

NCK Homeland Security Region Council

Meeting Minutes for 2/24/09

Representatives in attendance:

Sue Cooper- Hospital, Reg. Council Chairperson
 Pam Kemp- EMS, Clay County
 Scott Davies-Mitchell County
 Dr. Bill Bryant-Agriculture
 Brad Homman-Communications, DK Co.
 Doug McKinney- Regional Planning
 Jon Siemers- Fire Service
 Gary Caspers -Cloud County
 John Hultgren- EMS
 Bryan Armstrong- Emergency Management,
 Saline County

Calvin Kelsey- Fire Service/Haz-Mat
 Keith Coleman- Ottawa County
 Sherry Angell-Public Health
 Russ Black- Law Enforcement
 Dennis Colsden- NCK HS Regional Coordinator
 Debbie Hays- Smith County
 Steve Ade-American Red Cross
 Don Snyder- Jewell County
 Jim Cary- Osborne County

Representatives absent:

Kenny Bernard-Ellsworth County
 John Cyr- Fiscal Agent

Raymond Raney- Emergency Management
 Frank Gent- Law Enforcement

Guests in attendance:

Josh Buffington-KDHE
 Juanita Arnold-Lincoln County EM

Mike Murphy-KHP

Opening Business:	Discussion	Action
Welcome	Sue Cooper, Chairperson	
Last meeting minutes approval	-Corrected Minutes were sent out per email.	Motion to approve made by: Dr. Bryant 2 nd : Doug McKinney Motion Carried.
Project Committee work session	- Committees broke out to work on FY07 projects	
FY 07 Subcommittee Reports:	Discussion	Action
1. Executive Committee: Sue Cooper, Chair.	-No Report	
2. Threat & Vulnerabilities –based CBRNE/WMD/HazMat Response Equipment: Jon Siemers, Chair. Project: WMD/HazMat equip. & training	- Presented multi-project plan to work with the IMT and Animal Health Committees to purchase 44 total digital cameras as discussed last month and approved by KHP. 4/county X 11 counties is anticipated as DK County already have these, but they will be included in the purchase of cases. All but one FY07 equipment acceptance	-Motion made by Jon Siemers to approve the multi-project purchase of up to 44 digital cameras with GPS mapping capability with built in software and cases (9 from Decon Lighting Support, 24 from HazMat/CBRNE and 11 from Deployable Resources) for 11 counties with an

	<p>agreement has been returned. Discussion re: the need for some informational/expectation/benefits letter to go to the counties.</p> <p>-KHP did approve the equipment list presented last month.</p>	<p>additional 4 cases for DK County. 2nd by: Keith Coleman Motion Carried. - Pam Kemp & Brad Homman agreed to formulate the letter. -Procurement process is proceeding.</p>
<p>3. Enhanced Interoperable Electronics Communication Systems: Keith Coleman, Chair. Project: Regional Mutual Aid Network</p>	<p>-Working on bids to purchase 24, 800 MHz radios which will be placed in the PSAP's & EOC's. -Having problems getting bids from vendors to complete phase II reprogramming project. Looking at a different approach to get this completed.</p>	
<p>4. Deployable Response Resources: Bryan Armstrong, Chair. Project: Deployable Response Resources</p>	<p>-Position specific training will be available, with each region asked to sponsor one. Can send up to 5/region to each class. Dates have not been set yet. Tentative classes are: Operations Chief- 4 day class- SC Planning Chief- 4 day class-SW Logistics Chief- 5 day -SC Finance/Admin - 3 day-NC IC- 5 day class- NE Safety- 4 day- NE Metro Liaison Officer- 2 day- SE PIO- 5 day-State -After discussion re: anticipated training costs, the committee recommended moving \$24,000 out of training into equipment which will amend project equipment budget line item to \$34,000 and training budget line item to \$41,000. - Committed purchasing 11 of the multi-project digital cameras discussed & approved earlier -2 IMT members attended the Command & General Staff training in Olathe, Feb 16-21 -Still have 2 Finance/Admin and 1 Operations positions open</p>	<p>-Motion made by Bryan Armstrong to approve moving \$24,000 from training to equipment. 2nd by: Russ Black Motion Carried.</p>

