



## DEPARTMENTS OF THE ARMY AND THE AIR FORCE

LAND COMPONENT, JOINT FORCE HEADQUARTERS KANSAS

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TOPEKA KS 66611-1287

NGKS-AAG

19 December 2011

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: ATAG Policy Letter #18, Medical Readiness Criteria for Attending Military Schools

1. KSARNG Service Members (SM) enrolled in military schools must be physically and mentally fit in order to attend. It is the responsibility of unit leadership and full time manning (FTM) personnel to ensure that SM meet all criteria prior to requesting orders. Medical Readiness Classification (MRC) 4 indicates that the SM has not completed a Physical Health Assessment (PHA) within the last 12 months or does not have a current Dental Examination as required. MRC 3B indicates a Soldier is classified within the medical tracking systems (MND within MODS or e-Case within MEDCHART) as being currently non-deployable or unavailable for military duty; these Soldiers generally have a Temporary 3 Profile or a Permanent 3 Profile (DA 3349) which indicates they are currently not fit for military service.

2. Effective 1 January 2012, the following Medical Readiness Criteria is implemented:

a. SM with MRC 4 are not authorized to attend a military school. Units will not submit a request for orders for a SM with MRC 4. If a MRC 4 SM already has a reservation in ATRRS, the unit will either remedy the MRC 4 issue or submit a cancel/substitution request through channels to DSCOPS-QSM in order to prevent a "No Show".

b. SM with MRC 3B will be assessed and a remark entered on their AFCOS order request. The Unit Commander and First Sergeant will assess the SM's medical readiness against the school requirements and determine if any condition exists which would prevent participation in the school or if the training would aggravate or worsen the condition. Commanders will not allow Soldiers with physically limiting profiles to attend military schools. Personnel with a Permanent 3 Profile which clearly shows the SM has been through a Medical Board (this will be indicated by a W or Y Code in Section 2 of the Soldiers Profile DA 3349) can attend military schools. Should FTM have questions regarding the status of individual Soldiers, they should contact the G-1 Medical Services Office Case Managers at 785-274-1594, 785-274-1489 or 785-274-1072.

1) Example AFCOS remark; "I have evaluated the Soldier's medical condition against the scope of the course and have determined that it should not have any effect on the training or the Soldier."

2) A similar remark will be made in a DTS request if the Soldier does not require an AFCOS pay and allowance order. Remark will be placed in comments to approving official.

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c. Requests for Waiver will be submitted through the chain of command to the G3 not less than 30 days prior to the start of the course.

3. Information can be obtained in DBIW using the common data screen, page 4, LOC-DATA-PERS, last character is their medical profile B being 3B. Medical Profile information can be obtained at <http://www.mods.army.mil> under the e-Profile system. Units may also obtain MRC verification from the MEDPROS section of [www.mods.army.mil](http://www.mods.army.mil). The ATRRS database also has a report that shows reservations and waits with these profiles. Utilize unit medical personnel and/or G-1 Medical to assist in making an assessment of MRC 3B personnel.

4. Questions regarding this memorandum should be directed to SFC Jeff Beam at (785) 274-1102, [jeffrey.beam1@us.army.mil](mailto:jeffrey.beam1@us.army.mil) or Mr. Max Miller at (785) 274-1114, [max.miller@us.army.mil](mailto:max.miller@us.army.mil).



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