

NCK Homeland Security Region Council

Meeting Minutes for 7/28/15

Representatives in attendance:

Pam Kemp-Clay County- Reg. Council Chair
 Brad Homman-Communications, DK County
 Sherry Angell-Public Health
 Sue Cooper- Hospital-Vice Chair
 Raymond Raney- Republic County
 Dennis Colsden- Regional EM Coordinator
 Hannah Stambaugh-Saline County
 Chancy Smith- Emergency Management
 John Hultgren- EMS
 Rick Horn- Mitchell County
 Marvin VanBlaricon- EMS
 Chuck Dunn-Law Enforcement, SO
 Debbie Hays- Smith County
 Doug McKinney- NC Region Planning Comm.
 Keith Haberer-Ellsworth County
 Gary Caspers –Cloud County
 Gail Bartley- Jewell County
 Bob Kepka-Fire Service
 Don Snyder-Osborne County
 Derrick Herzog- HazMat

Representatives with excused absence:

David Dohe-Lincoln County
 Marie Ballou - Ottawa County
 Dr. Justin Smith-Agriculture
 Bob Sims-Fire Service

Representatives with unexcused absence:

- Public Works
 -Volunteer/Non-Profit
 Bob Doepp-Law Enforcement, PD

Guests in attendance:

LT. Edna Cordner-KHP
 Karen Schultz-KHP
 Derek Voorhis-KOEC
 Bryan Murdie-KDEM
 Lisa Peters- NCRPC

Administrative Business:	Discussion	Action
Welcome	-Pam Kemp, Chairperson	
Last meeting minutes approval	-Minutes were sent out per email.	<i>-Motion to approve made by: Chancy Smith 2nd: Derrick Herzog Motion Carried.</i>
Fiscal Agent Report	Sherry Angell referred to the FY 14 Accounting handouts. See Project Reports for details.	
FY14 Project Committee Reports:	Discussion	Action
Project: Accountability -Pam Kemp, Chair	-Plan to repeat equipment trainings but focus on entering & management of equipment sometime prior to Feb. 2016.	
Project: Active Shooter/LE- Chuck Dunn-Chair	-Plan to open up the registration to LE across the state August 10th.	-Please promote class to your local LE ASAP.

Project: IMT Sustainment: Equipment & Training- Marie Ballou, Chair	<p>-Situation Unit Leader Training planned for November, 2015 in Russell; but no dates set at this time.</p> <p>-Request made to move the remaining balance of \$2,520.00 from the completed shelter management project into the IMT training budget to have enough money for the SUL training.</p>	<p>Motion made by: Sue Cooper 2nd : Chancy Smith <i>Motion Carried.</i></p>
Project: Thermal Cameras- Derrick Herzog-Chair	-Plan to bid FY14 and 15 IR Cameras together. Working on specs.	
Old & New Business:	Discussion	Action
KHP-	<p>-Final numbers for FY13 handouts distributed and discussed</p> <p>-Request made for volunteers and/or project managers to participate in the upcoming SPR to better reflect local needs. Plans are to come out to each region for approximately one hour sessions starting in late August.</p> <p>-Have already moved 86% of money allocated for FY14; which leaves \$51,308.72 left to move without having to go to DHS for approval.</p> <p>-Project Managers please try to get qtrly progress reports back to KHP in a timely fashion</p>	-Encourage volunteers to participate. If interested; please let LT Cordner know.
KCAT (Ks. Capability Assessment Tool)- KDEM	-Capability Assessment online Tool discussed and demonstrated. Currently no deadline to complete; but Pam would like this done by all counties prior to our FY16 planning meeting.	-Pam will forward link to tool.
First Net-KEOC	-Updates provided on First Net and surveys that have been sent out. Encourage all first responders and public safety agencies to complete the surveys.	-Pam will forward survey link.

RCCC	-Today's presentations on First Net and KCAT were requested following the RCCC meeting.	
Intruderology DVD's	-10 minute DVD shown that highlights the 3 hr. DVD collection that is available to be checked out through DK Co. EM.	
Updated Procurement Policy, Conflict of Interest Statement	<p>-The updated NCRPC Procurement Policy reviewed & discussed. As part of the procurement policy a conflict of interest statement will need to be signed by all project members, an acceptance/ declination agreement will need to be signed by participating cities/counties,/ agencies, and an end user attachment will be added to the TPA.</p> <p>-Following the discussion it was recommended that the NC Region adopt the new Conflict of Interest Statement/Policy to replace their existing Conflict of Interest policy.</p>	<p>Motion made by: Chancy Smith 2nd : Sue Cooper <i>Motion Carried.</i></p>
Concluding Business:	Discussion	Action
Excused Absences	David Dohe, Marie Ballou, Dr. Smith, Bob Sims	<p>Motion to accept made by: Marvin VanBlaricon 2nd : Keith Haberer <i>Motion Carried.</i></p>
Next Meeting	Sept. 22, 2015	-Discussed potential changes to meeting schedule and time. Consensus was to continue to meet every other month and adjust time/ schedule as needed.
Adjourned		<p>Motion made by: Keith Haberer 2nd : Derrick Herzog <i>Motion Carried.</i></p>