



DEPARTMENT OF THE ARMY  
U.S. ARMY HUMAN RESOURCES COMMAND  
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AHRC-PDE

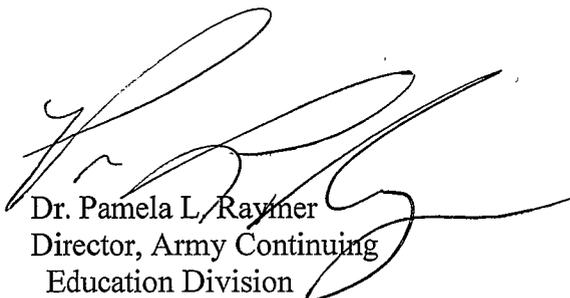
28 March 2014

MEMORANDUM FOR

Chief, Army Continuing Education System (ACES) Division G-1, U.S. Army Installation Management Command (IMCOM), ATTN: Mr. Francesco G. Serafinelli, 2405 Gun Shed Road, Fort Sam Houston, TX 78234-1223  
U.S. Army Reserve Command Reserve Education Center, ATTN: Ms. Mary Newkirk, 4710 Knox Street, Fort Bragg, NC 28310-5010  
Army National Guard Education Oversight Branch, National Guard Bureau (NGB), ATTN: Mr. Thomas Slaughter, 111 South George Mason Drive, Arlington, VA 22204-1382

SUBJECT: Degree Plan Changes

1. Army Counselors play a vital role in guiding Soldiers in the pursuit of their professional / personal education goals as well as helping them to remain focused on those goals. Soldiers who do not establish solid degree plans early in their education program risk multiple changes to degree plans which in turn can lead to increased time and TA costs to complete their degree. It is therefore critical for counselors to work with Soldiers to establish realistic, achievable goals supported by careful selection of both degree plans and schools. It should be noted a total of 25,785 students changed degree plans (22,665 one time, 2,586 two times and 536 three times) and 43,103 students changed schools in FY 2013.
2. Effective 15 April, 2014 Soldiers will be able to change a degree plan only one time after their initial degree plan selection at each level: associate, baccalaureate, or master's degree levels. Should the timeframe from the Soldier's last degree plan change be more than eight years the Soldier will be allowed an additional degree plan change.

  
Dr. Pamela L. Rayner  
Director, Army Continuing  
Education Division