

# NCK Homeland Security Region Council

Meeting Minutes for 1/25/11

Representatives in attendance:

Sue Cooper- Hospital, Reg. Council Chairperson  
 Calvin Kelsey- Fire Service/Haz-Mat  
 Raymond Raney- Emergency Management  
 Roy Folk-Ellsworth County  
 Sherry Angell-Public Health, NCRPC  
 John Hultgren- EMS  
 Don Snyder- Jewell County  
 Larry Heidrick-Fire Service  
 Dennis Colsden- Regional EM Coordinator  
 Debbie Hays- Smith County  
 Joe Koch-Saline County  
 Russ Black- Law Enforcement

Steve Ade-American Red Cross  
 Keith Coleman- Ottawa County  
 Dr. Bill Bryant-Agriculture  
 Jim Cary- Osborne County  
 Pam Kemp- EMS, Clay County  
 Lanny Zadina- Law Enforcement  
 Gary Caspers –Cloud County  
 Scott Davies-Mitchell County  
 Dave Nowak-Public Works  
 Doug McKinney- Regional Planning  
 Brad Homman-Communications, DK Co.

Representatives absent:

Bryan Armstrong- Emergency Management

Guests in attendance:

Rodney Job- Lincoln County EM  
 Mike Moritz-NWS, Hastings NE  
 Michele Lester- OT Co. EM

Lt. Joel Cates-KHP  
 Steve Eddy-NWS, Hastings NE  
 Emily Nickel-KDHE

Opening Business:	Discussion	Action
Welcome	-Pam Kemp, Vice-Chairperson	
Reappointment Letter	-Gary Caspers has been reappointed as CD Co. Rep.	
Last meeting minutes approval	-Minutes were sent out per email.	<b>Motion</b> to approve made by: Calvin Kelsey 2 <sup>nd</sup> : Scott Davies Motion Carried.
FY 08 Project Reports:	Discussion	Action
1. Enhanced Operable and Interop. Comm. Project: Law Enforcement: Russ Black, Chair	-11 LE personnel have been trained on the Milo system. Working on Policies, Procedures and User's agreement. Need to set up additional training.	-Contact Russ or Dennis re: further training needs
2. Deployable Response Resources Project: HazMat- Calvin Kelsey, Chair	-Generators are here to be picked up. -Request made to authorize purchasing up to 20 more 1000 watt generators with 500 watt light systems to place in Rural	<b>-Motion</b> to approve made by: Calvin Kelsey 2 <sup>nd</sup> : Joe Koch Motion Carried.

<p>Project: IMT- Bryan Armstrong, Chair</p>	<p>Fire Districts using up the remaining FY08 and FY09 monies.</p> <p>-The mobile command files are here to be picked up.</p> <p>-Our region is to host the Logistic Section Chief training. Dates have not been set. Request made to approve the quote of \$14,903.00 from IMTC to present the 5 day Logistics Section Chief course for 20 students.</p> <p>-Gator is in DK. Co. Top wasn't included as it should've been- so working on that. Gator will not fit in the trailer with the top; so working on how to resolve that issue also.</p> <p>-Discussion re: moving the IMT trailer from OB Co. to JW Co. Request made to approve moving IMT trailer from OB Co. to JW Co.</p> <p>-After further discussion a request was made to table this until next meeting to allow Don to visit with his Commissioners.</p>	<p>-Make sure acceptance agreements and MOU's have been signed and returned.</p> <p><b>-Motion</b> to approve made by: John Hultgren 2<sup>nd</sup>: Russ Black Motion Carried.</p> <p><b>-Motion</b> to approve made by: Russ Black 2<sup>nd</sup>: Joe Koch 3 votes Aye. 19 votes No.</p> <p><b>-Motion</b> to approve made by: Russ Black 2<sup>nd</sup>: Brad Homman Motion Carried.</p>
<p>3. Vulnerability &amp; Critical Infrastructure Project: GIS- Brad Homman, Chair Technical Subcommittee Chair- Sherry Massey</p>	<p>-Project will finish up this summer. KDEM invoices still have not been received for services rendered.</p>	
<p>4. Community Preparedness &amp; Mass Care Project: EMS Radios- Keith Coleman, Chair</p> <p>Project: Mass Care Institute- Steve Ade, Chair</p>	<p>-Extra EMS radio was assigned to Clay County.</p> <p>-Draft Brochure presented- a couple of revisions will be made and then emailed out. Excellent Instructors coming. Working on finalizing contracts for Instructor expenses. Planning for approx. 150 participants. Will open registration outside the region after the first of March.</p>	<p>-Please distribute brochure that will be emailed out and help promote ASAP.</p>
<p>5. Management &amp; Administration: Sherry Angell &amp; John Cyr</p>	<p>- FY08 Account Summary distributed and reviewed.</p>	

