

Commission on Emergency Planning & Response
Minutes
December 1, 2011

Members Present:

- Pat Collins, Regional Councils
- Warren Porter, Public Works
- Martha Gabehart, proxy for Pat Eakes, Individuals with Disabilities
- Ken Keller, Emergency Services
- Maj. Gen. Lee Tafanelli, Adjutant General's Office
- Pam Tierce, proxy for Mike McNulty, KDHE
- Jeanne Dagenette, proxy for Tim East, Energy
- Jim Ogle, Business / Industry - Broadcasters
- Liz Ticer, Public Health
- Col Ernest Garcia, KHP
- Troy Whitworth, proxy for Catherine Patrick, KDOT
- Doug Schmitt, proxy for Randy Duncan, County Emergency Managers
- John Prather, Chairman, Transportation, Trucking & Rail
- Terry Maple, KS Fire Marshal's Office
- Leo Henning, proxy for Dr. Robert Moser, KDHE
- Kirk Thompson, KBI

Members Not Present:

- Jack Taylor, interim Vice-Chair, representing Firefighters
- James Heitschmidt, Law Enforcement Officers
- Dale Rodman, KS Dept. of Ag.
- Clayton Huseman, Agriculture, Crop, or Livestock
- Bill Brown, Dept. of Animal Health
- Karen Schuyler, Business / Industry
- Melissa Dinsmore, Hospitals
- Dr. Lyle Noordhoek, Business / Industry
- Ken Schremmer, Counties
- Keith Meyers, KS Dept. of Commerce

Call to Order / Roll Call: Chairman

Meeting was called to order at 1005.

Roll Call was called by Tina Fike at 1010.

Consent Agenda Review: Chairman

Motion to approve consent agenda brought forth by Jim Ogle, seconded by Pat Collins. **Motion**

passed.

Presentations:

New CEPR Structure: Angee Morgan

- Received feedback from commission members regarding structure and direction of CEPR.
- Felt that presentations needed to be prior to remarks, to give more possibility for discussion & interaction between presenter and committee.
- Handed out flyer with proposed structure of meetings.
- Structure will establish quarterly schedule that has items on consent agenda being discussed at least once a year.
- Proposing to begin in March due to new members being appointed plus Managing the Risk booklet being released.
- Felt old structure was top-heavy with KDEM presenting but other agencies participate in planning, etc and need to present them to committee.
- Items can be added to agenda as needed.
- Introduced Tribal representative Chris Howell, Governor's Native American Liaison.
- Question from Martha Gabehart – have recommendations been made for new members? Angee- yes, and will defer to Maj. Gen. Tafanelli but nominees have been submitted to Gov's office. Three names were listed for each position.
- Nominees will go through a different process than before, starting with a questionnaire, a background check, tax clearances, then a formal interview process. Appointment dates for each member will start when appointment is made, not all members will have the same appointment date as in the past.

CEPR Membership: Angee Morgan (for Maj. Gen. Lee Tafanelli)

- Partnered with KHP, they are the State Authorized Agent for all DHS Awards.
- Grant guidance recommends a State Advisory Board. TAG would like to use CEPR as a mechanism for the HLS Regional Councils to come & present to board.
- Will have transparency between agencies and will cut down on duplication of projects.
- Will try to get this going in the next HLS grant that will be out within the next 6 months.
- Question from Pat Collins- we turn all projects into SAA for approval right now, will they get turned into CEPR as well? Angee- we don't have a set process yet, but it may come to needing a 5th CEPR meeting, but will try to keep within the same quarter schedule as CEPR. Eric Pippin- CEPR wouldn't be approving party, but help keep transparency of projects. John Prather- adding this would make attendance at meetings more important. Pat Collins- regarding the proposed schedule, on the quarter with the Deployable Resources, would like to see the Homeland Security Strategy and assessments added. Eric Pippin- for the first meeting that is held the

first part will let everyone know background information on grant requirements & criteria and where we're at in the state with the strategy capability assessment. Angee- would like to members to come up with agenda items at end of meeting. Other meetings have done this successfully. John Prather- would like to have one meeting be at a different location. Angee- June meeting could be at Crisis City but locations could change as needed, but can't combine with other meetings / conferences. John Prather- no motion needed to accept proposed CEPR schedule as it follows along the same lines as the CEPR Executive Meetings held before the CEPR meetings that discuss agenda items. Col. Garcia- as an option, KHP academy in Salina has space available for meetings.

