

NCK Homeland Security Region Council

Meeting Minutes for 8/28/12

Representatives in attendance:

Pam Kemp-Clay County- Reg. Council Chairperson
 Roy Folk-Ellsworth County
 Sherry Angell-Public Health, NCRPC
 Calvin Kelsey-Haz-Mat
 Dennis Colsden- Regional EM Coordinator
 Don Snyder- Jewell County
 Raymond Raney- Emergency Management
 Brad Homman-Communications, DK Co.
 Debbie Hays- Smith County

John Hultgren- EMS
 Scott Davies-Mitchell County
 Marie Ballou - Ottawa County
 Lonnie Whitten-Proxy for Jim Cary
 Marvin VanBlaricon- EMS
 Gary Caspers –Cloud County
 Doug McKinney- Regional Planning
 Chancy Smith-Proxy for Rod Job
 Sue Cooper- Hospital-Vice Chair

Representatives absent:

Lanny Zadina- Law Enforcement
 Dave Nowak-Public Works
 Jim Cary- Osborne County
 Russ Black- Law Enforcement
 Bob Sims-Fire Service

Rodney Job- Emergency Management
 Hannah Furbeck-Saline County
 Steve Ade-American Red Cross
 Larry Heidrick-Fire Service
 Dr. Justin Smith-Agriculture

Guests in attendance:

Lt. Joel Cates-KHP
 Suzanne LeBlanc-KHP
 J.L. Ellis- KS-OEC

Lt. Witham- KHP
 Lt. Amy Ayers-KHP

| Administrative Business: | Discussion | Action |
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| Welcome | -Pam Kemp, Chairperson | |
| Last meeting minutes approval | -Minutes were sent out per email. | -Motion to approve made by: Calvin Kelsey 2 nd : Scott Davies Motion Carried. |
| Acceptance of new Appointment | -Letter received from SA County appointing Hannah Furbeck to replace Joe on the Council. | -Motion to accept made by: Sue Cooper 2 nd : Marvin VanBlaricon Motion Carried. |
| Approval of Proxy Members | -Rod Job sent an email appointing Chancy Smith as his proxy. - Lonnie Whitten continues as Jim Cary’s proxy per previous letter. | -Motion to accept made by: Debbie Hays 2 nd : Calvin Kelsey Motion Carried. |
| Old Business: | | |
| FY08 & 09 Final Performance Reports | --Still missing the FY08 Project report from LE | - Dennis volunteered to complete the FY08 LE report |

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| | -Committee Chairs need to complete the FY09 reports | |
| Review of grant timelines- | -FY10 goal is to have all approvals locked in by the Sept. or Nov. mtg. | |
| GSA pricing, sole source and FY11 procurement discussion- | -Concerns expressed re: the importance of ensuring the most affordable pricing and questions re: GSA pricing discussed. Direct GSA pricing is not allowed in the State Procurement Policy; but can request quotes from vendors using GSA pricing. Unless obvious that a vendor is sole source will need to go out for bids. The FY11 and 12 grant allocations are/will be consolidated into one contract; which hopefully will ease the ability to do multi-region procurement and to move money around if \$ is left over in one project or region. | |
| FY2012 Grant | - Project Chairs need to finalize project paperwork before they leave today. -As long as the Contract is signed and workbook completed will release \$ Sept. 1 st . | |
| RHS Leadership Mtg. | --Pam reported didn't get much feedback re: Conflict of Interest questions. -As an FYI; Sherry shared that both PH and Hospitals are required to hold/attend quarterly ESF8 meetings and review the ESF8 Annex to incorporate the new Ks. Planning Standards over the course of this next grant year. | - Pam will draft some corrected language to the statement of concern and bring back to the next meeting for discussion and approval. |
| State Communication System update | - J.L. Ellis presented an update on the towers, training and OEC. A Communication SOP template has been developed and Pam will email it out to the membership. | -See Attachment on SEARCH |
| FY10 Project Reports: | Discussion | Action |
| 2. Accountability Phase 2 Equipment-Pam Kemp-Chair | -Planning to provide 3 additional trainings on the Accountability equipment that has already been | - Motion to approve made by: Marvin VanBlaricon 2 nd : Marie Ballou |

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| | purchased to build proficiency. Still waiting on cost estimates; but request made to spend up to \$20,000 for the training and expendables during the trainings. | Motion Carried. |
| 4. Deployable Resources Project: HazMat Equipment- Calvin Kelsey-Chair Project: IMT Equipment-Marie Ballou-Chair | -Project completed -Request made to purchase up to \$6000.00 for a cache of batteries for radio sustainment on the command trailer. -Several IMT members attending training on easy IAP software tomorrow to determine if that is the way to go for NC. | -Motion to approve made by: Marvin VanBlaricon 2 nd : Marie Ballou Motion Carried. -More info. will be brought back to the next meeting. |
| 5. Regional Collaboration, Planning, Training & Exercise Project: IMT Training-Marie Ballou-Chair Project: HazMat Exercise-Calvin Kelsey-Chair | -Nothing new known re: joint regional training/exercise - Still working on the HazMat IQ class | -FU needed -FU needed. |
| 6. Management & Administration: Sherry Angell | -FY10 Account Summary distributed for review with no concerns voiced. | |
| FY11 Project Reports: | | |
| 1. Deployable Response Resources Project: Regional TRT/HazMat Equipment Calvin Kelsey-Chair | - TRT equipment approved last meeting has been posted; with bid opening on Sept. 7th. | |
| 2. Emergency Public Safety and Security Response. Project: LE Training-Russ Black-Chair | -Class is full and working on contracts for lodging and meals | |
| 3. Enhanced Interoperable Communications Project: Communications Sustainment- Deb Hays-Chair | -All EM's need to see Deb before leaving today to determine who still needs radios. | |
| 4. Management & Administration: Sherry Angell | -FY11 Account Overview distributed for review with no concerns voiced. | |
| New Business: | | |
| HS Strategic Plan and future funding strategy | --Pam will be emailing out the draft Strategic Plan, the Finance/Formula and ppts. to the Council members. | - All members need to read prior to Sept. mtg. and be prepared to discuss and make decisions as to whether to adopt proposals or not. |
| Concluding Business: | | |
| Excused Absences | - Lanny Zadina, , Jim Cary, Larry Heidrick, Bob Sims, Dr. Smith, Rod Job | Motion to approve made by: Marie Ballou 2 nd : Scott Davies Motion Carried. |
| Next Meeting | -September 25, 2012 | |

Adjourned

Motion to adjourn made by:
Roy Folk
2nd: Keith Haberer
Motion Carried.

