

NCK Homeland Security Region Council

Meeting Minutes for 3/23/10

Representatives in attendance:

Sue Cooper- Hospital, Reg. Council Chairperson
 Raymond Raney- Emergency Management
 Roy Folk-Ellsworth County
 Dennis Colsden- Regional EM Coordinator
 Jim Cary- Osborne County
 Calvin Kelsey- Fire Service/Haz-Mat
 John Hultgren- EMS
 Doug McKinney- Regional Planning
 Pam Kemp- EMS, Clay County
 Gary Caspers –Cloud County
 Larry Heidrick-Fire Service

Keith Coleman- Ottawa County
 Dr. Bill Bryant-Agriculture
 Bryan Armstrong- Emergency Management
 Sherry Angell-Public Health, NCRPC
 Dave Nowak-Public Works
 Joe Koch-Saline County
 Lanny Zadina- Law Enforcement
 Russ Black- Law Enforcement
 Scott Davies-Mitchell County
 Brad Homman-Communications, DK Co.

Representatives absent:

Gene Whittey- Ellsworth County
 John Cyr- Fiscal Agent
 Steve Ade-American Red Cross

Debbie Hays- Smith County
 Don Snyder- Jewell County

Guests in attendance:

Juanita Arnold-Osborne Co. EM/EMS
 Emily Nickel-KDHE

Rodney Job- Lincoln County EM

Opening Business:	Discussion	Action
Welcome	-Sue Cooper, Chairperson	
Acceptance of Discipline/County Representative	-Appointment letter from the Kansas State Firefighters' Association of Larry Heidrick presented	Motion to accept made by: Russ Black 2 nd : Calvin Kelsey Motion Carried.
Annual Conflict of Interest statements	-It is time to sign annual conflict of interest statements	-If have not done so; all members need to sign the statement & turn in to Sherry.
Last meeting minutes approval	-Corrected minutes were sent out per email.	Motion to approve made by: Doug McKinney 2 nd : Bryan Armstrong Motion Carried.
Project Committee Work sessions	-see reports below	
Old Business:	Discussion	Action
FY08 Project Revisions	-Reviewed revisions for the EMS, Mass Care and LE projects submitted to and	-Motion made to approve by: Dr. Bryant 2 nd : Pam Kemp

	approved by KHP following last month's meeting. Request made for Council approval.	Motion Carried. -See attachment
FY08 & 09 Committees	-Assignments made	-See attachment
NC Region FY10	-Work plans, budget detail, etc. will be coming out to work on late April/May. Hoping to release funds after Nov. 30, 2010.	- For more details on FY10 projects go to www.datacounts.net/hsgp Password: kanhs
FY 07 Subcommittee Reports:	Discussion	Action
3. Enhanced Interoperable Electronics Communication Systems: Keith Coleman, Chair. Project: Regional Mutual Aid Network	-Have most of the acceptance agreements back from LE. Awaiting quotes. -Awaiting NexTech and Homman Electronics to install the 800MHz equipment. - Discussion re: bills received by some counties for additional vendor costs for the 800 installation in the PSAP. These were not included in the quote provided to the Council nor in the P.O. issued & therefore not a cost the region can pay. -The MERGe radios will be programmed/re-programmed at no cost.	
4. Deployable Resources: Bryan Armstrong, Chair Project: Deployable Response Resources	- There is an IMT meeting in Manhattan on Thursday to look at a tent/HVAC unit to use as an EOC/IC Post/etc. It is compatible with others in the state. Request made to authorize spending up to \$26,000 for a tent & HVAC unit if the team makes that recommendation.	-Motion to approve made by: Bryan Armstrong 2 nd : Keith Coleman Motion Carried. .
5. Comprehensive Statewide Exercise & Evaluation Programs: Sue Cooper, Chair. Project: NC Region FAD exercise	-Two FAD Planning/Agroguard workshops completed. Last one will be April 19 th in Clay Center. -Request made to use the remaining money to contract with Eric Hess with SES, Inc. to adapt the Ks/Ok Stop Movement Exercise into an HSEEP compliant TTX and facilitate for the fall of 2010.	-Members are encouraged to promote & sign-up/register -Motion made to approve by: Pam Kemp 2 nd : Bryan Armstrong Motion Carried.
7. Management & Administration: Sherry Angell & John Cyr	--FY07 Account Summary distributed and reviewed with no concerns voiced.	-All FY07 money must be spent and invoices in by May 10, 2010