LEPC Appointments: Harry Heintzelman

- LEPC letter submission is an annual requirement.
- Last calendar year showed 26 appointment letters; average of 6 per quarter.
- Since 2008, 51 counties have submitted at least 1 letter.
- Doing a County File review, finding missing documents & contacting counties to get that information submitted.
- Have 11 counties that have submitted a letter for 2008-2009, 22 letters submitted for 2009-2010, 20 letters submitted for 2010-2011. The rest of the state has not submitted a letter since 2008 or there is nothing on file here at state level. Question from Pat Collins- at last CEPR meeting, there were 5 or 6 counties with no active LEPC. Harry- Yes, and the LEPC Subcommittee is working on getting to those counties to get it active.
- Once letter is received, a template is filled out.
- If any issues arise, the county is contacted to clarify them.
- Once issues are resolved, a draft letter is sent to the county for review.
- Once county approves draft, an original copy of letter is sent to the County Clerk and a copy is sent to the County EM.
 - LEPC subcommittee: Ken Keller- Jennifer did great job with handbook for LEPC. Had a meeting every month, attendance is good, really doing a great job identifying issues. Goal was to put together a guideline for LEPCs. Once issues have been identified, have a team of 1-3 people, possibly 1 from TAG, 1 from Emergency management, and another person that understands LEPC go out & meet with counties to give the somewhere to start.
 - Schedule meetings for 2 hours, possibly appoint emergency manager to get people to show up, the guide them through processes of LEPC. During first year, meetings should be held more often; then follow up once a year.
 - Harry- Subcommittee is taking someone from successful local region along with KDEM & going to other regions with less successful regions to help with LEPC issues.
 - What timeline is needed, what guarantees success?

Comprehensive Resource Management & Credentialing System: Rikki Stewart

- Reason CRMCS was started was because Kansas lacked a central localized resource control system.
- Results were:
 - Duplication of resources
 - Poor situational awareness
 - Inefficient use of resources
 - Inability to track resources
 - Longer response times
- CRMCS will:
 - Develop a customized resource management system – done. Was launched at KEMA. Just finished initial training in regions & sub-regions.
 - Adopt state-wide personnel credentialing / state resource typing standards for Tier 2 resources. Pushed system out now without standards in place as all regional councils said to push out resource credentialing now & not wait for standards so can get the accountability of resources started.
 - Will provide visual identification (sunflower) on KS driver's license that will identify someone that is part of system; a credentialing card can be given to person with their information on it as well. It will be a picture ID & colored bar across it defines what type of responder they are: Yellow for Emergency Management, Green for Medical, Brown for Private Industry. Person will have to state that at time of renewing driver's license. Sunflower will be used at the "Rapid Tag" portion of credentialing system. It will identify person & their qualifications when deployed to disaster / accident scene(s).
 - Ensure training for CRMCS support. Still have training dates in December.
 - Use KS Map to filter current databases
- Main reason for CRMCS is HLS Strategic Goal 3.4 – resource tracking, personnel credentialing, equipment typed databases.
- Other HLS Strategic Goals that merge with CRMCS:
 - 3.5- Improve / enhance resource management & accountability
 - 3.6- Establish & improve system for developing & deploying specialized resources
 - 4.3.5- Patient tracking requirements presented to KHP, KDEM, & KDHE leadership to outline system, equipment, & training requirements
 - 5.5- Continue & enhance local, regional, & inter-state collaborative initiatives for prevention, preparedness, response & recovery.
 - 5.5.2- KS will participate in MO's New Madrid Planning / work with other states regarding disasters that may cross state borders
 - 5.5.3- KS is part of EMAC & continues to support it
 - 6.9- Develop a working template to deploy logistical support to communities

