

NCK Homeland Security Region Council

Meeting Minutes for 2/22/11

Representatives in attendance:

Dr. Bill Bryant-Agriculture
 Sherry Angell-Public Health, NCRPC
 John Hultgren- EMS
 Larry Heidrick-Fire Service
 Dennis Colsden- Regional EM Coordinator
 Debbie Hays- Smith County
 Joe Koch-Saline County
 Russ Black- Law Enforcement
 Don Snyder- Jewell County

Roy Folk-Ellsworth County
 Pam Kemp- EMS, Clay County-Vice Chair
 Lanny Zadina- Law Enforcement
 Scott Davies-Mitchell County
 Dave Nowak-Public Works
 Doug McKinney- Regional Planning
 Brad Homman-Communications, DK Co.
 Rodney Job- Emergency Management

Representatives absent:

Calvin Kelsey- Fire Service/Haz-Mat
 Jim Cary- Osborne County
 Sue Cooper- Hospital, Reg. Council Chairperson
 Gary Caspers –Cloud County

Keith Coleman- Ottawa County
 Raymond Raney- Emergency Management
 Steve Ade-American Red Cross

Guests in attendance:

Bryan Armstrong- IMT Committee Chair
 Rikki Stewart- KDEM
 Emily Nickel-KDHE

Lt. Bruce Hyman-KHP
 Brandt Haehn- KDEM
 Brenden Ourth- Midwest Card & ID Solutions

Opening Business:	Discussion	Action
Welcome	-Pam Kemp, Vice-Chairperson	
Reappointment and Appointment Letters	-Roy Folk has been reappointed as EW Co. Rep., with Kenny Bernard as alternate. -The Kansas Sheriff’s Association has reappointed Russ Black to represent the Sheriff’s in the region. -The NC KEMA Region has appointed Rodney Job to replace Bryan Armstrong as one of our EM Representatives. -Pam Kemp will remain as one of the EMS Region 4 Reps. & will get a formal letter for the Council.	- Motion to accept all made by: Don Snyder 2 nd : Lanny Zadina Motion Carried.
Last meeting minutes approval	-Minutes were sent out per email.	Motion to approve made by: Scott Davies

		2 nd : Deb Hays Motion Carried.
FY 08 Project Reports:	Discussion	Action
1. Enhanced Operable and Interop. Comm. Project: Law Enforcement: Russ Black, Chair	-The Milo Range IV Shooting Simulator Safety Policy Agreement and Record of Use document passed out for review and comment.	- Motion to approve made by: Russ Black 2 nd : Roy Folk Motion Carried.
2. Deployable Response Resources Project: HazMat- Calvin Kelsey, Chair Project: IMT- Bryan Armstrong, Chair	- A couple of the first round of generators still need to be picked up. -Need some of the mobile command file MOU's. -PO has been issued to IMTC for the May 2-6, 2011 Logistic Section Chief training. -DK Co. has a "fix" for the Gator issue -JW Co. has agreed to take the IMT trailer as discussed last month. Request made to approve moving IMT trailer from OB Co. to JW Co.	-Those who need to; please pick up -Make sure MOU's have been signed and returned; including end user attachments. - Motion to approve made by: Russ Black 2 nd : Scott Davies Motion Carried. -Transfer agreement will be sent to OB Co. for signature
3. Vulnerability & Critical Infrastructure Project: GIS- Brad Homman, Chair Technical Subcommittee Chair- Sherry Massey	-End of contract date noted to go past preferred FY08 expenditure date. KHP notified and approved contract date to end Aug. 31, 2011. Contract amended.	
4. Community Preparedness & Mass Care Project: Mass Care Institute- Steve Ade, Chair	-Waiting on Instructor costs to get contracts out.	-Committee needs to FU. Please promote Institute and register
5. Management & Administration: Sherry Angell & John Cyr	- FY08 Account Summary distributed for review with no concerns voiced. - Planning \$ issues reported last month has been resolved. -County HS Inventory Lists have been emailed out to all EM's in the region. To date; OT Co. is the only county to send back updated info.	-EM's- Please review, update inventory list and email back if any end user information has changed.
FY09 Project Reports:	Discussion	Action

