

State of Kansas WebEOC and Spill Database

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Kansas Division of Emergency Management



Housekeeping

- ⦿ Restrooms
- ⦿ Emergency Exits
- ⦿ Cell Phones
- ⦿ Questions

Purpose

- ⦿ Basic knowledge and use of WebEOC
- ⦿ In depth use of the new WebEOC Spill Database
- ⦿ The use of the new Kansas Spill and All-Hazards notification line.

Introductions

◎ Marlo Tangney

- Communications Officer, Response & Recovery
- WebEOC Administrator
- 5.5 years with KDEM

◎ Jamie Schwartz

- Environmental Scientist, Technological Hazards
- Spills Program Coordinator
- 1.5 years with KDEM, 4 years with the state

Introductions

- ⦿ Name
- ⦿ Agency/Company
- ⦿ Title
- ⦿ WebEOC knowledge

What is WebEOC Used For?

- WebEOC provides position-specific activity logging and significant events tracking for a real-time common operating picture of the lifecycle of an incident.
- WebEOC helps you build a common source of information for daily use.



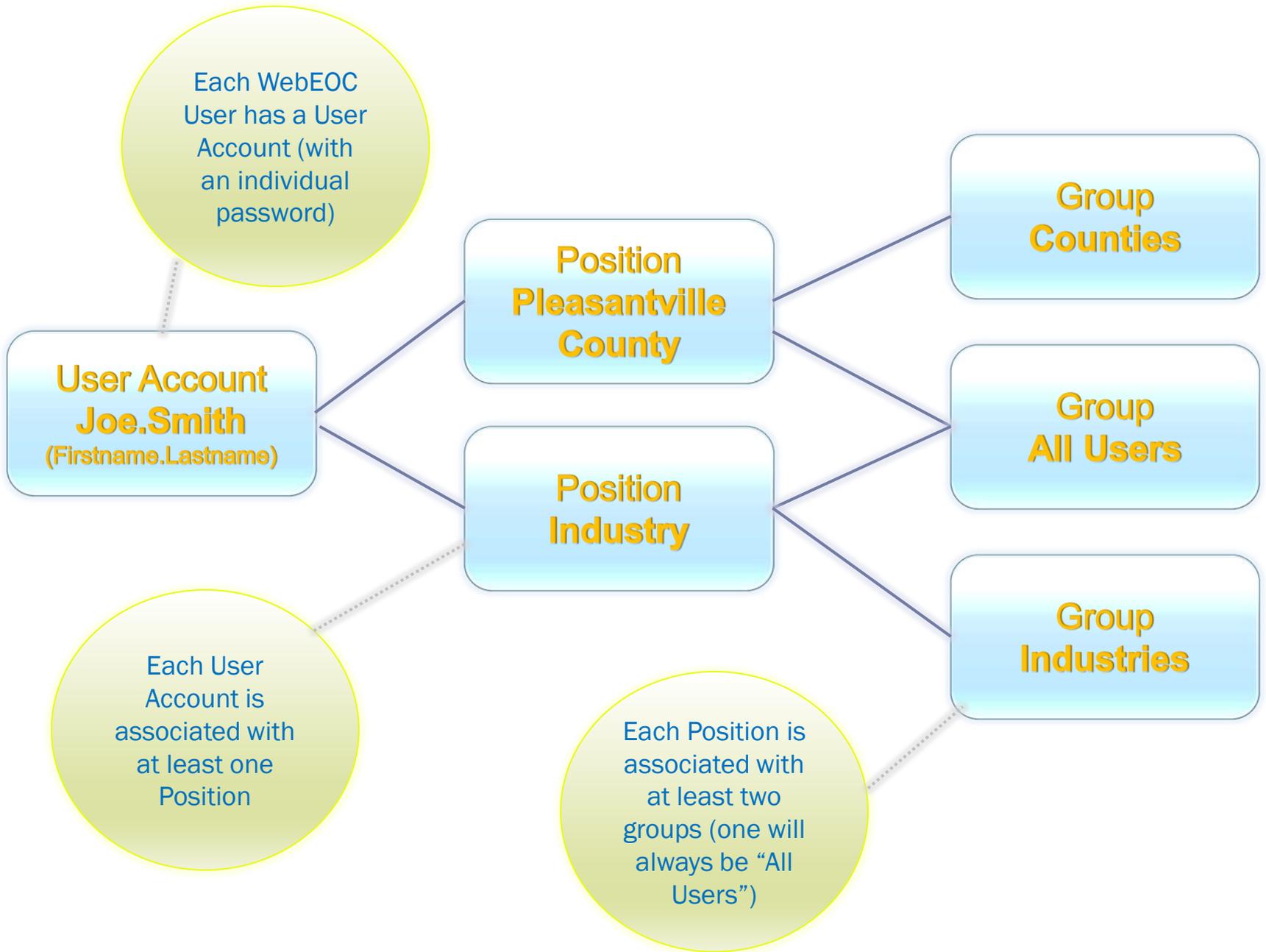
Who Uses it?