after disasters

- CRMCS enhances ESF 7 (logistics) response during incidents-
 - Is “One-Stop-Shop”
- InterTrax Exchange provides situational awareness-
 - Can log into system from anywhere internet is available
 - Anyone with a log-in can track incidents in real time
 - Helps predict possible needs
- CRMCS Short Term Goals:
 - Phase 1- Project construction, assessment, beta testing, training & roll out – done. There is an unlimited amount of users that can be loaded in system, currently have 19,000.
 - Phase 2- Define state-wide credentialing / resource standards & CRMCS software customization.
- Before CRMCS, approximately ½ of state had resource management system on 1 computer that did not talk to other systems; the other half had no system. After CRMCS, the whole state can now talk to each other.
- System is not mandatory but will give all levels an idea of what’s available.
- When equipment is put in system, can push button stating equipment is available for deploying- can also put in any stipulations for resource. Gives quick visual of all equipment around an incident scene.
- Working closely with KDHE to get KS-Map & CRMCS to work with K-SERV (medical qualifications)
- Is provided entirely by the state. Local level just needs to provide hardware to make it happen- printers, on-scene accountability equipment, cards, etc.
- How CRMCS works:
 - Resource Manager Web talks to K-SERV (if verifying medical personnel); deployable button talks to KS-Map for resources; requests for resources are called in by the county emergency manager to the logistics team at the State EOC, who then logs request into WebEOC & gives it a mission tracking number; KS-Map talks to other agency resource databases (i.e. KDOT)
 - On-Scene- Resource Manager Web created ID card (or KS driver’s license with sunflower logo printed on back) can be scanned by using a small handheld computer. Scene can be managed from handheld scanner; will upload scanned info to resource manager web via internet.
- Question from John Prather- how will private sector be used in system?
 - Rikki- The driver for gas truck or employee has a card from system, he can get sunflower on back of driver’s license.
- CRMCS Project is not expected to be complete until April 2014 so there is a long way to go with getting system going.
- Question from Troy Whitworth- Regarding the sunflower on back of driver’s license- who decides who gets that & who maintains that due to turnover within agency.

- Rikki- A policy has been built for that. For specific agencies, it falls onto them to give the employees their cards. To get the sunflower logo, the employee has to go to driver's license agency & specifically state for them to check the system to make sure they are in there.
- Angee- agencies give employees standards as to what they can & cannot do on-scene, going back to reimbursements.

Budget Outlook: Committee Members

- Doug Schmitt-
 - The county level witnessing significant housing levels declining.
 - 85% of budget is based on personal property tax, so county budget is declining. County is taking a 10% budget cut.
 - Raised local level tax 18% to maintain status quo.
 - Also seeing grant funding getting smaller & grant requirements getting larger/harder.
 - Will have possibly 2-3 years continuing declining budget.
- Warren Porter-
 - Record year of sales tax in 2008 & may hit that amount again this year. Haven't filled fire chief position in a year due to budget constraints.
 - Will have county take over 911 dispatching.
 - Will have to accept to do less with less.
- Pat Collins-
 - Have had growth within county. Unemployment is very low in county, is possibly lowest in state. 42% is tax exempt so is hard to keep up with everything. Regional councils are seeing a decline in funding. They are based on federal funding & they are being cut.
- Liz Ticer-
 - JOCO is cutting 400 jobs within 2 years.
 - Law enforcement & LEO not eligible for early retirement or early buy-outs.
- TAG-
 - Implications of budget decisions will affect everyone directly or indirectly. DHS shares funding cuts, will be split between HLS, state agencies. Will have to change strategies to not use as much federal funding. Will have to look to see if other places/agencies can take over some roles.
 - Will have a grant board come to CEPR to let them know what regions are doing.
 - Trying to make sure we are doing best job we can with what we have. Will see lots of turnovers as budgets shrink. Some jobs may be filled back, but some won't. If jobs aren't filled in, will need to look to current employees to take over.

- Role of CEPR will become more important as budgets shrink; will need the best people we can on committee to get the best ideas & the best outcome possible.
- Resources are shrinking but requirements & threats faced aren't.
- Troy Whitworth-
 - Secretary of Transportation is leaving & not sure yet who will take over role.
 - Mark Krentz retired, not sure if agency will fill position; if so, it will be self or Peter Carrtar.
 - Trying to focus on front agency people right now. Lost 78 front line people, 19 were supervisors.
 - Approval to fill supervisory positions has pitfalls due to training hurdles but will try to get operator positions filled. Pulling from within the agency; looking at hiring temp workers for plowing situations.
 - T-works projects have been helpful with funding construction projects within state.
- Pat Collins-
 - Had leadership summit proposal for get back HLS funding; wanted to bring to CEPR for discussion for an insurance fee for \$1/car or renters car, \$25 per year for businesses – would bring in \$7-\$17 million for state funding. Would like to build fund that supports disaster recovery for communities that can't afford to due to smaller / no funding from state/federal.
 - KHP- is a good idea, but wondering if Governor would be on board. It could be considered a tax.
 - Pat- not looking for anything now, but need to look at how it could come about in the future.
 - Maj. Gen. Lee Tafanelli- Focus needs to be on how locals / state can be better prepared for disasters. With capabilities & current resources, having basic capability packages that can be put out before disasters, it may cost dollars to begin with, but will cost less in long run.

