Kansas Emergency Management

Exercise Notification Form

☐ First Submission ☐ Update to previous submission

1. Name of Exercise *(optional)*: _____

2. Location of Exercise: _____ Zip Code _____
   i.e. County EOC, 123 N Main St i.e. 55555

3. Host Agency/Jurisdiction: _____

4. Proposed Date(s) of Exercise: _____

5. Proposed Time of Play (Operational Period) for Exercise:

   a. Start Time _____ End Time _____

   b. Number of operational periods: _____

   c. ○ Actual ○ Simulated

6. Primary and Alternate Point(s) of Contact:

   Primary _____

   a. Work Phone: _____ Fax Number: _____

   b. Email Address: _____

   Alternate _____

   a. Work Phone: _____ Fax Number: _____

   b. Email Address: _____

7. Scenario: ☐ Natural Hazard ☐ HazMat ☐ CBRNE

   ☐ Biological ☐ Chemical ☐ _____

   ☐ Foreign Animal Disease ☐ Hostage ☐ _____

8. Type of Exercise:

Discussion-Based:
- ◯ Seminar
- ◯ Workshop
- ◯ Tabletop
- ◯ Games

Operations-Based:
- ◯ Drills
- ◯ Functional
- ◯ Full Scale

9. Participating [Target] Agencies/Departments/Disciplines:

☐ Emerg Mgmt	☐ Fire Service	☐ Schools/Universities
☐ Public Health	☐ HazMat	☐ CERT Teams
☐ Hospitals	☐ Law Enforcement	☐ Veterinarians
☐ Behavioral Health	☐ Public Works	☐ Military / Civil Support
☐ EMS	☐ Communications	☐ Volunteers Agencies
☐ Specialized Team	☐	☐

10. Target Capabilities to be Tested/Functions to be Tested: *(See page 4 for list)*

a.
b.
c.
d.
e.
f.
g.
h.

11. Proposed Planning Meeting Date/Time and Location:

	Date/Time i.e. 12/25/08 1:00 PM	Location i.e. County EOC
Concept &Objectives Meeting:		
Initial Planning Meeting:		
Mid Term Planning Meeting(s):		
Final Planning Meeting:		
After Action Conference:		

12. Is this exercise being conducted to satisfy a requirement? (i.e EMPG, HMEP, HSGP, etc)

◯ Yes ◯ No

If yes, state regulation, statute, law, etc:

13. Is this exercise tied to a specific regional project? ◯ Yes ◯ No

Grant Year

Project Title

Investment Area

Set Aside (SPP orLEA)

If Applicable

14. Will this exercise involve other counties? ◯ Yes ◯ No

i.e. Allen, Anderson, Atchison, Barber, etc.

15. Will this exercise involve other states? ◯ Yes ◯ No

i.e. Oklahoma, Missouri, Colorado, etc

16. Any type of assistance needed for this exercise? *(explain in as much detail as possible; requests must be made well in advance of proposed exercise date)*

☐ Evaluators

☐ Controllers

☐ Simulators

☐ Props / Equipment

☐ Exercise Design Assistance

☐ Other Please describe here

17. Do we have your approval to post exercise information to a National Exercise Calendar?

◯ Yes ◯ No

A 3-month advance notice ***is required*** when seeking exercise credit for EMPG funding. Please complete and submit [e-mail] this exercise notification form as soon as the [tentative] date has been selected.

Target Capabilities List

Common Target Capabilities

1. Planning
2. Communications
3. Citizen Preparedness and Participation
4. Risk Management

Prevent Mission Area Target Capabilities

5. Information Gathering and Recognition of Indicators and Warnings
6. Intelligence Analysis and Production
7. Intelligence/Information Sharing and Dissemination
8. Law Enforcement Investigation and Operations
9. Chemical, Biological, Radiological, Nuclear, and High-Yield Explosives (CBRNE) Detection

Protect Mission Area Target Capabilities

10. Critical Infrastructure Protection (CIP)
11. Epidemiological Surveillance and Investigation
12. Food and Agriculture Safety and Defense
13. Public Health Laboratory Testing

Respond Mission Area Target Capabilities

14. Animal Health Emergency Support
15. Citizen Protection: Evacuation and/or Shelter-In-Place Protection
16. Critical Resource Logistics and Distribution
17. Emergency Public Information and Warning
18. Environmental Health
19. EmergencyOperationsCenter(EOC) Management
20. Explosive Devise Response Operations
21. Fatality Management
22. Firefighting Operations/Support
23. Isolation and Quarantine
24. Mass Care (Sheltering, Feeding, and Related Services)
25. Mass Prophylaxis
26. Medical Supplies Management and Distribution
27. Medical Surge
28. Onsite Incident Management
29. Public Safety and Security Response
30. Responder Safety and Health
31. Triage and Pre-Hospital Treatment
32. Urban Search and Rescue (USAR)
33. Volunteer Management and Donations
34. Weapons of Mass Destruction (WMD)/Hazardous Materials (HazMat) Response and Decontamination

Recover Mission Area Target Capabilities

35. Economic and Community Recovery
36. Restoration of Lifeline
37. Structural Damage and Mitigation Assessment