2,000+ Hospitals	9,000+ physicians
600 Emergency Management Agencies	15 of the top 30 U.S. Cities
1,000+ Local Jurisdictions	50 States
19 Federal Departments and Agencies	25 Countries



How does it work?





Logon Process



The image shows a screenshot of a web browser displaying the WebEOC 7.5 Login page. The browser's address bar shows the URL "http://www.k...". The page title is "WebEOC 7.5 Login". The login form is centered on the page and features a blue header with the text "WebEOC 7.5 Login" and the "intermedix" logo. Below the header, there are two input fields: "User:" and "Password:". An "OK" button is positioned below the password field. Two links are provided: "[New User? Click here to create an account.](#)" and "[Forgot Username/Password?](#)". At the bottom of the form, a disclaimer states: "This information is not for public disclosure and is intended for authorized WebEOC users only." Below the disclaimer, it notes: "WebEOC® is a registered trademark of [ESi Acquisition, Inc.](#)"

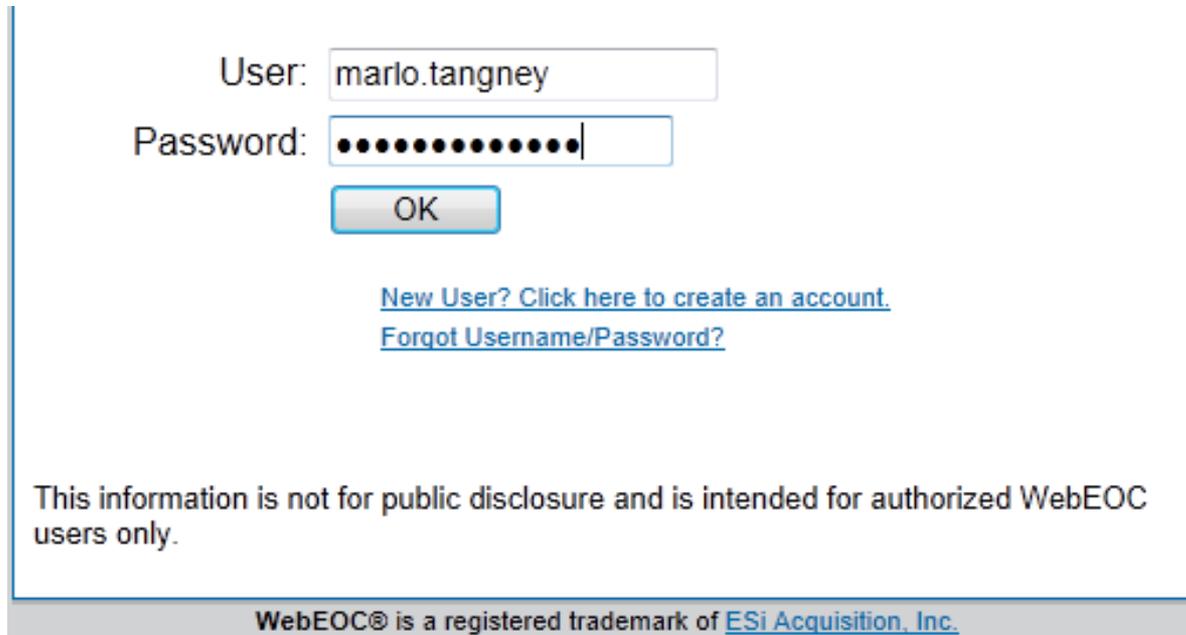
www.kansaswebeoc.com

Logon Process

Each WebEOC user will have a unique username and password to logon to the system. The user names are formatted First name “dot” Last name.