1. Deployable Resources/Onsite Incident Manage. Project: IMT- Bryan Armstrong, Chair	-Next IMT working group meeting is March 8 th .	
2. Assessment, Planning, Community & Regional Preparedness and Collaboration Project: Mass Care- Jim Cary -Chair	- EM's have not yet been contacted nor bids solicited. -Approval for potential revision to add Mass Care Trailer/Equipment on hold pending completion of above.	
3. Intelligence Analysis & Production, Information Sharing & Dissemination Project: GIS- Brad Homman, Chair Technical Subcommittee-Sherry Massey, Chair	-Proposal for use of funds: see HazMat presentation notes under New Business.	
4. Emergency Public Safety & Security Project: Active Shooter Training for LE- Russ Black & Rodney Job, Chair Project: Economic & Community Recovery- Doug McKinney, Chair	- Additional Milo system training(s) will be scheduled -“Recovery from Disaster: the Local Government Role” scheduled for May 4 th in Concordia. Bryan Armstrong will be Chief Facilitator. Target Audience discussed.	
5. Multi-State Partnership for Security in Ag. Project: KS/NE Functional Exercise- Sue Cooper, Chair	-Seeking info. re: the KS Exercise Coordinator developing the planning meetings instead of paying for them. -The project will need to be revised if change scope from FSE to planning meetings.	
6. Deployable Response Resource Project: Search & Rescue/CBRNE- Calvin Kelsey, Chair	-Acceptance/Declination Agreements passed out for generators approved last month. Also waiting on Vendor quotes.	
7. Management & Administration: Sherry Angell & John Cyr Training and Exercise.	-FY09 Account Summary distributed for review with no concerns voiced.	
FY10 Project Reports:		
1. Regional Collaboration, Planning, Training & Exercise. Project: Active Shooter/LE Training- Russ Black, Chair	-Active Shooter Class April 11-15 in Abilene has 17 slots filled and the April 18-22 in Ellsworth has 27. Class size is: 35/class. Registration will be opened up March 1 st .	-Please promote
2. Enhanced Interoperable Communication. Project: EMS & EM Radios -Keith Coleman, Chair	-John will verify # of EMS radios needed and will then proceed with procurement process	
3. Deployable Resources. Project: Accountability Phase II-Pam Kemp, Chair	-See update notes under New Business. Pam will get with Brenden to go over quote presented	

	and will bring back to the Council next month.	
4. Deployable Resources Project: IMT-Bryan Armstrong, Chair Project: HazMat- Calvin Kelsey-Chair	-No Report	
5. Regional Collaboration, Planning, Training & Exercise. Project: Training and Exercise-HazMat & Regional IMT Bryan Armstrong and Calvin Kelsey- Co-Chairs	-No Report	
6. Management & Administration: Sherry Angell & John Cyr Training and Exercise.	-FY10 Account Summary distributed for review with no concerns voiced.	
Old Business:		
By-Laws Revision Draft	-Revision proposals, number of Representatives, Mission Statement and Vision discussed. Will be emailed out for comment and additional proposals.	-See Attachment
Representative/Discipline Reports	-Reports were given by each Council Rep. on contacts made over the past month to those they represent	
Communications Tower Update	-All regions approved supporting the NW/SW Communication Project proposal. It is now in the hands of the State for consideration.	
New Business:		
Accountability Project update	-Rikki Stewart and Brenden Ourth presented KDEM's Comprehensive Resource Management Project & Credentialing Project and how that would/will impact our Phase II and III plans. -Two options were presented by KDEM to the Council for consideration. After discussion it was decided to accept Option One and revisit the quote made by Midwest Card & ID Solutions and bring back to the Council for approval at a later date.	-See Attachment -Motion to approve made by: Don Snyder 2 nd : Rodney Job Motion Carried.
HazMat Presentation	-In Calvin's absence a ppt. presentation was shown with a request for \$9,000.00 to purchase two new Eagle 2 monitors using a portion of the FY09 GIS project money. Discussion re: charging for a Regional HazMat Team response which has response equipment that has been purchased with NC Regional HS dollars. -Following further discussion a	-See Attachment -Motion to deny made by: Deb Hays 2 nd : None Motion died for lack of a second. -Motion to approve made by:

	request was made to table the decision until someone was in attendance to answer the question of charging.	Don Snyder 2 nd : Scott Davies Motion Carried.
FY11 Projects	-Since KHP was not here this month, anticipate they will be here next month to work on FY11 projects.	
Rebanding (800) Meeting	-A letter was read requesting participation from the Council to attend a Rebanding kick-off training March 15th in Kansas City	-Rodney Job volunteered to attend
Training Opportunities	-ICS 300 and 400, March 15-17 th in Salina -HSEEP, April 26-28 at Crisis City	
Concluding Business:	Discussion	Action
Excused Absences	- Raymond Raney, Gary Caspers, Jim Cary, Sue Cooper, Steve Ade, Calvin Kelsey	Motion to approve made by: Sherry Angell 2 nd : Don Snyder Motion Carried.
Next Meeting	-March 22, 2011	
Adjourned		Motion to adjourn made by: Lanny Zadina 2 nd : Russ Black Motion Carried.

