



## DEPARTMENTS OF THE ARMY AND THE AIR FORCE

KANSAS NATIONAL GUARD  
JOINT FORCES HEADQUARTERS KANSAS  
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JFHQ-KS-TAG

7 May 2014

**MEMORANDUM FOR** See Distribution

**SUBJECT:** TAG Policy Letter No. 3, Substance Abuse in the Kansas National Guard

1. Substance abuse is incompatible with military service. The Kansas National Guard will be a drug free organization. All Soldiers and Airmen, including members of the Recruit Sustainment Program and Student Flight Program, are subject to random drug testing.
2. Commanders are responsible for unit/wing participation in the drug testing program. An active and aggressive drug testing program conducted on a regular and consistent basis serves as an effective deterrent to substance abuse. Commanders will follow all Army and Air Force regulations, instructions, and directives for proper implementation of the program.
3. Soldiers who test positive for illicit drug use are subject to disciplinary action and will be processed for separation IAW applicable Army regulations. Soldiers who abuse alcohol are subject to disciplinary action and may be processed for separation.
4. Airmen who test positive for illicit drug use are subject to disciplinary action. Air Force instructions allow Commanders to request that deserving Airmen who use an illicit drug be granted a waiver in lieu of separation. If the waiver is not requested or is denied, the Airman will be processed for separation. Airmen who abuse alcohol are subject to disciplinary action and may be processed for separation.
5. Army Commanders will conduct substance abuse awareness training as required by regulation. This training will include information regarding professional help available for those needing evaluation and treatment for substance abuse problems. Traditional (M-Day) Soldiers will receive two hours of prevention training annually and AGR Soldiers will receive four hours of prevention training annually. IAW applicable instructions, Air Commanders are not required to conduct prevention training, but it is strongly recommended.
6. Substance abuse by members of the KSNG poses a serious threat to the individual's safety and well-being and it jeopardizes the safety of others. It is detrimental to the good order, discipline, and readiness of the Kansas National Guard.
7. This memorandum updates TAG Policy Letter No. 3, dated 28 November 2012, and will be posted at all units.

A handwritten signature in black ink, appearing to read "Lee E. Tafanelli", is positioned above the typed name.

LEE E. TAFANELLI  
Major General, KSNG  
The Adjutant General

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