



DEPARTMENTS OF THE ARMY AND THE AIR FORCE
JOINT FORCES HEADQUARTERS KANSAS
2800 SOUTHWEST TOPEKA BOULEVARD
TOPEKA, KS 66611-1287

NGKS-TAG

28 November 2012

MEMORANDUM FOR See Distribution

SUBJECT: TAG Policy Letter # 13, Urinalysis Testing of AGR Personnel

1. IAW AR 600-85, 15-17(a), every AGR Soldier will submit a urinalysis sample for testing annually. The Substance Abuse Office will select dates for AGR testing in order to accomplish this directive.
2. Dates selected for AGR testing may be drill weekend, annual training or any other normal duty day for the selected AGR Soldier or group of Soldiers. When drill weekends are selected, the AGR Soldiers may be tested in addition to or in lieu of normal random testing for their units. During drill weekend, AGR Soldiers may be selected because of their Active Duty status, not by random sampling as part of the unit. They will appear on a separate DD Form 2624 and will be accompanied by separate drug testing instructions.
3. Unit Commanders will report by memorandum to the Substance Abuse Program Officer (SAPO) which AGR Soldiers listed on the DD Form 2624 were not tested. They will include the justification for not having the Soldier's sample collected. When AGR Soldiers are selected as a part of the unit's normal random selection, they will be tested regardless of whether or not they have been tested previously and will also be subject to further unannounced AGR testing as well.
4. When an AGR Soldier is selected for testing other than on drill weekend, the collection may be done by trained local unit personnel or by Substance Abuse personnel. These tests will be unannounced and will be conducted randomly or as a sweep at the request of the command.
5. The POCs for AGR testing are MSG Dwayne Burgoon, Substance Abuse Program NCOIC, or LTC Kyle Ferlemann, SAPO, at 785-861-3979 and 785-861-3936 respectively.
6. This policy supersedes TAG Policy Letter # 13, Urinalysis Testing of AGR Personnel, dated 19 June 2007.

A handwritten signature in black ink, appearing to read "Lee E. Tafanelli", is positioned above the typed name.

LEE E. TAFANELLI
Major General, KSNG
The Adjutant General

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