DEPARTMENTS OF THE ARMY AND THE AIR FORCE
NATIONAL GUARD OF KANSAS
ADJUTANT GENERAL OF KANSAS
2800 SOUTHWEST TOPEKA BOULEVARD
TOPEKA, KS 66611-1287

TAG

1 June 2000

MEMORANDUM FOR All KSARNG Commanders

SUBJECT: TAG Policy Letter No. 2, Appointment of Unit Public Affairs Representative (UPAR) and Use of Armory Funds

1. Unit Public Affairs Representatives (UPARs) will be appointed from each KSARNG unit. They are to reach out to as many Kansas communities and leaders as possible to offer assistance, let them know what we do, and foster positive relationships. They will accomplish this by organizing events, developing relations with local community leaders, contacting local media, writing stories and taking photographs when necessary. They will also provide stories and photographs to be published in the Plains Guardian.

2. For them to provide this service, the UPARs must have supplies. It is my policy that cost of film and cost of developing may be purchased from the armory funds..

3. This letter supersedes Command Policy Letter No. 14, Armory Funds, dated 1 June 1987.

GREGORY B. GARDNER, Major General (KS), KSANG
The Adjutant General

DISTRIBUTION:
A