

NCK Homeland Security Region Council

Meeting Minutes for 1/27/09

Representatives in attendance:

Sue Cooper- Hospital, Reg. Council Chairperson
 Pam Kemp- EMS, Clay County
 Scott Davies-Mitchell County
 Frank Gent- Law Enforcement
 Dr. Bill Bryant-Agriculture
 Raymond Raney- Emergency Management
 Jon Siemers- Fire Service
 Gary Caspers -Cloud County
 Bryan Armstrong- Emergency Management,
 Saline County

Calvin Kelsey- Fire Service/Haz-Mat
 Keith Coleman- Ottawa County
 Sherry Angell-Public Health
 Jim Cary- Osborne County
 Russ Black- Law Enforcement
 Doug McKinney- Regional Planning
 Steve Ade-American Red Cross

Representatives absent:

Brad Homman-Communications, DK Co.
 Kenny Bernard-Ellsworth County
 John Hultgren- EMS
 John Cyr- Fiscal Agent

Dennis Colsden- NCK HS Regional Coordinator
 Don Snyder- Jewell County
 Debbie Hays- Smith County

Guests in attendance:

Josh Buffington-KDHE
 Rodney Job-Lincoln County EM

Wade Vanmeter-KHP
 Rory Tillet-Osborne County EM

Opening Business:	Discussion	Action
Welcome	Sue Cooper, Chairperson	
Last meeting minutes approval	-Minutes were sent out per email.	Motion to approve made by: Russ Black 2 nd : Scott Davies Motion Carried.
Approval of Proxy & New Appointments to the Council	-Letters received from Cloud County appointing Gary Caspers as the Cloud County Rep. and from Osborne County appointing Jim Cary as the Osborne County Rep.	Motion to accept made by: Doug McKinney 2 nd : Calvin Kelsey Motion Carried.
Annual Conflict of Interest Statements	-The annual Conflict of Interest Statements need to be signed for 2009. It was determined that no revisions were needed to the Conflict of Interest Policy or Statement.	-Motion to re-approve made by Pam Kemp 2 nd : Russ Black -Several statements signed and turned in. Those that did not, need to submit.
Project Committee work session	- Committees broke out to work on FY07 projects	

FY 07 Subcommittee Reports:	Discussion	Action
1. Executive Committee: Sue Cooper, Chair.	-No Report	
<p>2. Threat & Vulnerabilities –based CBRNE/WMD/HazMat Response Equipment: Jon Siemers, Chair. Project: WMD/HazMat equip. & training</p>	<p>- Presented ppt. on Equipment for FY07 funding & committee recommendations with discussion following. -Presented recommended revisions needed to the FY07 project work plan, proposal for funding & budget & request to approve with discussion following.</p> <p>-Requested approval to purchase 14 Garmin 60CSx @ \$356.00/unit pending KHP approval. 1/county and 3 for regional HazMat team.</p> <p>-Requested approval to spend up to \$26,586.52 for 120 Garmin 750's. Discussion occurred re: need to tuck maintenance and upgrades in the order.</p> <p>-Requested approval to spend up to \$70,000 for basic USAR team equipment pending KHP approval. There is to be one USAR team/region.</p> <p>-Requested approval to spend up to \$4,000 for a laptop and 3 Level A suits for the HazMat regional Truck pending KHP approval.</p> <p>- Also looking at digital cameras with GPS mapping capabilities with a goal of 4/county, but will not have enough \$ left to accomplish that. Some of the</p>	<p>-Motion made by Jon Siemers to approve recommended revisions to FY07 CBRNE/HazMat Response Equipment work plan, proposal for funding & budget. 2nd by: Sue Cooper Motion Carried.</p> <p>-Motion made by Jon Siemers to approve purchase of 14 Garmin 60CSx @ \$356.00/unit pending KHP approval. 2nd by: Bryan Armstrong Motion carried.</p> <p>-Motion made by Jon Siemers to approve spending up to \$26,586.52 for 120 Garmin 750's. 2nd by: Frank Gent Motion Carried.</p> <p>-Motion made by Jon Siemers to approve spending up to \$70,000 for basic USAR regional team equipment pending KHP approval. 2nd by: Bryan Armstrong Motion Carried.</p> <p>-Motion made by Jon Siemers to approve spending up to \$4,000 for a laptop & 3 level A suits for HazMat truck pending KHP approval. 2nd by: Russ Black Motion carried.</p>

