

State of Kansas, Military Department
Office of The Adjutant General
Topeka, Kansas, 1 September 1978

PERSONAL AFFAIRS

ADMINISTRATION OF THE LIFE INSURANCE PROGRAM

THIS REGULATION IMPLEMENTS THE LIFE INSURANCE PROGRAM AS ADMINISTERED BY THE NATIONAL GUARD ASSOCIATION OF KANSAS.

1. Effective 1 November 1977 the Life Insurance Program as administered by the National Guard Association of Kansas (Underwritten by: Vulcan Life Insurance Company, Birmingham, Alabama) is being increased whereas coverage will now become available to all members of the National Guard in the amounts of \$5,000, \$10,000, \$15,000 or \$20,000. Life insurance for wife and children has also been increased to provide coverage for \$1,000 or \$2,000 plus a Rider for \$5,000 spouse insurance may be added to the basic policy.
2. Application for coverage may be made at any time, except after unit federal mobilization or alert for federal mobilization. In an effort to insure that each Guardsperson is provided with the opportunity to enroll in this insurance program, the following administrative procedures were implemented effective 1 January 1978:
 - a. The Application for Life Insurance is attached as part of the insurance brochure entitled "National Guard Association of Kansas Life Insurance Program". (The brochure itself is a red, white and blue booklet with a Minuteman on the front cover). The brochure will be presented to each new enlistment and/or appointment and, if requested, a short explanation of the insurance program. This plan coupled by enrollment into the SGLI program could provide for an outstanding insurance plan for every man and woman assigned to the Kansas National Guard.
 - b. For those applicants who are interested in enrollment, they are requested to complete the application and the form is to be submitted to The Adjutant General's Department with enlistment and allied records or with appointment files of officers and Warrant Officers. DA Form 1341 (Jumps-Army Allotment Authorization) should be signed and dated by the member and be submitted with enlistment/appointment records.
 - c. Upon receipt of the application form and DA 1341 in the Military Personnel Section of The Adjutant General's Department, they will be forwarded to the NGAK Insurance Trust for processing.
 - d. The Secretary of the Insurance Trust will complete a DA 1341 and an "8" card format for the member and return it to unit level for the AST to prepare a transmittal to the USP&FO. The individual copy and PFR copy of the DA Form 1341 will be returned to the unit for proper disposition.

This Regulation supersedes Chapter IIA, KNGR 600-200, dated 4 February 1977, as changed and Paragraph 2-2, KNGR 600-100.

Para 2e cont.

KNGR 608-2-1

e. If the individual does not desire to participate in the NGAK insurance program, then the "Certificate of Non-Participation" on the reverse side of the enrollment form will be completed and the form will be forwarded with enlistment or appointment files to TAG. In other words, whether enrollment is accomplished or not, the application form will be forwarded to TAG at the time of enlistment or appointment.

3. The National Guard Association of Kansas will no longer continue to provide the \$5,000 life insurance policy at no expense to the individual, for a period of six months. The free coverage program did not prove administratively to be a sound procedure, therefore, it has been discontinued.

THE PROPONENT OF THIS REGULATION IS THE OFFICE OF THE ADJUTANT GENERAL OF KANSAS. USERS ARE INVITED TO SEND COMMENTS AND SUGGESTED IMPROVEMENTS TO THE ADJUTANT GENERAL'S DEPARTMENT, MILITARY DIVISION - ARP, PO BOX C-300, TOPEKA, KANSAS 66601

BY ORDER OF THE GOVERNOR:

OFFICIAL:



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DISTRIBUTION:

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