<p>5. Comprehensive Statewide Exercise & Evaluation Programs: Sue Cooper, Chair. Project: NC Region FAD exercise</p>	<p>-Plans continue to tag on to the State Stop Movement Exercise, but will need to get approval first. Tentative date- Oct. 22, 2009. -Discussing participation in conjunction with the Vigilant Guard exercise in Saline County June 20, 2009 using decon. equipment that has been purchased & then tentatively again in Oct. 2009 in the northern part of the region. 5 counties still need to be trained prior to the exercises.</p>	
<p>6. Threat & Vulnerabilities –based CBRNE/WMD/HazMat Response Equipment: Russ Black, Chair. Project: Incident Decon Trailers Project: Decon Lighting Support</p>	<p>- The digital cameras with GPS mapping were approved by KHP to include in this project. -Committed purchasing 9 of the multi-project digital cameras discussed & approved earlier</p>	
<p>7. Management & Administration: Sherry Angell & John Cyr</p>	<p>-No FY07 activity this month</p>	
<p>Old Business:</p>	<p>Discussion</p>	<p>Action</p>
<p>Annual Conflict of Interest Statements</p>	<p>-The annual Conflict of Interest Statements need to be signed for 2009.</p>	<p>-If did not sign last month, need to sign & turn in.</p>
<p>FY07 Equipment Agreement</p>	<p>-Insurance paragraph explained & discussed. Recommendation was to remove 2nd sentence and reword sentence re: need to show proof of insurance or self-insurance. - see attachment</p>	<p>-Motion made by Dr. Bryant to approve the FY07 Equipment Agreement with changes made as recommended. 2nd by: Russ Black Motion Carried.</p>
<p>FY06 grant</p>	<p>-Still need a few MOU's and several serial #'s for radios- refer to last month's handout -Agroguard signs are here and are ready to disperse. Training will need to be done to complete the FY06 work plan requirements. -Waiting on Smith and Osborne County's Phase I InterOp project to be completed.</p>	
<p>New Business:</p>		
<p>EOC issues- Deb Ohlde, NCRPC</p>	<p>-Had discussions with several cities/counties re: the recent EOC grant and whether there were considerations re: a broader</p>	

	perspective in EOC planning &/or how future applications could show a benefit to the region. The 09 grant has closed, but may be available again in 2010 and if cities/counties wish to apply would be beneficial to converse.	
New approval process for Council Projects	-In order to facilitate participation of all members and improve documentation of project activity & purchases the agenda was changed as of Jan. 2009. Consensus was that this was beneficial.	
Staff Support: project funding	-In FY08 staff support may be included within each project budget & need to keep that in mind as committee's begin working on their '08 projects.	
HS Council Leadership Mtg.	-The next mtg. is scheduled for Feb. 26 th . Plans are to discuss the upcoming Capabilities Assessment.	
Informational NC Regional Council Project Booklet	-Booklet should be updated every 2-3 years. Pam has agreed to update it at this time.	-Committee Chairs please email Pam FY06 project wrap-up, FY07, & FY08 project information by the next meeting.
Approval of submitted FY09 projects	-NC's projects that were submitted to Connie Satzler were approved.	
Misc.	- SRHC is promoting Severe Weather Month & activities discussed -Pt. tracking was discussed and may be something to consider including in future project planning.	
Concluding Business:	Discussion	Action
Excused Absences	-Frank Gent	Motion to approve made by: Russ Black 2 nd : Doug McKinney Motion Carried.
Next Meeting	March 24, 2009	
Adjournment		-Motion made by Calvin Kelsey to adjourn 2 nd : Russ Black Motion Carried.

