



**DEPARTMENTS OF THE ARMY AND THE AIR FORCE  
LAND COMPONENT, JOINT FORCES HEADQUARTERS KANSAS  
2800 SOUTHWEST TOPEKA BOULEVARD  
TOPEKA, KS 66611-1287**

NGKS-AAG

18 November 2014

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: ATAG Policy Letter #22, Reassignment of Kansas Army National Guard (KSARNG) Title 32 (T32) Active Guard/Reserve (AGR) Soldiers

1. References:

- a. AR 600-8-19, Enlisted Promotions and Reductions, RAR 27 December 2011
- b. AR 135-18, The Active Guard/Reserve (AGR) Program, 1 November 2004
- c. NGR 600-5, The Active Guard/Reserve (AGR) Program Title 32, Full-Time National Guard Duty (FTNGD), 20 February 1990
- d. NGR 500-3/ANGI 10-2503, Weapons of Mass Destruction Civil Support Team Management, 9 May 2011
- e. NGR 601-1, Army National Guard Strength Maintenance Program, 28 April 2006
- f. AR 614-200, Enlisted Assignments and Utilization Management, RAR 11 October 2011
- g. NGB-ARH Policy Memorandum #10-007, Updates to the Army National Guard (ARNG) Enlisted Promotion System (EPS) and Command Sergeant Major Selection, 14 June 2010
- h. ARNG-HRH Policy Memorandum PPOM #14-009, Reassignment of Title 32 (T32) Active Guard/Reserve (AGR) Soldiers During the First 18 Months of Their Initial Tour, 26 March 2014

2. Applicability: This policy applies to all KSARNG T32 AGR Soldiers serving in their initial tour or any follow-on AGR tour. Unless otherwise specified, "Soldiers" refers to officers, warrant officers, and enlisted Soldiers collectively.

3. Purpose: The purpose of this policy is to establish the minimum timeframe an AGR Soldier will serve in their current fulltime position prior to transfer or reassignment. This stabilization period is intended to increase unit readiness, provide Soldiers an opportunity to fully learn their duties/responsibilities, provide stability for the AGR Soldier's family, and ensure fiscal responsibility with regards to training, PCS expenses, etc.

4. Initial T32 AGR Tour: The initial tour is for a period of three (3) years. Soldiers serving in their initial AGR tour will not be transferred or reassigned before completion of the first 18 months of his/her initial tour unless stated otherwise below:

NGKS-AAG

SUBJECT: ATAG Policy Letter #22, Reassignment of Kansas Army National Guard (KSARNG) Title 32 (T32) Active Guard/Reserve (AGR) Soldiers

a. The initial tour stabilization requirement can only be waived for mobilization, force structure changes or command directed reassignments.

b. Enlisted Soldiers initially hired into a higher grade position and AGR requirement may be promoted in that position if fully eligible or upon becoming fully eligible regardless of placement on the current promotion list (e.g. an E5 who has been hired into an E6 position, both military and full-time requirement, may be promoted once eligible).

c. Enlisted Soldiers who were not initially hired into a higher grade military position/ requirement will not be considered (boarded) by an EPS board within the first 18 months of their initial tour (e.g. an E5 who has been hired into an E5 position will not be transferred, reassigned or considered by an EPS board prior to completion of their first 18 months). Enlisted Soldiers currently on the M-day EPS list will be removed from the EPS list until they meet the 18 month requirement for consideration.

d. 73<sup>rd</sup> Civil Support Team (CST): IAW reference 1d, personnel assigned to a WMD-CST incur a three year service obligation upon completion of the Civil Support Skills Course (CSSC). WMD-CST personnel management is governed by reference 1d.

e. KSARNG Recruiting & Retention Battalion (R&R): IAW reference 1e, the initial period of assignment for a Non-career Recruiting and Retention NCO will be 36 months. Non-career Recruiting and Retention NCO is defined as SQI 4 R&R NCO; Career R&R NCO is defined as personnel that have met all mandatory requirements IAW reference 1e and that have been approved for and awarded 79T PMOS. The 36 month initial period of assignment is applicable and mandatory whether the enlisted Soldier is in their initial AGR tour or any subsequent follow-on AGR tour. The period of assignment starts with assignment, not completion of SQI 4. It is imperative that the R&R command make every effort to ensure that newly assigned Non-career R&R NCOs attend and successfully complete the SQI 4 course at the earliest possible date. Reference 1e requires successful completion of the SQI 4 course within six months of assignment. R&R Command, in coordination with HRO and the Deputy Chief of Staff – Army, will manage reassignments of SQI 4 R&R NCOs within R&R Command during their initial tour in order to support the needs of the force (e.g. reassign SQI 4 NCO from Area 1 to Area 4). This does not allow the reassignment of an SQI 4 R&R NCO to a non-R&R NCO (staff) position within R&R Command.

f. 235<sup>th</sup> Regiment – Regional Training Institute (RTI): Applicable to the regiment and all subordinate RTI units. IAW reference 1f, the period of assignment for RTI instructors (Officer and NCO) will be 36 months. Reference 1f is applicable as the Army has transitioned to the One Army School System (OASS). The 36 month period of assignment is applicable whether the Soldier is in their initial AGR tour or any subsequent follow-on AGR tour.

Exceptions will be managed IAW reference 1f by the RTI chain of command. The RTI commander will have exception approval authority for instructor moves within the RTI. Exception approval authority for moves outside of the RTI and non-instructor AGRs within the

NGKS-AAG

SUBJECT: ATAG Policy Letter #22, Reassignment of Kansas Army National Guard (KSARNG) Title 32 (T32) Active Guard/Reserve (AGR) Soldiers

RTI will be the Deputy Chief of Staff – Army. The 36 month assignment period does not apply to RTI staff positions; only instructor titled and/or coded positions on the approved manning document.

g. Officers initially hired into a higher grade military position and AGR requirement may be promoted in that position once the officer has been selected by the KSARNG promotion board / Order of Merit List (OML) IAW KS SOP 600-100-1. Officers will not be promoted out of OML sequence.

h. Soldiers (initial hires) will not submit an application or compete for another AGR opportunity until the initial 18 months has been completed (36 months for specific assignments as addressed above).

5. Soldiers who have completed their initial 36 month AGR tour (career AGR status) and have been selected for a new position/assignment will not compete for lateral AGR positions or be transferred/reassigned from their new position prior to completion of the first 18 months of his/her new assignment except as noted below:

a. Approval authority for hardship reassignments is the Deputy Chief of Staff – Army. The hardship must have developed after assignment to the position for which the individual is requesting an exception under hardship.

b. Soldiers beyond their initial 36 month AGR tour (career status) will remain eligible for promotion opportunities regardless of time served in their current position.

c. IAW reference 1a, an AGR Soldier who has made a permanent PCS move per reference 1c may not be eligible or available for many assignments because of the restriction on subsequent PCS moves. KSARNG HRO is responsible for managing PCS moves to ensure that PCS move restrictions are not violated.

6. The Deputy Chief of Staff – Army is the approval authority for all exceptions to this policy.

7. This policy supersedes all previously published KSARNG T32 AGR tour stabilization guidance including HRO Policy Letter #22, dated 20 July 2011.

8. POC for this memorandum is MAJ Adam Krein, KSARNG Human Resources Manager, at [adam.d.krein.mil@mail.mil](mailto:adam.d.krein.mil@mail.mil) or 785-274-1170.



ROBERT E. WINDHAM  
Brigadier General, KSARNG  
Commanding

DISTRIBUTION:

A