DEPARTMENTS OF THE ARMY AND THE AIR FORCE
JOINT FORCES HEADQUARTERS KANSAS
2800 SOUTHWEST TOPEKA BOULEVARD
TOPEKA, KS 66611-1287

NGKS-TAG 8 February 2011

MEMORANDUM FOR All Members and Employees of the Kansas Army National Guard and Kansas Air National Guard

SUBJECT: TAG Policy Letter No.11, Sexual Harassment Policy for the Kansas National Guard

1. All Kansas National Guard personnel are entitled to work in an environment free from sexual harassment. Ensuring a working environment that is free of any form of sexual harassment is both an individual and a corporate responsibility at every level of supervision and command. My policy is "Zero Tolerance."

2. Military members that feel they have been sexually harassed are encouraged to report such conduct to their supervisor, Army - Unit Equal Opportunity Leader (EOL), Army - Equal Opportunity Advisor (EOA), Air - Wing Equal Opportunity Office, or any service member may report to the State Equal Employment Manager.

3. Technicians that feel they have been sexually harassed are encouraged to report such conduct to an Equal Employment Opportunity (EEO) Counselor or the State Equal Employment Manager.

4. I expect complaints to be expeditiously, fairly and thoroughly addressed. This includes immediate and appropriate corrective action taken against employees engaging in sexual harassment. I will not tolerate retaliation against individuals who report sexual harassment.

5. Questions regarding possible sexual harassment violations may be addressed by an EO or EEO official in your chain of command or the State Equal Employment Manager or Specialist by calling (785) 274-1166 or (785) 274-1168.

6. This policy letter supersedes the previous TAG Policy letter No. 11 dated 15 October 2009.

LEE E. TAFANELLI
Major General (KS), KSNG
The Adjutant General

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