For example: joe.smith

Passwords must be at least 10 characters long, have one capitalized letter, one lower case letter and one number character.



User:

Password:

[New User? Click here to create an account.](#)
[Forgot Username/Password?](#)

This information is not for public disclosure and is intended for authorized WebEOC users only.

WebEOC® is a registered trademark of [ESi Acquisition, Inc.](#)

Logon Process

If a user forgets their password they can simply click on the “Forgot Username/Password” link to receive access to their account via email. The email will have a “hot” link in it to bypass the password and reset a new one.

If you have 3 failed attempts the system will lock you out for 10 minutes. If you try 7 unsuccessful passwords attempts, only a system admin can unlock your account.

www.kansaswebeoc.com

User:

Password:

[New User? Click here to create an account.](#)

[Forgot Username/Password?](#)

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Self Password Reset

Put your user logon in the top box and your **primary** email address in the lower box. The system will then email you a link to that email address that will allow you to reset your password.

Reset Password

Enter your WebEOC username and email address below and click the Continue button. WebEOC will send you an email with further instructions on resetting your password.

Username:

Email Address:

Continue Cancel

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**If this does not work, please call the SDO line for a password reset (785) 296-3176.*

[marlo.tangney](#) as [Staff Study Officer](#) Log Off

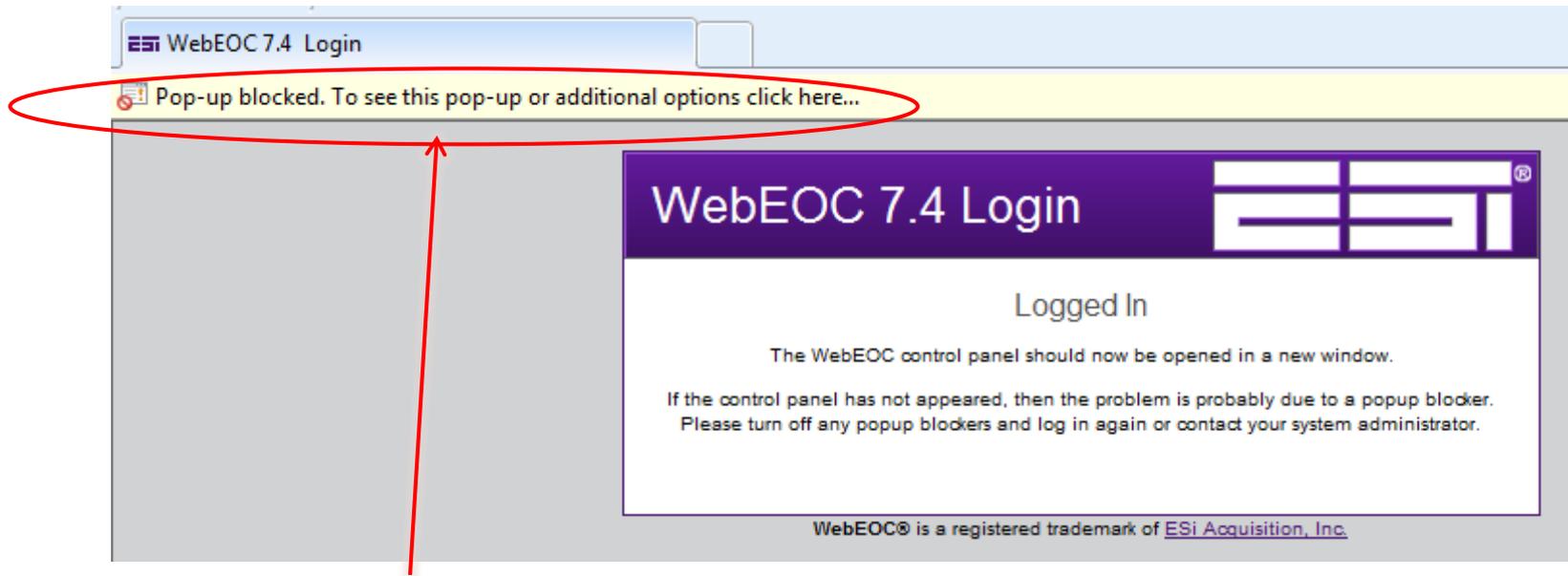
[KS Daily 2014](#)

