

Kansas Commission on Emergency Planning and Response

Kansas Fire Service Resources Working Group Charter

- A) There shall hereby be established the Kansas Fire Service Working Group (KFSWG) reporting to the Kansas Commission on Emergency Planning and Response (CEPR).
- B) The mission of the KFSWG is to develop target capabilities, adopt typing and credentialing standards, and encourage the development of minimum training standards for the Kansas fire service. In addition, the KFSWG would encourage the development of specialized training and resources encompassing the diverse service delivery of the fire service.
- C) The KFSWG shall have the following functions and duties;
 - a) Establish standard typing and credentialing of fire service resources.
 - b) Encourage the use of the FORCE model throughout the State.
 - c) Establish minimum standards for deployable fire service resources.
 - d) Develop and maintain a list of deployable fire service resources.
 - e) Develop and promote minimum training standards for the Kansas fire service.
 - f) Provide assistance at the State EOC as necessary.
- D) Membership of the KFSWG shall include the following;
 - a) One representative from the Kansas State Association of Fire Chiefs.
 - b) One representative from the Kansas Professional Fire Chiefs.
 - c) One representative from the Kansas State Firefighters Association.
 - d) One representative from the Kansas Council of Firefighters.
 - e) One member of the fire service selected at large by the fire service representatives from each of the seven Homeland Security Regions and not serving as an officer in any of the above organizations.
 - f) Kansas State Fire Marshal.
 - g) One representative from KDEM.
 - h) One representative from KS Forestry.
 - i) One representative from the University of Kansas Fire and Rescue Training Institute.
 - j) Representatives with special skills and/or knowledge of fire service resources nominated and elected, at large, by the membership of the KFSWG.
- E) Officers
 - a) Chairperson – Elected annually by the KFSWG. Responsible for calling for and facilitating meetings.
 - b) Vice Chairperson – Appointed by the Chair. Responsible to facilitate meetings in the absence of the Chair.
 - c) Secretary – Appointed by the Chair. Responsible for maintaining list of members, taking and publishing minutes of meetings, and maintaining other documents presented to or developed by the KFSWG.
- F) Meetings – The KFSWG will meet on the call of the Chairperson, but at least quarterly, at a location determined by the Chairperson. Meetings may be held by conference call or electronic media if desired by the Chairperson. Minutes of the KFSWG will be provided electronically to all members prior to the next meeting.