FY 08 Subcommittee Reports:	Discussion	Action
1. Enhanced Operable and Interop. Comm. Project: Law Enforcement: Russ Black, Chair	- Still working on details to present to the Council	
2. Deployable Response Resources Project: HazMat- Calvin Kelsey, Chair Project: IMT- Bryan Armstrong, Chair	-Getting signed acceptance agreements from the Counties for the Absorbent Socks & Floation Booms to proceed with purchase as previously approved by Council. -Request made to authorize spending up to \$54,000 for protective equipment for the USAR team- all of which is on the AEL & has been purchased by other teams in the state. -Request made to move \$5,000 out of equipment into training pending KHP approval.	-Motion to approve made by: Calvin Kelsey 2 nd : Bryan Armstrong Motion Carried. -Motion to approve made by: Bryan Armstrong 2 nd : Russ Black Motion Carried. Revision of budget detail, budget summary & disciplines benefiting will need to be done following KHP approval.
3. Vulnerability & Critical Infrastructure Project: GIS- Brad Homman, Chair Technical Subcommittee Chair- Sherry Massey	-GIS technical subcommittee has met & is assessing what equipment is needed.	
4. Community Preparedness & Mass Care Project: EMS Radios- Keith Coleman, Chair Project: Mass Care Institute- Steve Ade, Chair	-Emails have been sent out to licensed ambulance services re: project & equipment acceptance. Installation costs are not included in this project. Committee will make recommendations as to who gets radios first. Waiting on Motorola for pricing. Request made to authorize spending up to \$50,000 for mobile radios as presented. -No report available on Mass Care Institute	-Motion to approve made by: Bryan Armstrong 2 nd : Scott Davies Motion Carried.
5. Management & Administration: Sherry Angell & John Cyr	- FY08 Account Summary distributed and reviewed with no concerns voiced.	
FY09 Subcommittee Reports:	Discussion	Action

<p>1. Deployable Resources/Onsite Incident Man. Project: IMT- Bryan Armstrong, Chair</p> <p>Project: Accountability- Pam Kemp, Chair</p>	<p>-Plans are to offer Position Specific training again and conduct Unit Leader training this year.</p> <p>-Phase I equipment has been purchased and should be delivered anytime. Plans are to collaborate with the IMT committee to develop guidelines for use and training & exercise of equipment.</p>	
<p>2. Assessment, Planning, Community & Regional Preparedness and Collaboration Project: Mass Care- Jim Cary & Juanita Arnold- Co-Chairs</p>	<p>-A survey was re-distributed to the counties to determine shelter transfer switch needs. Once information is collected will proceed with licensed electrician bids.</p>	
<p>3. Intelligence Analysis & Production, Information Sharing & Dissemination Project: GIS- Brad Homman, Chair Technical Subcommittee-Sherry Massey, Chair</p>	<p>-The Technical subcommittee is evaluating what is in place and what layers, equipment and training needs still remain.</p>	
<p>4. Emergency Public Safety & Security Project: Active Shooter Training for LE- Russ Black & Rodney Job, Chair</p> <p>Project: Economic & Community Recovery- Doug McKinney, Chair</p>	<p>-April Active Shooter class is full. 14 seats remain for the August course in Salina and 5 remain for the Abilene course in July</p> <p>-Looking at the DHS approved course content and determining target audience, dates and locations.</p>	
<p>5. Multi-State Partnership for Security in Ag. Project: KS/NE Functional Exercise- Sue Cooper, Chair</p>	<p>-Plans are to conduct a FSE in the fall of 2011. Request made to contract with Eric Hess with SES, Inc. to adapt and develop an HSEEP compliant exercise, facilitate it, develop the AAR and to authorize spending up to \$13,875.</p>	<p>-Motion made to approve by: Sue Cooper 2nd: Dr. Bryant Motion Carried. Sue will contact Eric Hess & develop a contract, with input from FA.</p>
<p>6. Deployable Response Resource Project: Search & Rescue/CBRNE- Calvin Kelsey, Chair</p>	<p>-Request made to authorize spending up to \$43,000 to finish up the USAR team trailer equipment.</p> <p>-A needs assessment of the counties is being done to finish up the remaining funds.</p>	<p>-Motion to approve made by: Calvin Kelsey 2nd: Bryan Armstrong Motion Carried.</p>
<p>7. Management & Administration: Sherry Angell & John Cyr</p>	<p>-Contracts have been signed and in place for the April IAT course</p>	
<p>New Business:</p>		

IMT Members	-Presently have 3 vacancies. If interested contact Bryan or go to www.ksimt.org for an application.	
Misc.	-Several regions have or are considering adding a school representative to the Council. Council will take under advisement. -NIMS compliance is a requirement to receive DHS grant equipment & at some point the Council may not be able to allocate equipment to non-compliant jurisdictions. More info. to come. -Looking at putting on an HSEEP class in Salina, June 8-10, 2010. More info. to come.	
Concluding Business:	Discussion	Action
Excused Absences	-Debbie Hays, Steve Ade -Note: Dr. Bryant did provide notification that he would be absent at the Feb. meeting, but this was not known at the time. Therefore he did have an excused absence for that meeting.	Motion to approve made by: Sherry Angell 2 nd by : Sue Cooper Motion Carried.
Next Meeting	April 27, 2010	
Adjourned		Motion to adjourn made by: Russ Black 2 nd by: Scott Davies Motion Carried.

