



DEPARTMENTS OF THE ARMY AND THE AIR FORCE
LAND COMPONENT, JOINT FORCES HEADQUARTERS KANSAS
2800 SOUTHWEST TOPEKA BOULEVARD
TOPEKA, KS 66611-1287

NGKS-AAG

23 June 2016

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: ATAG Policy Letter #27, Substance Abuse in the KSARNG

1. Reference AR 600-85, The Army Substance Abuse Program (ASAP), 28 December 2012
2. Policy. This policy applies to all Kansas Army National Guard Soldiers.

a. A consistent and aggressive drug testing program serves as an effective deterrent to substance abuse. Commanders at every level will ensure random urinalysis testing at the rate of 10% of assigned end strength each month. The primary method for selection should be the inspection random (IR) drug testing code. Soldiers not selected for random urinalysis during the first three quarters of each fiscal year will be selected for testing during the fourth quarter using the inspection other (IO) test basis code. Commanders should not use unit sweep testing to meet this requirement. Further, conducting a 100% unit sweep at a single training event does not accomplish a unit's annual requirement; it only meets the requirement for one quarter during a training and fiscal year. Additionally, commanders will ensure that 100% of AGR personnel are drug tested annually.

b. Unit commanders are, in addition to random testing, authorized to direct individuals to test on the basis of reasonable suspicion or probable cause. Every commander has access to a Staff Judge Advocate (SJA) consultation prior to execution of these types of tests.

c. Commanders will appoint, in writing, Unit Prevention Leaders (UPLs). Every unit location will have, at a minimum, two UPLs in the rank of E-5 or above with at least one year remaining on their current term of service. The UPL must possess unimpeachable moral character and not be under investigation for any legal, administrative, substance abuse related offenses or have had a drug or alcohol-related incident within the last three years. Consult your MSC JAG or S1 if required.

d. The state Drug Testing Coordinator (DTC) is responsible for providing UPL certification training according to Army Substance Abuse Program (ASAP) regulations. Training of UPLs will be prioritized first to units that currently have no certified UPLs. UPL certification is valid for 18 months; recertification is required prior to expiration. UPLs are not authorized to conduct testing if their certification has expired.

e. Commanders must document that all newly assigned Soldiers are briefed on all ASAP policies and services within 90 days of arrival, and this must be reflected on the unit's New Soldier Orientation Checklist. An example of documentation for a New Unit Member Orientation Briefing can be found in the KSARNG SOP 600-85 or provided by ASAP.

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f. Commanders will ensure substance abuse awareness training is conducted as required by regulation. This training will include information regarding professional help available for those needing evaluation and treatment for substance abuse problems. Traditional (M-Day) Soldiers will receive two hours of prevention training annually, and AGR Soldiers will receive four hours of prevention training annually.

g. Unit Risk Inventories (URIs) will be administered to all soldiers at least 30 days before deployment, and Redeployment Unit Risk Inventories (R-URIs) will be administered to all Soldiers 60-180 days after return. Commanders are also highly encouraged to conduct annual URIs to identify high risk behaviors within their units.

h. Soldiers who test positive for illicit drug use are subject to disciplinary action and may be processed for separation IAW applicable Army regulations. Soldiers who abuse alcohol are subject to disciplinary action and may be processed for separation.

i. Soldiers with a positive drug test are required to undergo an evaluation from a certified substance abuse facility within 30 days of the command counseling date and must comply with all recommendations. If the Soldier is evaluated and not required to participate in a treatment program, they must, at a minimum, complete an ASAP-approved drug and alcohol education class. All costs incurred as part of the evaluation or rehabilitation process are the responsibility of the Soldier. Soldiers who test positive are also required to do follow up rehabilitation drug testing for a period of at least one year and 12 clean UAs.

3. Point of contact is the state Alcohol and Drug Control Officer (ADCO), Mrs. Amy Arnett-German, at 785-646-1557, or the state Drug Testing Coordinator, MSG Dwayne Burgoon, at 785-861-3979.



ROBERT E. WINDHAM
Brigadier General, KSARNG
Commanding

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