Boards

- Burn Ban** + x
- Calendar (State)** + x
- Critical Facilities + x
- EOC Timeline + x

If you are already logged in and want to reset your password, click on your name at the top of the control panel. To reset your password, click this link in this box. You may also update your account here.

PopUp Blockers



WebEOC Uses Pop Ups for all it's boards and the control panel. If you see this error message on your computer you need to click on the message and select "always allow".

This is a setting that is unique to each computer so you might have this happen on each new computer you try to run WebEOC.

Position and Incident Selection

Position: (Select) ▼

Incident: KS Daily 2014 ▼

OK Cancel

[Register for a Position](#)

After you log in you'll be asked to select your position and incident. This sets your board permissions and filters what you see to just the items entered by others in the same incident.

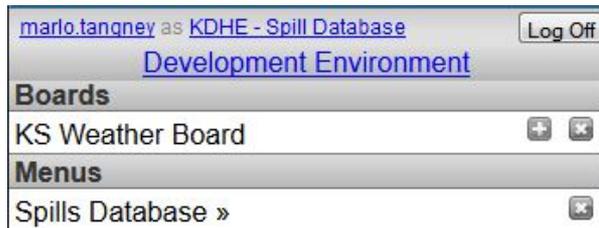
Normally the default incident is "KS Daily 20xx" and that's usually where you want to be. For exercises, trainings and other special events there can be a unique incident.

Position: (Select) ▼

Incident: KS Daily 2014 ▼

- Development Environment
- EMPG Quarterly Exercise
- EXERCISE - 11.20.13.001.CZ
- EXERCISE - RIP STOP EX
- EXERCISE - Wolf Creek Graded 11/5-6/13
- EXERCISE - Wolf Creek PreGraded 10/30-31/13
- Fusion Test Incident
- KS Daily 2013
- KS Daily 2014**
- KU vs. Kansas State University
- KU vs. Texas - (Homecoming)
- KU vs. University of Oklahoma
- METRO Fusion Connection Testing
- Test ***Drill*** ***Exercise***
- University of Kansas vs Louisiana Tech University
- University of Kansas vs University of South Dakota
- University of Kansas vs. Baylor
- University of Kansas vs. Texas Tech
- University of Kansas vs. West Virginia
- Winter Storm 11/21-22/13

