

LEPC MEMBERSHIP STRUCTURE

Membership

As prescribed by Section 301 of EPCRA, as a minimum, the LEPC shall include representatives from the following groups or organizations:

- Elected state and local officials
- Law Enforcement
- Firefighting
- Emergency Management
- Transportation
- Hospitals
- Health
- Emergency Medical Service
- Broadcast and print media
- Local environmental group
- Community group
- Facility owners and operators

A single member may represent more than one of the above groups or organizations. Likewise, a group may be represented by more than one member. There is no law regulating the maximum number of members on a LEPC.

LEPC members should be true volunteers who are interested in emergency programs and community right-to-know activities. Because the LEPC's members represent the community, they should be familiar with factors that affect public safety, the environment, and the economy of the community.

Appointments

1. Chairperson. The LEPC shall appoint a Chairperson and may appoint a Vice-Chairperson and other officers deemed necessary by each LEPC. A term of office should be set, but may vary in length according to the needs of each LEPC. The Chairperson can be any LEPC member. Some LEPCs have chosen political leaders; others have selected individuals from emergency management, environmental groups, industry, or civic organizations. Important factors to consider are the leader's availability, credibility, management skills, commitment to the program, and respect from other LEPC members and the community.

2. Information Coordinator. EPCRA requires the LEPC to appoint an Information Coordinator. The Information Coordinator's job is to process requests from the public for information under Section 324, including Tier II information under Section 312. The Information Coordinator can also assist other committee members.
3. Others. Positions not required by law, but which have proven very useful are: Vice-Chairperson, Secretary-Treasurer, and Chairpersons of standing committees; see Appendix A, Article IV for sample position descriptions.

KDEM maintains the official LEPC membership database on behalf of the CEPR. The State provides this information to the public, industry, federal agencies, and other states. **It is therefore important that your LEPC membership is current and KDEM is kept apprised of all membership changes.** Please submit an updated membership roster annually to:

CEPR, Local Emergency Planning Committee
c/o Kansas Division of Emergency Management
ATTN: Technological Hazards Section
2800 SW Topeka Blvd.
Topeka, KS 66611-1220