a project to pre-determine talkgroups for the digital 800 MHz statewide communications system. When finished, it will create a template of talkgroups which will provide baseline system-wide interoperability for all users of the system. Moses suggested a joint planning session between the SIEC and Advisory Committee to review the proposed talkgroup template and to discuss elements needed for the creation of the MOTOBRIDGE standard operating procedures. A May 12th meeting date and Salina location were discussed. It was the consensus to proceed with the proposed date and location. Capt. Moon will check with the KHP Training Academy to determine possible meeting sites in Salina.

Adjourn. With no further business before the committee, Tyler Brewer moved to adjourn. Jimmy Reed seconded. Motion carried unanimously. Meeting adjourned. **(Action #08-09)**

Respectfully submitted,

Jason R. Moses
Interoperable Communications Coordinator
Kansas Adjutant General's Department

APPROVED:

Kent Koehler, Chairperson