

# NCK Homeland Security Region Council

Meeting Minutes for 4/27/10

Representatives in attendance:

Raymond Raney- Emergency Management  
 Roy Folk-Ellsworth County  
 Dennis Colsden- Regional EM Coordinator  
 Jim Cary- Osborne County  
 John Hultgren- EMS  
 Doug McKinney- Regional Planning  
 Pam Kemp- EMS, Clay County  
 Gary Caspers –Cloud County  
 Larry Heidrick-Fire Service  
 Steve Ade-American Red Cross

Dr. Bill Bryant-Agriculture  
 Bryan Armstrong- Emergency Management  
 Sherry Angell-Public Health, NCRPC  
 Dave Nowak-Public Works  
 Don Snyder- Jewell County  
 Russ Black- Law Enforcement  
 Scott Davies-Mitchell County  
 Brad Homman-Communications, DK Co.  
 Debbie Hays- Smith County  
 Joe Koch-Saline County

Representatives absent:

Sue Cooper- Hospital, Reg. Council Chairperson  
 Gene Whittey- Ellsworth County  
 Lanny Zadina- Law Enforcement

John Cyr- Fiscal Agent  
 Keith Coleman- Ottawa County  
 Calvin Kelsey- Fire Service/Haz-Mat

Guests in attendance:

Rodney Job- Lincoln County EM  
 Jamie Hale-KDHE

Joel Cates-KHP

Opening Business:	Discussion	Action
Welcome	-Pam Kemp, Vice Chairperson	
Annual Conflict of Interest statements	-Some members still need to sign annual conflict of interest statements	-If have not done so; please do so ASAP
Last meeting minutes approval	<b><i>-Minutes were sent out per email.</i></b>	Motion to approve made by: Doug McKinney 2 <sup>nd</sup> : Gary Caspers Motion Carried.
Project Committee Work sessions	-see reports below	
FY 07 Subcommittee Reports:	Discussion	Action
3. Enhanced Interoperable Electronics Communication Systems: Keith Coleman, Chair. Project: Regional Mutual Aid Network	-PO's have been issued for LE radios as approved at the Feb. mtg. -The 800 radio equipment has been installed in all the PSAP's except SM & SA Counties. SM Co. is getting a new building and therefore is not ready for their installation.	

<p>4. Deployable Resources: Bryan Armstrong, Chair Project: Deployable Response Resources</p>	<p>-The IMT team recommended purchasing a larger trailer for a mobile command instead of moving one of the other 3 IMT trailers as discussed at the last meeting. The committee recommended purchasing the larger and better built trailer, even though was not the low bid. <b><i>-Request made to spend \$5,995.00 for the trailer from John's Service</i></b></p>	<p><b><i>-Motion</i></b> to approve made by: Bryan Armstrong 2<sup>nd</sup>: Brad Homman Motion Carried.</p>
<p>5. Comprehensive Statewide Exercise &amp; Evaluation Programs: Sue Cooper, Chair. Project: NC Region FAD exercise</p>	<p>-All three FAD Planning/Agroguard workshops are completed, with approx. 150 attendees over the 3 trainings. Would have liked to see more producers in attendance, otherwise went over well. -Remaining Agroguard signs and brochures available after the meeting for Council members to take for distribution. -No new information available on the contract with Eric Hess with SES, Inc. at this time.</p>	
<p>7. Management &amp; Administration: Sherry Angell &amp; John Cyr</p>	<p>--FY07 Account Summary distributed and reviewed with no concerns voiced by the Council.</p>	
<p><b>FY 08 Subcommittee Reports:</b></p>	<p><b>Discussion</b></p>	<p><b>Action</b></p>
<p>1. Enhanced Operable and Interop. Comm. Project: Law Enforcement: Russ Black, Chair</p>	<p>-Trying to get the Milo Range Pro training approved by KHP as many LE agencies in the region see this as a need. If get approved; have not decided whether to revise the 08 or the 2010 LE project. Discussed 800 MHz radios, tower coverage, and the loss of paging capabilities with the 800 radios- no decisions made.</p>	<p>-Russ will continue working with vendor and KHP and report back next month.</p>
<p>2. Deployable Response Resources Project: HazMat- Calvin Kelsey, Chair</p>	<p>-KHP denied approval for the Floation Booms, but the committee feels these are important enough to continue fighting for at this time.</p>	<p>-Calvin will continue working with KHP and report back next month.</p>