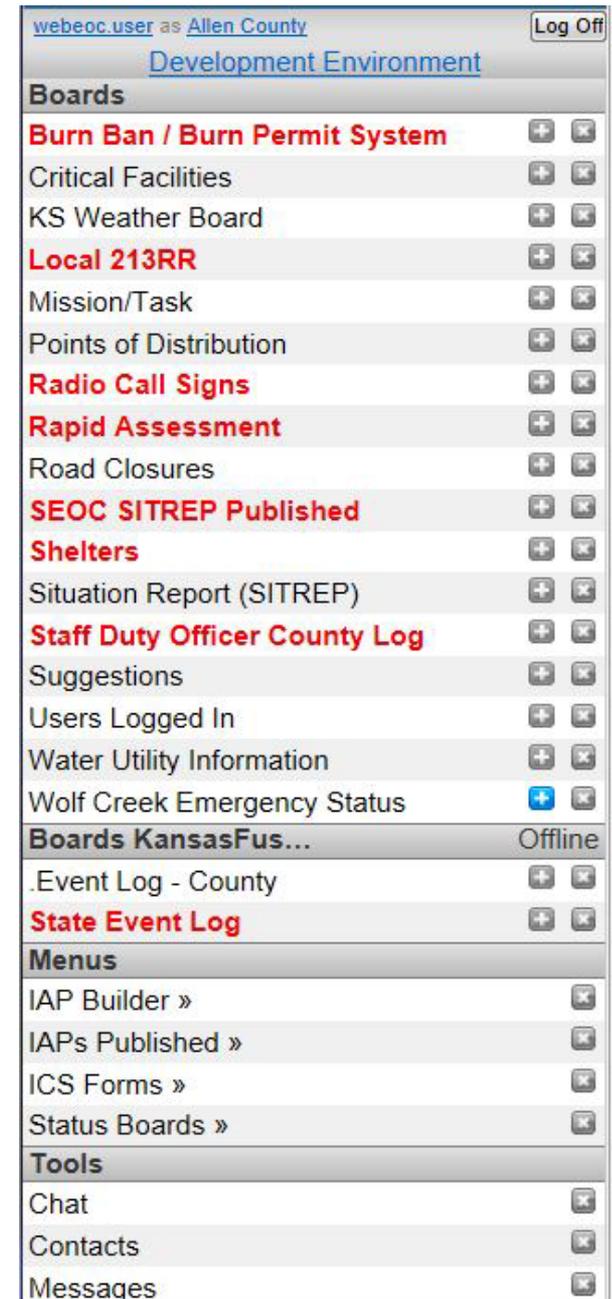
Control Panels



Positions, based on their Group assignments, can look very different.

Some boards are common to all users, like the Spills Database.

Some are variations of the same boards but filtered, like the Event Log – County.



WebEOC Control Panel

Control panel items are categorized by type:

Boards
Fusion Boards
Menus
Tools

webeoc.user as Allen County Log Off	
Development Environment	
Boards	
Burn Ban / Burn Permit System	+ -
Critical Facilities	+ -
KS Weather Board	+ -
Local 213RR	+ -
Mission/Task	+ -
Points of Distribution	+ -
Radio Call Signs	+ -
Rapid Assessment	+ -
Road Closures	+ -
SEOC SITREP Published	+ -
Shelters	+ -
Situation Report (SITREP)	+ -
Staff Duty Officer County Log	+ -
Suggestions	+ -
Users Logged In	+ -
Water Utility Information	+ -
Wolf Creek Emergency Status	+ -
Boards KansasFus... Offline	
.Event Log - County	+ -
State Event Log	+ -
Menus	
IAP Builder »	-
IAPs Published »	-
ICS Forms »	-
Status Boards »	-
Tools	
Chat	-
Contacts	-
Messages	-

-Click the board link to open the board display.

-Control panel items that are currently open are represented by **RED X**.

