

# NCK Homeland Security Region Council

Meeting Minutes for 9/27/12

**Representatives in attendance:**

Pam Kemp-Clay County- Reg. Council Chair  
 John Hultgren- EMS  
 Marie Ballou - Ottawa County  
 Debbie Hays- Smith County  
 Calvin Kelsey-Hazardous Materials  
 Lonnie Whitten-Proxy for Jim Cary-Osborne County  
 Dennis Colsden- Regional EM Coordinator  
 Rodney Job- Emergency Management  
 Larry Heidrick-Fire Service  
 Gary Caspers –Cloud County  
 Doug McKinney- NC Region Planning Comm.  
 Sue Cooper- Hospital-Vice Chair  
 Brad Homman-Communications, DK County  
 Hannah Furbeck-Saline County  
 Scott Davies- Mitchell County  
 Roy Folk-Ellsworth County

**Representatives with excused absence:**

Lanny Zadina- Law Enforcement  
 Don Snyder- Jewell County  
 Raymond Raney- Republic County  
 Bob Sims-Fire Service  
 Dr. Justin Smith-Agriculture  
 Sherry Angell-Public Health  
 Marvin VanBlaricon- EMS

**Representatives with unexcused absence:**

Steve Ade-American Red Cross  
 Russ Black- Law Enforcement  
 Dave Nowak-Public Works

**Guests in attendance:**

Capt. Eric Pippin-Kansas Highway Patrol  
 Homeland Security Division  
 Lt. Joel Cates- KHP  
 Jessica Frye- KDEM  
 Larry Eubanks- Cloud County EMS

Administrative Business:	Discussion	Action
Welcome	-Pam Kemp, Chairperson	
Last meeting minutes approval	-Minutes were sent out per email.	<b>-Motion to approve made by:</b> <i>Calvin Kelsey</i> <i>2<sup>nd</sup>: Gary Caspers</i> <i>Motion Carried.</i>
Approval of Proxy Members	Lonnie Whitten was introduced	<b>-Motion to accept made by:</b> <i>Rodney Job</i> <i>2<sup>nd</sup>: Marie Ballou</i> <i>Motion Carried.</i>

FISCAL AGENT Report	Doug McKinney referred to Fiscal Year 10 & 11 handouts & Pam reviewed the same with members. Calvin Kelsey mentioned the \$5,000 remaining budgeted FY10 exercise is in planning mode. Progressing with FY10 projects before Jan. 2013 was stressed by Doug M. & Pam Kemp.	
<b>Old Business:</b>	<b>Discussion</b>	<b>Action</b>
Conflict of Interest Policy Revision	Pam Kemp reviewed the policy and the separation of possible conflicts among technical experts pertaining to being on committees. Suggested is to add in under Part II.C. the highlighted section of "Any member or employee who directly incurs financial benefit from activities or funding disbursements as a result of decisions or funding allocations approved by this council shall be prohibited from participating in the decision making process of this council in matters that may involved financial benefit to that member."	<b>Motion to accept made by: Roy Folk</b> 2 <sup>nd</sup> Scott Davies Discussion ensued regarding what is a conflict Motion Carried.
	Pam Kemp reviewed the Procedures Section under Part V noting that at a previous meeting it was suggested to add prohibiting council members from: 4. Participate in Committee discussions/votes; and 5. Serve on a Project Committee	After discussion <b>consensus</b> was to have John Cyr, NCRPC Homeland Security Project Manager review the revised language already approved and if he recommends also revising the Procedures Section it will be revisited at a future meeting.
F09 Final Performance Report to KHP	--Nothing missing from FY09 report. Dennis Colsdan helped complete the LE report.	-
<b>FY10 Project Reports:</b>	<b>Discussion</b>	<b>Action</b>
Accountability Phase 2 Equipment-Pam Kemp-Chair	-Pam Kemp estimates approximately \$31,000 will be leftover after project is complete. Not all printers have been received. Amount will be firmer in November. Did request moving \$950 to the	<b>-Motion to move \$950 from this project to HazMat/TRT Exercise made by: Rod Job</b> 2 <sup>nd</sup> : Scott Davies. Discussion ensued. Motion Carried.

