

NCK Homeland Security Region Council

Meeting Minutes for 11/23/10

Representatives in attendance:

Sue Cooper- Hospital, Reg. Council Chairperson
 Calvin Kelsey- Fire Service/Haz-Mat
 Raymond Raney- Emergency Management
 Roy Folk-Ellsworth County
 Sherry Angell-Public Health, NCRPC
 John Hultgren- EMS
 Don Snyder- Jewell County
 Larry Heidrick-Fire Service
 Dennis Coltsden- Regional EM Coordinator
 Debbie Hays- Smith County

Steve Ade-American Red Cross
 Keith Coleman- Ottawa County
 Dr. Bill Bryant-Agriculture
 Bryan Armstrong- Emergency Management
 Pam Kemp- EMS, Clay County
 Lanny Zadina- Law Enforcement
 Gary Caspers –Cloud County
 Scott Davies-Mitchell County
 Dave Nowak-Public Works
 Doug McKinney- Regional Planning

Representatives absent:

Jim Cary- Osborne County
 Joe Koch-Saline County

Russ Black- Law Enforcement
 Brad Homman-Communications, DK Co.

Guests in attendance:

Rodney Job- Lincoln County EM
 Chancy Smith- Dickinson Co. EM
 Jason Moses- TAG

Lt. Joel Cates-KHP
 Toby Prine-KDEM
 Tami Wood- NW HS Council Chair

Opening Business:	Discussion	Action
Welcome	-Sue Cooper, Chairperson	
Approval of Proxy Members	-Written proxy letter read to the Council on behalf of Brad Homman	Motion to accept made by: Sherry Angell 2 nd : Dr. Bryant Motion Carried.
Last meeting minutes approval	-Minutes were sent out per email.	Motion to approve made by: Dr. Bryant 2 nd : Calvin Kelsey Motion Carried.
FY 08 Project Reports:	Discussion	Action
1. Enhanced Operable and Interop. Comm. Project: Law Enforcement: Russ Black, Chair	-No Report	
2. Deployable Response Resources Project: HazMat- Calvin Kelsey, Chair	-Getting final bids for generators with lights- 2/county. Request to spend up to \$11,774 which will finish 08 funds. FY09 funds will be used to complete project.	-Motion to approve made by: Calvin Kelsey 2 nd : Bryan Armstrong Motion Carried with Larry Heidrick abstaining.
Project: IMT- Bryan Armstrong, Chair	-Request made to authorize	-Motion to approve made by:

	<p>paying meal allowance rate for those attending the AHIMT Conference in Denver, Dec. 7-9, 2010.</p> <p>-The vendor with the low bid for the mobile command files approved last month could not do business with a PO. Request made to authorize spending up to \$64.49 for 24 mobile file cabinets (\$1547.76) from Central Office Service in Clay Center.</p>	<p>Bryan Armstrong 2nd: Scott Davies Motion Carried.</p> <p>-Motion to approve made by: Bryan Armstrong 2nd: John Hultgren Motion Carried.</p>
<p>3. Vulnerability & Critical Infrastructure Project: GIS- Brad Homman, Chair Technical Subcommittee Chair- Sherry Massey</p>	<p>-No KDEM invoices have been received to date for services rendered. The amended contract has also not been received.</p>	<p>-Dennis and Chancy/Brad will FU with Sherry Massey and Jessica Frye</p>
<p>4. Community Preparedness & Mass Care Project: EMS Radios- Keith Coleman, Chair</p> <p>Project: Mass Care Institute- Steve Ade, Chair</p>	<p>-Pam now has the “extra” EMS 800 MHz radio & placement will be determined at the Regional EMS Dec. 14th meeting. Bennington and Clyde KDOT User Agreements still need to be submitted to Vicki Stanley or they will be deactivated. 800 & Motobridge training was questioned.</p> <p>-Have received approval of training from Paula Phillips, KDEM. Dates are April 29 & 30, 2011 @ Webster Conference Center in Salina. Working on a contract with them @ this time.</p>	<p>-Dennis will FU on rescheduled dates</p>
<p>5. Management & Administration: Sherry Angell & John Cyr</p>	<p>- FY08 Account Summary distributed and reviewed. See FY09 note.</p>	
<p>FY09 Project Reports:</p>	<p>Discussion</p>	<p>Action</p>
<p>1. Deployable Resources/Onsite Incident Manage. Project: IMT- Bryan Armstrong, Chair</p> <p>Project: Accountability- Pam Kemp, Chair</p>	<p>-Looking into purchasing 9 800MHz radios for the IC, Operations and Logistics positions.</p> <p>-Still waiting on Unit Level training details</p> <p>-The State’s Credentialing, Accountability and Resource Typing project is taking root. Will evaluate where they are in</p>	