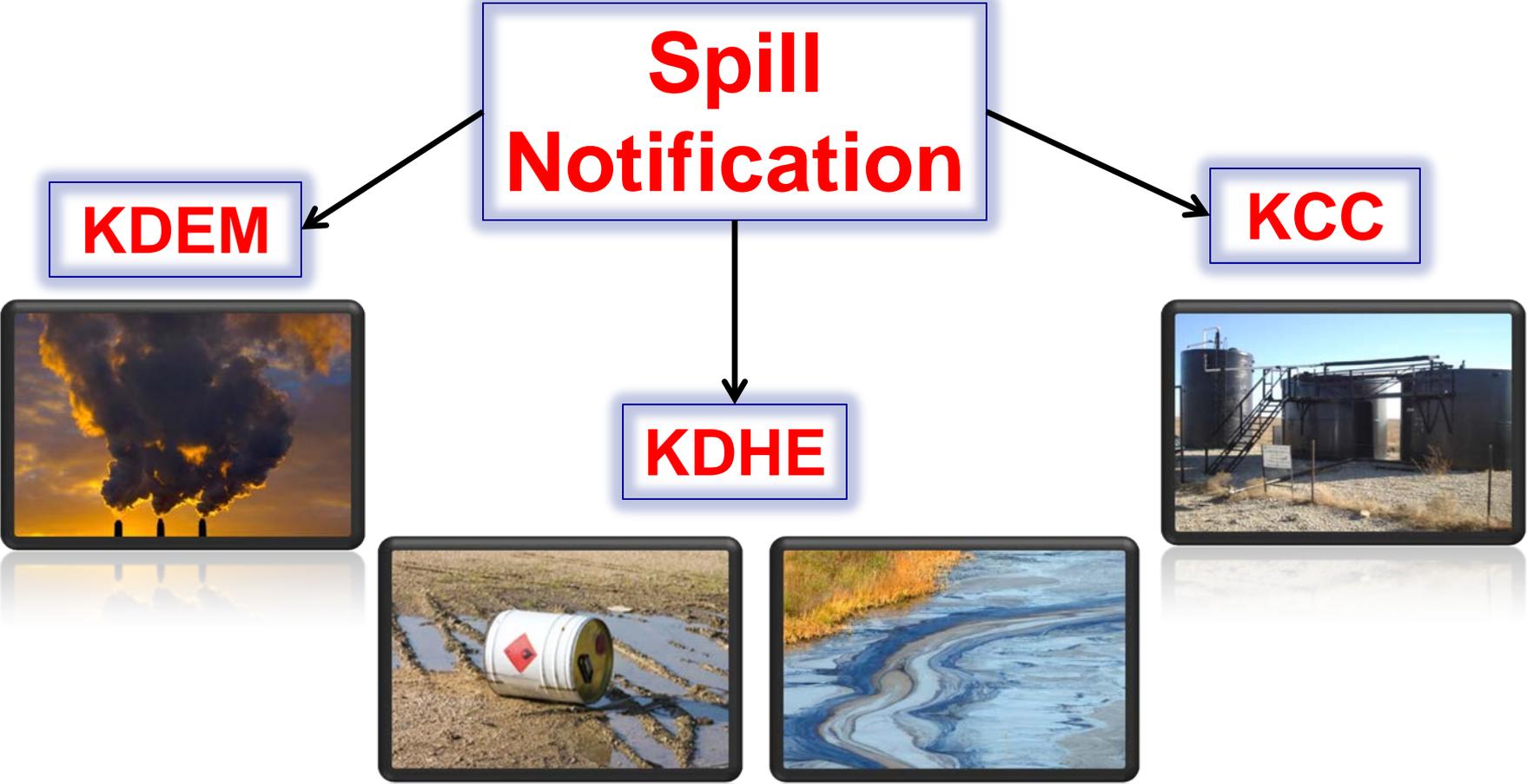
-Board link turns **red and bold** to indicate new data.

-Click on the gray headers to expand or collapse the section.

WebEOC Login

- ◎ Website: www.kansaswebeoc.com
- ◎ Username: firstname.lastname
- ◎ Password: WebEOC2014
- ◎ Position (Your County/Industry/KDHE)
- ◎ Incident (Normally KS Daily 2014)

Spill Notification & Reporting



Spill Notification & Reporting

- ⦿ Spiller is required to make immediate, verbal notification of spills
- ⦿ Different notification requirements for each entity:
 - ⦿ **CERCLA RQ:** KDEM, LEPC, NRC
 - ⦿ **EPCRA Sect. 304 RQ:** KDEM, LEPC
 - ⦿ **Cleanup Required:** KDHE
 - ⦿ **Oil Production:** KCC

Spill Notification & Reporting

Reason for Change

- To make the process quicker and easier for the reporting parties
- Different reporting requirements for each agency made notification process confusing, potential for missed notifications
- Duplicative efforts when reporting one spill to multiple state agencies
- Inaccurate spill data and statistics

Solution

- One phone number for all state agencies
- Spill Reporting and All Hazards
- An automated call routing menu will quickly direct the caller to the appropriate state agency

Spill Notification & Reporting

- ⦿ Verbal Notifications: **(785) 291-3333**
 - ⦿ **December 1, 2014**
 - ⦿ Spills & All Hazards Reporting
 - ⦿ Does NOT change the current KCC call process
 - ⦿ Replaces all spill, hazard, and emergency notification phone numbers for KDEM and KDHE
 - ⦿ Once activated, old state phone numbers will be intercepted by a brief message, then forwarded onto the new call routing system

Spill Notification & Reporting

Kansas Spills and All Hazards Notification Phone Call Routing Menu

(785) 296-3176

(785) 296-8013

(800) 905-7521

(800) 275-0297



Call Intercept message: "Thank you for calling. As of December 1, 2014, the number you dialed has changed. You will now be routed to the new State of Kansas Spill & All Hazard Notification call menu. To avoid this message in the future, please call (785) 291-3333."



