



DEPARTMENTS OF THE ARMY AND THE AIR FORCE
JOINT FORCES HEADQUARTERS KANSAS
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TOPEKA, KS 66611-1287

NGKS-TAG

24 June 2011

MEMORANDUM FOR ALL ARMY AND AIR NATIONAL GUARD UNITS
PARTICIPATING IN PARADES OR PUBLIC DISPLAYS

SUBJECT: TAG Policy Letter #33, Command Guidance for Parades and Military Equipment
Used for Public Displays

1. The Kansas National Guard supports the communities where we work and raise our families. As part of the community, we share in the seasonal celebrations and special events conducted throughout the year. Units requested to participate in a parade or static/public display with military equipment will forward the request through the appropriate chain of command. The Army Chief of Staff or Director of Staff Air will be the approving authority for the utilization of military equipment for the event.
2. The safety of the public in/on and around our equipment is of utmost importance. All safeguards for equipment as directed by the Technical Manual or other regulatory guidance will be in place prior to the public being allowed access to unit equipment. Military members trained on the equipment will safeguard access and potential hazard areas of the equipment. Military members will be utilized to direct access and assist where required to eliminate any potential for accident or injury to the public or damage of unit equipment. If unit members are not present to safeguard and direct public around unit equipment, then safeguards such as barriers and signage will be utilized to restrict access to unit equipment.
3. Military equipment being driven in parades will have licensed and experienced drivers operating equipment. Equipment will have ground guides posted as safeties on both sides of the vehicle while on parade route while near or around public. Movement speed of track or wheeled vehicles will not exceed speed of 3 MPH or speed at which ground guide/safety can safely walk in parade route. Ground guides will keep public at a safe distance from the front and sides of wheeled and tracked vehicles while in motion and maintain visual contact with the operator of equipment. Operator will stop vehicle at any time contact with ground guides/safety is restricted or lost.
4. It is prohibited to throw or distribute candy or other items from vehicles to spectators and/or the public at any time the vehicle/equipment is in motion. T-Shirt cannons are prohibited for use by personnel operating or riding as passengers on a military vehicle during parade route. Distribution of items may be performed by personnel not acting as ground guides or riding as a passenger on military equipment.

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5. All units requested to participate in public events will evaluate and mitigate hazards associated with public access in/on and around unit equipment. Units will restrict access to potential hazard areas of equipment and protect equipment from damage. Units will perform a safety brief to public requesting to climb on/in military equipment.

6. The public enjoys seeing their friends and relatives operating the various types of equipment that the Kansas National Guard utilizes in our state and war time mission. However, the safety of the public is forefront in our involvement with community events. Do your part in making the event an enjoyable yet educational experience for our families, friends and communities!



LEE E. TAFANELLI
Major General (KS), KSNG
The Adjutant General

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