



DEPARTMENTS OF THE ARMY AND THE AIR FORCE
LAND COMPONENT, JOINT FORCES HEADQUARTERS KANSAS
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TOPEKA, KANSAS 66611-1287

NGKS-AAG

15 March 2016

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: ATAG Policy Letter #26, Kansas Army National Guard Officer Basic Course (OBC) Failures

1. The Kansas Army National Guard (KSARNG) provides guidance on the procedures that will be followed when an Officer fails to successfully complete Officer Basic Course (OBC). Before the Officer will be sent to OBC again, the following procedures will be followed:

a. The Officer's Battalion Commander will counsel the Officer on the failure to successfully complete OBC. The officer will be counseled on the reason for the failure and the actions needed to ensure there is no reoccurrence.

b. The unit must send a memorandum through the chain of command to the Commander KSARNG. The Commander KSARNG will approve the second attendance only if all the necessary requirements are met.

c. Once approval is given by the Commander, the G3 will be notified in order to check funding availability. If funding is available, the Officer will be put on the bottom of the Order of Merit List.

2. In the rare case that an Officer failed to successfully complete OBC two or more times, the Officer and his Battalion Commander will meet with the Commander KSARNG in order to discuss the multiple failures and determine if the Officer will be allowed another attempt at OBC.

3. The point of contact for this memorandum is LTC Jason P. Nelson, State Training Officer, at 785-274-1212 or jason.p.nelson.mil@mail.mil.

A handwritten signature in black ink, appearing to read "R. E. Windham", is positioned above the typed name.

ROBERT E. WINDHAM
Brigadier General, KSARNG
Commanding

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