Project: IMT- Bryan Armstrong, Chair	<b><i>-Request made to spend up to \$8,000.00 for an AC unit for the mobile command shelter from DRASH (sole source-compatible with other region(s))</i></b>	-Motion to approve made by: Russ Black 2 <sup>nd</sup> : Brad Homman Motion Carried.
3. Vulnerability & Critical Infrastructure Project: GIS- Brad Homman, Chair Technical Subcommittee Chair- Sherry Massey	-All counties have been contacted and equipment needs determined. Training will be provided after equipment is here. <b><i>-Request made to purchase 9, 24" plotters for \$2,295/county, totaling \$20,655.00 and 7 ARC GIS software &amp;/or licenses for a total of \$10,098.96</i></b> -These items will complete the 08 Project. Would be glad to transfer remaining \$ to another project- would suggest to the EMS project- no decision made.	-Motion to approve made by: Bryan Armstrong 2 <sup>nd</sup> : Scott Davies Motion Carried.
4. Community Preparedness & Mass Care Project: EMS Radios- Keith Coleman, Chair  Project: Mass Care Institute- Steve Ade, Chair	-19 mobile 800 MHz radios have been purchased, but not here yet.  -Suggested courses to include in the training was discussed. Will need to submit training to Paula Phillips, KDEM for approval. Regional Non-DHS approved trainings can only be taught 3 times. Plan on a 2 day training, probably in Spring of 2011. Target audience and location to be determined.	-Steve will fill out the request form & submit for approval.
5. Management & Administration: Sherry Angell & John Cyr	- FY08 Account Summary distributed and reviewed. -Starting with FY08 requests for reimbursement of funds have to be broken down into set-aside amounts as per project budget detail and disciplines benefiting, which has made it more difficult- particularly if the invoice does not match what was projected in the areas of planning, training, equipment, SPP & LEA.	-Committees need to be sure to look at their budget detail and discipline benefiting allocations when determining purchases.
FY09 Subcommittee Reports:	Discussion	Action
1. Deployable Resources/Onsite Incident Man. Project: IMT- Bryan Armstrong, Chair	-Plans are to offer Unit Leader training. Still deciding what	



6. Deployable Response Resource Project: Search & Rescue/CBRNE- Calvin Kelsey, Chair	-No activity to report.	
7. Management & Administration: Sherry Angell & John Cyr	-FY09 Account Summary distributed and reviewed with no concerns voiced by the Council.	
Old Business:		
FY07	-FY07 has been granted an extension until Dec. 30, 2010.	
FY10	-The application has been submitted to DHS. KHP will be setting up regional meetings to finish up the paper work.	
Local Accountability & Communication Improvement needed	-Accountability & communication concerns voiced re: proper acceptance of HS equipment & end user locations; particularly as they relate to EM requirements & knowledge of what is within their counties. Better communication within the committee's was also a concern, particularly as projects move forward between Council meetings. <i>After much discussion, a motion was made that from here forward our policy will be that all equipment paper work, distribution, &amp; transfers go through the local EM or their designee, under the direction of the Council.</i>	-Motion to approve made by: Brad Homman 2 <sup>nd</sup> : Bryan Armstrong Motion Carried. -Procurement Process Checklist will be revised to reflect motion -Inventory lists will be sent periodically to the Local EM's
New Business:		
Critical Employee Planning (CEEP) Training, All-Hazard window sign project proposal, CERT project proposal	-Lincoln Co. is hosting CEEP training on June 8 with EMI Instructors coming. Course ID: 1021601 -Rod Job, LC Co. EM shared a disaster preparedness window sign that LC Co. Health Dept. had purchased to put in the window to assist responders to quickly find people who need medical help without time delays in searching every building after a disaster. Requested consideration as a current or future project. No decision was made. -Sherry reported Chancy Smith DK Co. EM had called & requested	-Please sign up on KS-TRAIN ASAP to be sure the class is not canceled.

	consideration for CERT team development and training project. He plans to do more investigating on what is allowable and provide that information at a future meeting.	
<b>Concluding Business:</b>	<b>Discussion</b>	<b>Action</b>
Excused Absences	-Calvin Kelsey, Keith Coleman, Sue Cooper, Lanny Zadina and from last month- Don Snyder.	Motion to approve made by: Bryan Armstrong 2 <sup>nd</sup> by : Debbie Hays Motion Carried.
Next Meeting	May 25, 2010	
Adjourned		Motion to adjourn made by: Don Snyder 2 <sup>nd</sup> by: Russ Black Motion Carried.

