



REQUEST FOR SECURITY CLEARANCE/ SUITABILITY TRUSTWORTHINESS INVESTIGATION FOR ARNG STATE EMPLOYEES SUPPORTING DoD MISSIONS

Section I: Requesting Organization

Form with fields for State Clearance Program POC, Commander/TAG Representative, Name, Email, Phone, and Approved.

Section II: Individual To Receive Security Clearance or Suitability /Trustworthiness Investigation

Form with fields for Applicant's Full Name, Title/Job Position, Agency/Department & Location/Address, SSN, Work Phone, Cell Phone, and Email Address.

Section III: Pre-Qualifying Conditions

Form with questions: Is the applicant a US citizen?, Does the applicant have a current background investigation?, If yes: Level of Investigation, Date of Investigation, Investigating Agency, Has the applicant been separated within the past 24 months?

Section IV: Justification

Select One

Form with fields: Select reason for Investigation, What investigation are you requesting on this person, Describe the current position and specific duties in support of a DoD mission that justify the need for a security clearance or a suitability/trustworthiness investigation.

Section V: Commander's Certifying Statement and Signature

I certify that the state employee requires a security clearance or a suitability/trustworthiness investigation to perform duties that are in direct support of a DoD mission.

Form with fields: Additional Comment (if needed), Name/Rank, Signature.

Section VI: Privacy Act Information

NOTICE: The Privacy Act, 5 U.S.C. 522a, requires that federal agencies inform individuals, at the time information is solicited from them, whether the disclosure is mandatory or voluntary, by what authority such information is solicited, and what uses will be made of the information.

Once Reviewed & Approved, the Army National Guard State Security Manager Should Submit This Form To The ARNG G-2