



EMPG County Training Requirements **2012**

Report Form

County:	
Date of Submission:	
Submitted by:	

Indicate below the training completion date for all personnel assigned to the county emergency management office. Attach the supporting documentation for each course completion of each staff member using the attached documentation form. If additional space is needed for personnel, please duplicate this page.

First & Last Name, Position				
Course	Completion Date	Completion Date	Completion Date	Completion Date
ICS100 Introduction to ICS				
ICS200 Basic ICS				
IS700 Introduction to NIMS				
IS800 National Response Framework				
IS139 Exercise Design				
IS230 Emergency Management Fundamentals				
IS235 Emergency Management Planning				
IS240 Leadership & Influence				
IS241 Decision Making & Problem Solving				
IS242 Effective Communications				
IS244 Developing & Managing Volunteers				

FOR KDEM USE ONLY

Received by: Date:	
Reviewed by: Date:	
Approved or Corrective Action:	



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EACH Emergency Management Employee needs to sign and complete the trainings.

By my signature, I attest that the documents accurately reflect training completed by me. Attached is the supporting documentation for the completed training courses.

Date:	
Name (print):	
Signature:	

Remember to attach your certificates or FEMA transcript.

Submit documentation by:

**Mail: Kansas Division of Emergency Management
Marlo Lunsford, EMPG Program Manager
2800 SW Topeka BLVD
Topeka, KS 66611**

Fax: (785) 274-1426

Email: marlo.g.newell@us.army.mil

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