	Jan/Feb and determine how to proceed with Phase II (FY10 project)	
2. Assessment, Planning, Community & Regional Preparedness and Collaboration Project: Mass Care- Jim Cary -Chair	-Deb reported had talked to Juanita and she had handed everything to Jim Cary. -A FEMA Functional Needs Supply list distributed to place in a Mass Care Response trailer as FU from last month's mtg.	-Sherry will FU with Jim and KHP
3. Intelligence Analysis & Production, Information Sharing & Dissemination Project: GIS- Brad Homman, Chair Technical Subcommittee-Sherry Massey, Chair	-No Report	
4. Emergency Public Safety & Security Project: Active Shooter Training for LE- Russ Black & Rodney Job, Chair Project: Economic & Community Recovery- Doug McKinney, Chair	- No Report -Looking at training in April in Concordia. Will FU next mtg.	
5. Multi-State Partnership for Security in Ag. Project: KS/NE Functional Exercise- Sue Cooper, Chair	-Committee met prior to Council mtg. Plan to propose what we want tested and get bid from SES, Inc. to plan and facilitate FSE in October 2011.	-Sue will contact SES, Inc. for bid
6. Deployable Response Resource Project: Search & Rescue/CBRNE- Calvin Kelsey, Chair	-See FY08 report	
7. Management & Administration: Sherry Angell & John Cyr	-FY09 Account Summary distributed and reviewed. The TG Technical \$1724.00 PO belongs to the HazMat FY08 project instead of FY09 and will be corrected.	
FY10		
Contract	- Signed today. Money should be released as soon as gets back to KHP.	
New Business:		
NW/SW Proposed Communications Project Request	-Tami Wood and Toby Prine presented a proposal from the NW and SW HS regions for consideration for the FY11 dollars to assist with completion of the P-25 DTRS project. -Request made to MOU to the State up to \$123,000.00 for the sole purpose of completing the NW and SW region's towers to complete the P-25 DTRS project; noting that the money	- Motion to approve made by: Calvin Kelsey 2 nd : Steve Ade Motion Carried with Debbie Hays abstaining.

	will be returned if this is not done.	
State Preparedness Report	-Another one will be conducted this year	
KHP Monitoring Visit-Feb.	-Monitoring will occur in February and will look at equipment \geq \$5,000 purchased with FY06 funds. Will need documentation of use and training.	
NIMS Compliance	-Equipment can only be dispersed to counties who meet NIMS Compliance. Will be enforced in the future. Can access NIMS Cast for compliance. If needed, call Paula Phillips for assistance.	
Severe Weather Awareness Day March 12, 2011	-May want to display the IMT trailers and equipment. More info. to come.	
Old Business:		
Regional Leadership Summit	-Deb and Raymond reported on the Summit. Minutes will be sent out when received.	
MOU's	-Procurement checklist and outstanding MOU list distributed and process reviewed.	-If your county is on the list, please get those MOU's completed and back ASAP.
Concluding Business:	Discussion	Action
Excused Absences	- Brad Homman, Emily Nickel, Joe Koch, Jim Cary	Motion to approve made by: Sherry Angell 2 nd : Sue Cooper Motion Carried.
Next Meeting	-January 25, 2011	
Adjourned		Motion to adjourn made by: Calvin Kelsey 2 nd : Scott Davies Motion Carried.

