DEPARTMENTS OF THE ARMY AND THE AIR FORCE
JOINT FORCES HEADQUARTERS KANSAS
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JFHQ-KS-TAG

26 February 2004

MEMORANDUM FOR All Members of the Recruiting Staff of the Kansas Army and Air National Guard

SUBJECT: TAG Policy Letter No.12, Recruiting Tour Renewals

1. In order to maintain a viable Kansas National Guard it is important that we have the best recruiting personnel in place to ensure we maintain our military strength. The most important purpose of the recruiting staff is to provide TAG and commanders with quality personnel resources to fill critical positions and vacancies.

2. The objective of recruiting is to fill all military positions at 100 percent; priority is given to fill critical positions that impact the ability to perform wartime taskings. Additional resources have been provided recruiting staff when requested to make the recruiting process more productive. Unfortunately, strength numbers indicate that even with the addition of resources the numbers in Kansas have not significantly increased.

3. The Executive Support Staff Officer (ESSO) for the Air Guard and the Chief of Staff (COS) for the Army Guard, acting for the Adjutant General, are ultimately responsible for the oversight of the recruiting and retention programs. Therefore, a summary of each recruiter's activities/production with the supervisor's recommendation will be submitted to the ESSO/COS prior to extension/renewal of every AGR tour. This information will be used by the ESSO/COS to provide a final determination for length of tour extension/renewal.

4. It is my goal to establish the best recruiting staff for the Kansas National Guard. This initiative will help us meet the strength challenges we face in the years ahead and to keep the Kansas National Guard relevant.

Tod M. Bunting

TOD M. BUNTING, Maj Gen (KS) KSNG
The Adjutant General

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