	<p>-Qtrly Reports submitted earlier this month. Planning \$ expenditures did not match KHP's. Working with Suzanne to reconcile issue.</p> <p>-MOU situation has improved. Two remain outstanding and a couple of equipment items need to be located.</p>	
<b>FY09 Project Reports:</b>	<b>Discussion</b>	<b>Action</b>
<p>1. Deployable Resources/Onsite Incident Manage. Project: IMT- Bryan Armstrong, Chair</p> <p>Project: Accountability- Pam Kemp, Chair</p>	<p>-No Report</p> <p>- Nothing new to report</p>	
<p>2. Assessment, Planning, Community &amp; Regional Preparedness and Collaboration Project: Mass Care- Jim Cary -Chair</p>	<p>-Plan to contact all the EM's and solicit up to 3 shelter sites using the new Functional Needs requirement, get acceptance agreements and solicit bids. Thinking can do 3 transfer switches/county.</p> <p>-KHP did approve revising the project to include a Mass Care Response Trailer and some of the items on the FEMA Functional Needs Supply list if the Council chooses to proceed with that. If can present a good argument may be able to get more items approved. Consensus was to table this until the next meeting.</p>	<p>-Jim will report back at next meeting</p>
<p>3. Intelligence Analysis &amp; Production, Information Sharing &amp; Dissemination Project: GIS- Brad Homman, Chair Technical Subcommittee-Sherry Massey, Chair</p>	<p>-No equipment is needed at this time. Recommendation was to use this money for something else. Committees are to develop a proposal if needing additional funds and present proposal at the next meeting.</p>	<p>-Committees to prepare proposals for use of available funds and present request at the next meeting.</p>
<p>4. Emergency Public Safety &amp; Security Project: Active Shooter Training for LE- Russ Black &amp; Rodney Job, Chair</p> <p>Project: Economic &amp; Community Recovery- Doug McKinney, Chair</p>	<p>- See FY08 report re: Milo System</p> <p>-Course has been approved by Paula Phillips. Looking at Concordia to host with tentative dates of May 4<sup>th</sup> or 11<sup>th</sup>.</p>	
<p>5. Multi-State Partnership for Security in Ag. Project: KS/NE Functional Exercise- Sue Cooper, Chair</p>	<p>-SES's quote came in way above the amount that we have to spend. Proposing to go with 2</p>	

	Planning meetings and work towards a FSE in 2013 or 2014. Have requested an amended SES quote and are looking at another vendor to obtain a quote.	-Sue will report back next meeting.
6. Deployable Response Resource Project: Search & Rescue/CBRNE- Calvin Kelsey, Chair	-See FY08 HazMat project report	
7. Management & Administration: Sherry Angell & John Cyr	-FY09 Account Summary distributed and reviewed. Also refer to FY08 notes.	
FY10 Project Reports:		
1. Regional Collaboration, Planning, Training & Exercise. Project: Active Shooter/LE Training- Russ Black, Chair	-Active Shooter Classes will be held April 11-15 in Abilene and April 18-22 in Ellsworth. Class size is: 35/class.	-Please promote. Brochure will be emailed out.
New Business:		
Annual Conflict of Interest Statements	-Time to sign.	Please turn in ASAP.
Representative/Discipline Reports	-Beginning next month; each member will provide a report of contacts made the previous month re: HS Regional business. May go to qtrly or written reports if takes up to much time.	
By-Laws Review	-Discussion re: Representatives and Voting procedures and the need to consider making some revisions. A Task Force was appointed to review, revise and present a draft at the next meeting; with plans to place on the agenda for approval at the March meeting.	Task Force includes: Chairs: Brad and John Members: Sherry, Joe, Rod and Dennis
FY11 Projects	-KHP will be at the next meeting. Please be ready to present project proposals.	Chancy Smith- please check to see if \$ can now be used for a proposed CERT project.
AHIMT Conference	-Those who attended reported back that overall the Conference was well worth the investment made.	
Old Business:		
Requests from Councils for tower completion	-Have two more regions to contact. All the others have agreed to put \$ towards the requested proposal.	
Concluding Business:	Discussion	Action
Excused Absences	- Bryan Armstrong	<b>Motion</b> to approve made by: Doug McKinney 2 <sup>nd</sup> : Russ Black Motion Carried.

Next Meeting	-February 22, 2011	
Adjourned		<b><i>Motion</i></b> to adjourn made by: Russ Black 2 <sup>nd</sup> : Scott Davies Motion Carried.