	other committees are also looking into these for their projects and may be able to cover the counties that way.	
3. Enhanced Interoperable Electronics Communication Systems: Keith Coleman, Chair. Project: Regional Mutual Aid Network	-Have bids for phase II, but are several months old & will need to verify that they are still current prior to proceeding.	
4. Deployable Response Resources: Bryan Armstrong, Chair. Project: Deployable Response Resources	-Have 4 IMT members going to Command & General Staff training in Olathe, Feb 16-21 -Committee is considering moving money from training to equipment based on the fact that some of the anticipated training hasn't been approved yet. Bryan has visited with Lt. Reitmeyer, who has approved that move. Equipment anticipated for IMT members discussed, which also includes looking at digital cameras with GPS mapping as the CBRNE/HazMat Committee is.	
5. Comprehensive Statewide Exercise & Evaluation Programs: Sue Cooper, Chair. Project: NC Region FAD exercise	-Have identified the objectives and plan to dovetail into the State Stop Movement Exercise in Oct. 09. Considering a TTX along with exercising the C & D equipment.	
6. Threat & Vulnerabilities –based CBRNE/WMD/HazMat Response Equipment: Russ Black, Chair. Project: Incident Decon Trailers Project: Decon Lighting Support	-Have already purchased most of what equipment that had been identified for this project. - Discussion the use of digital cameras with GPS mapping capabilities benefiting this project also and the need to receive KHP approval as this was not part of the planned decon. equipment	-Sherry will run this by KHP
7. Management & Administration: Sherry Angell & John Cyr	--FY07 last QPR distributed & reviewed -Procurement process reviewed; including checklist, FY07 equipment acceptance agreement, Quote proposal, PO form and current vendors	
Old Business:	Discussion	Action

FY07 Equipment Agreement	-The FY07 Equipment Agreement with addendum was emailed out prior to meeting for review. There was a sentence under the Insurance paragraph that was a concern to some and will need to ask John for clarification before approving.	-Sherry will ask John Cyr about the sentence in question and bring back to the Council at the next meeting.
FY08 application	-Sue's been working with KHP & it should be accepted soon.	
FAD Decon training	-Still have some training that needs to be done to complete the FY06 work plan requirements	
Agroguard Signage	-The signs are here and should be ready to disperse soon. Training will need to be done to complete the FY06 work plan requirements.	
FY06 Fiscal Agent	--FY06 last QPR distributed & reviewed. The WMD/HazMat SHSP balance shows (\$116.98) due to a couple of S & H charges that had been left off of RFF # 1 & # 2, but had been paid to the vendor. Sherry requested permission to move the remaining \$65.59 from the IMT budget line & \$51.39 from InterOp SHSP budget line to cover the overdraft which had been approved by KHP pending Council approval. -Only a few FY06 MOU's remaining- missing mostly serial or model #'s.	-Motion made by Sherry to approve moving the money as requested to cover the deficit shown on the QPR. 2 nd by: Pam Kemp Motion carried. -Please check FY06 overview sheet to see if your county still needs to submit anything.
STATPack capabilities	-FU from last meeting. Veterinarian's can use the system to send a specimen to K-State.	
ESF8 meeting	-Pam has been asked to assist the NW region with their ESF8 partner meeting, March 3 rd . -Looking at a FU NC ESF8 meeting in April.	
NC Regional 09 project planning	- The NC 09 project planning worksheet went out yesterday.	-Take time to review it and send back any requested information to Connie Satzler as soon as possible. Can also go to: www.datacounts.net/hsgp09/ password: kanhs
New Business:		
Public Health SNS (Strategic National Stockpile) Assessments	- Sherry gave a "heads up" re: One of the CDC grant requirements for	

	PH in the next 18 months is that each health dept. must participate in a technical review to assess a community's preparedness to dispense medication/vaccine to 100% of their population within 48hrs. CDC has been assessing State's & City Readiness Initiative (CRI) counties and randomly selected non-CRI counties for several years. This particular assessment will be conducted mostly by a Regional PH Coordinator, in preparation for CDC's visits. As many community partners as possible will be requested to attend, but they do not need to be there for the entire assessment.	
Hospital inventories	-Sue is putting together a regional inventory that could be available for use in a disaster & will be shared with Emergency Management and Public Health	
Debris Management Plan	-More information will be forthcoming.	
Kansas Commission on Emergency Planning & Response	-Dennis & Sue attended a meeting re: the development, purpose & mission of a new Statewide Deployable Response Resources Committee Charter. More information will be forthcoming.	
Concluding Business:	Discussion	Action
Next Meeting	Feb. 24, 2009	
Excused Absences & Adjournment	- John Hultgren, Don Synder, Brad Homman, Debbie Hays, Dennis Colsden	Motion to approve made by: Calvin Kelsey 2 nd : Scott Davies Motion Carried.