	HazMat/TRT exercise to help cover shortfall.	
Deployable Resources Project: IMT Equipment-Marie Ballou-Chair	-Bids were received with the best bid for \$4,788.00 for a cache of 60 batteries for radio sustainment on the command trailer. A second but higher bid for \$5,100.00 was the only other received. \$6,000 was the estimate.	<b>-Motion to approve best bid made by:</b> <i>Rodney Job</i> <i>2<sup>nd</sup>: Marie Ballou</i> <i>Motion Carried.</i>
Regional Collaboration, Planning, Training & Exercise Project: HazMat Exercise-Calvin Kelsey-Chair	Committee working on the HazMat IQ class. Plans are for it to be December 1 or November 10 at the no cost NCRPC facility in Beloit. 2-four hour sessions will occur. Target audience remains any 1 <sup>st</sup> responders, law enforcement, emergency managers, emergency physicians and related medical society members. 60 maximum.  Discussion also took place related to the HMEP grant program operated through Saha Swapan at KDEM. The funds have to be fronted, then reimbursed, and would the state front the funding or coordinate the training. The time frame is likely to short for HMEP in any case. Will need formal approval from KDEM and a RFP posted.	<i>See action taken following FY10 Accountability project.</i>
IMT Training	Anticipate holding the IMT "Advanced Planning Concepts" in January, 2013 at Crisis City. Needs formal approval from KDEM and will require an RFP. This project is short funds and discussed moving unused \$ from accountability when project completed.	<b>Motion to approve moving the estimated unused amount from Accountability Phase 2 Equipment by</b> <i>Marie Ballou</i> <i>2<sup>nd</sup> by Roy Folk</i> <i>Motion Carried.</i>
Management & Administration: Doug McKinney	-FY10 Account Summary distributed for review with no concerns voiced.	
<b>FY11 Project Reports:</b>	<b>Discussion</b>	<b>Action</b>
1. Deployable Response Resources Project: Regional TRT/HazMat Equipment Calvin Kelsey-Chair	- P.O. for TRT equipment approved last meeting has been issued. Not able to supply all items; so Calvin instructed to purchase small items which would be reimbursed.	

2. Emergency Public Safety and Security Response. Project: LE Training-Russ Black-Chair	-Class is full and working on contracts for lodging and meals	
3. Enhanced Interoperable Communications Project: Communications Sustainment- Deb Hays-Chair	-All EM's need to see Deb before leaving today to determine who still needs radios.	
4. Management & Administration: Doug McKinney	-FY11 Account Overview was circulated for examination with no concerns expressed.	
<b>FY12 Projects</b>	Doug McKinney confirmed agreements with KHP were signed and returned in early September. Pam Kemp stated to start working projects as they must be completed by May2014.	
<b>New Business:</b>	<b>Discussion</b>	<b>Action</b>
Homeland Security Strategic Plan 2013+	<p>--Pam previously emailed the draft Strategic Plan and the Proposed Region Finance Formula in PowerPt format to the NC Council members. Not all members have PowerPt software, though. So, NCRPC quickly made copies for the attendees.</p> <p>Capt. Eric Pippin presented the plan to the council. Discussion centered on impending expertise succession, lack of funding and expected disinterest of member disciplines. Support for forwarding thoughts to Pam related to the plan as presented.</p>	<p><i>Accept of Strategic Planning Working Group recommendations as written with concerns to be shared by Pam Kemp.</i></p> <p><i>Motion by Sue Cooper.</i></p> <p><i>2<sup>nd</sup> by Marie Ballou</i></p> <p><i>Motion Carried</i></p>
Future Funding Strategy	Jessica Frye presented this. In short, this PowerPoint presented funding formulas that take into consideration 100% population change per the most recent census data, varying degrees of risk in each region, and of the combination thereof. Jessica shared the rationale for the funding processes and resulting allocations for council preference.	<p><b>-Motion</b> to approve the options of interest are first in priority of all those listed as #5 Updated HSGP Factors &amp; Original HSGP Tiers; and second of all #4 EMPG Factors &amp; Original HSGP Tiers; and for Pam Kemp to carry this motion to the leadership council.</p> <p><i>Motion made by: John Hultgren.</i></p> <p><i>2<sup>nd</sup>:by Calvin Kelsey.</i></p> <p><i>Motion Carried.</i></p> <p><i>Debbie Hays abstained.</i></p> <p>See attachment.</p>

KS MAP Update on <a href="https://maps.kansastag.gov/Kansas-MAPv2/">https://maps.kansastag.gov/Kansas-MAPv2/</a>	Current burn bans and other sample data layers were illustrated by Jessica on the interactive software. In a disaster all data layers are examined to note what might be impacted. A few mock disasters were visually explored through the tool. If one does not have their login or password, e-mail <a href="mailto:Jessica.p.frye@us.army.mil">Jessica.p.frye@us.army.mil</a>	
<b>Concluding Business:</b>	<b>Discussion</b>	<b>Action</b>
National IMT Training Conference in Indianapolis is forthcoming	Dennis Colsden reviewed this. Only a couple officials from the state will attend. About \$4,000 per person is the expected high cost for such.	
IMT I.D. Cards	Some discussion has happened. Each region will print these after photos are taken and information forms are returned to Pam.	
Police Chief Association Conference	Dennis Colsden attended and expressed the importance of law enforcement representation among regional councils. New contact with the association is expected with consideration of appointments to follow.	
<b>Excused Absences</b>	Sherry Angell to Doug McKinney due to family emergency. Raymond Raney to Sherry and Doug; Marvin VanBlaricon, Dr. Justin Smith, Don Snyder and Bob Simms to Pam Kemp. Lanny Zadina to Marie Ballou	<b>Motion to accept made by:</b> <i>Scott Davies</i> <i>2<sup>nd</sup> by Marie Ballou</i> <i>Motion Carried.</i>
<b>Next Meeting</b>	<b>November 27, 2012 in Beloit</b> <i>No pumpkin pie is the desire of the council membership.</i>	
<b>Adjournment</b>		<b>Motion to adjourn made by:</b> <i>Rodney Job</i> <i>2<sup>nd</sup> by Scott Davies</i> <i>Motion Carried.</i>