



Kansas National Guard Military Funeral Honors
Kansas Adjutant General's Department
2800 SW Topeka Blvd.
Topeka KS 66611
Phone: 785-274-1520 Fax: 785-274-1687

MILITARY FUNERAL HONORS REQUEST

This form is intended to be used only to request military funeral honors for an eligible veteran.

Honors request information can be called in, faxed, or e-mailed to the address listed above.

It is not mandatory, but helpful if you would please attach or forward an eligibility document or a DD Form 214 for the veteran.

PART ONE: Funeral Home Information

Name of Funeral Home: _____

Point of Contact: _____

Address: _____

Phone #: () _____ Fax #: () _____

Do you have a flag to present? Yes No

PART TWO: Information – Deceased Veteran

Name of Deceased Veteran: _____

Branch of Service: U.S. Army U.S. Navy U.S. Air Force
 U.S. Marine Corps U.S. Coast Guard Army Air Force/Corps

Date of Birth: _____ Social Security #: _____ Date of Death: _____

Retired from Military Service? Yes No Rank (if known): _____

Who will the flag be presented to? _____ Relationship to Veteran: _____

PART THREE: Type of Honors Requested by the Family

(Funeral directors should inform the family of the following: There is no cost associated with providing honors; the family can select the type of honors to be provided; the family can select if they would like honors performed by the military, VSO, or both; due to a shortage of buglers Taps is normally played by an electronic method.)

Type of service to be provided: Casket Cremation Will the flag be? Pre-folded Draped

Honors requested (check box that applies): Firing Detail, Taps, Flag, Presentation
 Taps, Flag, Presentation
 Flag, Presentation

VSO to participate? (Per family or funeral director request) Yes No

Post #: _____ Point of Contact: _____

Phone #: () _____ Have they been contacted? Yes No

PART FOUR: Funeral Honors Location

Date: _____ Time: _____ City: _____ County: _____

Address: _____

Directions to ceremony location: _____

Indicate any other special requests: (Example: Commissioned officer or military relative to present the flag)

The funeral director should call in or fax this information as soon as possible to the address listed above. If you do not hear from us within 24 hours, or in a case of a short notification, confirm the coordination with us.