Remarks from Committee Members:

- Jim Ogle-
 - Broadcasters coordinated national EAS test. Didn't work. Never had been opportunity to test before. Work still needs to be done. TV/radio stations got it in a different format that causes delays & it wasn't sent out a correct time. WIBW had a 4 minute difference in times. Also, the coding for the test was formatted incorrectly.
 - After FCC reviews data, several more tests may be done in 2012. If we can test system in KS, we should do so before the federal one is out. Challenge is because all equipment doesn't mesh. Thinks that tests should be done every month even if it interrupts shows.

- Pat Collins- Is there a minimum standard for EAS? I would like a local EAS & was told there were different EAS operators out there? Liz Ticer- Minimum standards aren't to go into place until 2014.
- KHP-
 - HLS funding update: sent out 2011 HSGP contracts to fiscal agents. Once gets those back, will get funds done.
 - No idea what to expect from 2012 HSGP funds. Last TAG heard cut fund in half. Thinks will hear something by first of year & will push info out.
 - Office of IG conducted audit of 2008, 09 10 budgets, need to get couple of things to them & that will be done. Looking forward to see how final write-up is done.
 - Looking forward to 1st meeting with CEPR on grants.
 - Regarding KHP academy, this year lost 64 leadership positions to retirement. Found federal funding to have a 16 member class that starts in January 2012.
- Pat Collins-
 - Regional councils talked about how the regions were working.
 - Talked about membership, if funding is not there, membership will decline.
- Angee Morgan-
 - Having problems with grants, federal grant guidance came out nine months after grant year began.
 - Now have designated EMPG grant manager within KDEM for counties. Training requirements for EMPG have been lax from County EMs. Exercise requirement has also been difficult. Don't know when next funding will come.
 - Thanks KHP staff for working with KDEM for audits.
 - Looking for sustainment, doing lots more with regional councils.
 - In 07/11, HLS agency was disbanded & now has one part time person and KDEM personnel has taken over some of roles. Critical assessments no longer being done due to funding.
 - Doing more with fusion center; has been useful in direction in how exercises are put together & done.
 - New Kansas Planning Standards released, Nancy Lamb will be going out and doing training on that shortly.
 - Working with KHP/KNG on winter awareness.
 - Had Zombie Awareness Fair in October, received national & international attention for that.
 - Had Wolf Creek graded exercise in November, & got 100% correct, no deficiencies.
- Terry Maple-
 - Agency was involved in Atchison grain elevator accident. Trying to find classes to assist with grain elevator accidents.

- Haz mat employees completed 80 hour class; recertification class- 20 people passed.
- Have had mercury spills & assisted locals on – one attempted suicide.
- Jack Taylor got a meeting with fire safety people regarding trying to educate people on how to get fire safety info out to people.
- Lost 35% in inspectors due to retirements/early buyouts.
- After fire in Valley Center, legislature was passed to have places inspected.
- Trying to get a one-stop-shop together for businesses for licenses.
 - Angee- Do the locals have their own fire inspector? Terry Maple- Yes & they work with state fire marshal.
- Martha Gabehart- Pat is retiring at end of month but will continue to do EM work with people with disabilities.

Remarks from Public:

- EPA-
 - Agency helped with mercury spill / suicide attempt; trying to work with locals as much as possible to help keep federal costs lower, as local grants can cover.
- Jennifer Clark-
 - LEPC conference is in Salina, handout given.

ANNOUNCEMENTS AND ADJOURNMENT

- If committee members have agenda items, please send to Tina.
- Pat Collins- would like synopsis of vulnerable needs population on next meeting.
 - Liz Ticer- Went through process for family member and was very easy & within 2 days got a call from 211 verifying information.

Motion to adjourn meeting made by Col. Garcia, & seconded by Pat. **Motion passed.**

Next Meeting: March 1, 2012, Eisenhower Center, Topeka, KS.