(785) 291-3333

Spill Notification & Reporting

(785) 291-3333



Main Menu:

“You have reached the State of Kansas Spill & All Hazard notification system. Please listen carefully to the following menu options to be quickly routed to the appropriate state agency.”

1. “If you are calling to report a spill, Press 1.” Submenu A
2. “If you are calling to report a natural hazard or radiologic incident, Press 2.” KDEM
3. “If you are calling to report a train derailment, Press 3.” KDEM
 - Repeat greeting and options until a selection is made.

Spill Notification & Reporting

Submenu A:

1. “If you are calling to report a spill that impacts a body of water, soil, or requires cleanup, Press 1.” KDHE
2. “If you are calling to report a chemical release to the air, Press 2.” KDEM
3. “If you are calling to report a spill on an oil production property, Press 3.” Submenu B
4. “To return to the main menu, Press 4.”
 - a. Repeat options until a selection is made.

Submenu B:

1. If you know the KCC district that covers the county where the spill occurred, please call that number. Otherwise, Press 1 to be connected to the KCC Conservation Division office, or visit the ‘Contact Us’ portion of www.kcc.ks.gov.” KCC Conservation Division

Spill Notification & Reporting

- Once the caller makes their selection on the call menu they will be connected with a state Staff Duty Officer (SDO)
- Information about the incident will be collected by the SDO and then logged into the WebEOC Spills Database
- See handout 'Initial Notification Form', this information will be collected by the SDO during the call
- Confirmation number has been eliminated. Each call will be assigned a seven digit Incident Report number.
- Incident Report number may not be available at the time of the call
 - Incident Report number is auto-generated and requires the SDO to login and save
 - If caller wishes to have the Incident Report number the Staff Duty Officer will provide the number in a follow up phone call

Spill Notification & Reporting

Common Scenarios

- ⦿ Chemical spill impacting soil and air – KDHE or KDEM
- ⦿ Emergency requiring evacuation or shelter in place – KDEM
- ⦿ Food related incident – KS Dept. of Agriculture (800) 915-6163
- ⦿ Train derailment or other incident – KDEM
- ⦿ Train derailment that also has a material spill – KDEM
- ⦿ Material spilled by railroad not due to derailment – KDHE
- ⦿ Wildland fire, tornado, flood, wind damage, etc. – KDEM
- ⦿ Radiological incident – KDEM
- ⦿ If caller has no idea who they need to talk to – press a number and we will do our best to help them out

Spill Notification & Reporting

WebEOC Spills Database: Form A

- ⦿ Initial Notification information is logged into the WebEOC Database by SDO
- ⦿ Once the Initial Notification Form is completed by SDO an Incident Report/Form A is generated
- ⦿ Incident Number is generated upon saving an Initial Notification Form
- ⦿ Form A will be automatically populated by the information provided to the SDO during the Initial Notification
- ⦿ Significantly decreases the amount of time required to complete the Form A
- ⦿ Increases visibility of an incident across all parties involved

Spill Notification & Reporting

WebEOC Spills Database: Form A

- Hands On activity
- Walk through a spill from the call to completing the Form A

- Log Into WebEOC
 - User ID: webeoc.user
 - Password: WebEOC2014
 - Position: Spill Database User
 - Incident: Development Environment

- ◉ WebEOC System Address:

<http://www.kansaswebeoc.com/>

Please bookmark this location in your computer

- ◉ Visit <http://www.kansastag.gov/KDEM.WebEOC>

- for the most current information on WebEOC including WebEOC training opportunities, and user support information.

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