DEPARTMENTS OF THE ARMY AND THE AIR FORCE
JOINT FORCES HEADQUARTERS KANSAS
2800 SOUTHWEST TOPEKA BOULEVARD
TOPEKA, KS 66611-1287

JFHQ-KS-TAG 19 January 2005

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: TAG Policy Letter #16, National Flag at Half Staff during Memorial Ceremonies

1. Reference Army Regulation 600-25, Appendix B, Salutes, Honors and Visits of Courtesy, dated 1 September 1983, and FORSCOM Policy letter dated 05 January 2004.

2. Referenced regulation provides guidance concerning the flying of the National Flag at half staff on military installations where the funeral or death of a soldier occurs. Missing is regulatory specific guidance for units having memorial ceremonies for their soldiers who have died and whose funeral is conducted elsewhere. The referenced policy letter provides specific guidance on this issue.

3. The Adjutant General of Kansas or his designee will notify the units required to fly the National Flag at half staff for their soldiers who died in the line of duty. Unit locations designated to fly the National Flag at half staff will be determined on a case by case basis. The National Flag will fly at half staff at the designated locations from sunrise on the day of the funeral until the last volley is fired over the casket.

4. By flying our National Flag at half staff during memorial ceremonies, we honor our brave men and women who have made the ultimate sacrifice for their country.

Tod M Bunting
TOD M. BUNTING, Major General (KS), KSNG
The Adjutant General

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