

# NCK Homeland Security Region Council

Meeting Minutes for 11/27/12

**Representatives in attendance:**

Pam Kemp-Clay County- Reg. Council Chair  
 Marie Ballou - Ottawa County  
 Debbie Hays- Smith County  
 Calvin Kelsey-Hazardous Materials  
 Dennis Colsden- Regional EM Coordinator  
 Rodney Job- Emergency Management  
 Larry Heidrick-Fire Service  
 Gary Caspers –Cloud County  
 Doug McKinney- NC Region Planning Comm.  
 Brad Homman-Communications, DK County  
 Hannah Furbeck-Saline County  
 Scott Davies- Mitchell County  
 Roy Folk-Ellsworth County  
 Don Snyder- Jewell County  
 Raymond Raney- Republic County  
 Bob Sims-Fire Service  
 Dr. Justin Smith-Agriculture  
 Sherry Angell-Public Health

**Representatives with excused absence:**

Marvin VanBlaricon- EMS  
 John Hultgren- EMS  
 Sue Cooper- Hospital-Vice Chair  
 Steve Ade-American Red Cross

**Representatives with unexcused absence:**

Russ Black- Law Enforcement  
 Dave Nowak-Public Works  
 Lanny Zadina- Law Enforcement

**Guests in attendance:**

Sandy Johnson-KDA  
 Lyman Bearden- SA Co. Emergency Management

Administrative Business:	Discussion	Action
Welcome	-Pam Kemp, Chairperson	
Last meeting minutes approval	-Minutes were sent out per email.	<b>-Motion to approve made by:</b> <i>Calvin Kelsey</i> 2 <sup>nd</sup> : <i>Gary Caspers</i> Motion Carried.
Approval of LE Appointments	-The Kansas Sheriff’s Association sent an email appointing Clay County Sheriff Chuck Dunn to the Council effective Jan. 1, 2013. -The Kansas Association of Chief of Police sent an email appointing Christopher Eden, Concordia Police Department to the Council.	<b>-Motion to accept both appointments made by:</b> <i>Brad Homman</i> 2 <sup>nd</sup> : <i>Doug McKinney</i> Motion Carried.

Fiscal Agent Report	Sherry Angell referred to the FY 10, 11 & 12 Accounting handouts; with no concerns voiced.	
<b>Old Business:</b>	<b>Discussion</b>	<b>Action</b>
Conflict of Interest Policy Revision	-Discussed whether there was a need to do any further revision and consensus was nothing more was needed.	
<b>FY10 Project Reports:</b>	<b>Discussion</b>	<b>Action</b>
Accountability Phase 2 Equipment-Pam Kemp-Chair  Deployable Resources Project: IMT Equipment & Training-Marie Ballou-Chair	<p>- Approximately \$3,000 is needed to add 1-2 additional equipment trainings as they have been very beneficial; but additional training is still needed to accomplish proficiency. Recommended that EZ IAP software be purchased for the appropriate IMT Positions and offered to County EM's .</p> <p>- Advanced Planning Concepts: Developing Incident Action Plans" will be held January 9 &amp; 10 at Crisis City. Lodging, Per Diem and Catering still needs to be paid out of this budget. It was recommended that any left over money from this two projects be rolled into the purchase of the EZ IAP software, updated ERFOG's &amp;/or previously identified Position Specific equipment if \$ remains.</p>	<i><b>-Motion to approve both accountability and IMT training and equipment spending as presented made by: Rod Job 2<sup>nd</sup>: Marie Ballou Motion Carried.</b></i>
Regional Collaboration, Planning, Training & Exercise Project: HazMat Exercise-Calvin Kelsey-Chair	One HazMat IQ class was conducted November 10 <sup>th</sup> ; but due to a fire the afternoon class was canceled. The vendor is willing to reschedule a second training and split the invoice; with no increase in cost.	<i><b>-Please promote the HazMatIQ training that will be held January 12, 2013 from 8am-12noon at the NCRPC Conference Room, Beloit, Ks. Contact Calvin Kelsey or Larry Heidrick for RSVP's</b></i>
<b>FY11 Project Reports:</b>	<b>Discussion</b>	<b>Action</b>
1. Deployable Response Resources Project: Regional TRT/HazMat Equipment Calvin Kelsey-Chair	- Request made to spend up to \$7,268.37 to finish up the rescue light project for the counties.	<i><b>-Motion to approve made by: Calvin Kelsey 2<sup>nd</sup>: Bob Sims Motion Carried.</b></i>

2. Emergency Public Safety and Security Response. Project: LE Training-Russ Black-Chair	-Active Shooter training has been completed.	-Dennis will check on an outstanding invoice from Ks Training Ctr. -Dennis will contact our new LE appointees to discuss remaining money and potential project needs. -Also discussed the possibility of moving the MILO system(s) for better utilization- Dennis will follow up with the new appointees
3. Enhanced Interoperable Communications Project: Communications Sustainment- Deb Hays-Chair	-Request made to purchase 4 mobiles and 11 handhelds to finish up the EM's 800 MHz radios.  -Request made by Sherry Angell for the LHD's to be considered for inclusion of the 800 radio capability project. The committee felt handhelds would be the most logical.	<b>-Motion to approve made by:</b> <i>Rod Job</i> <i>2<sup>nd</sup>: Marie Ballou</i> <i>Motion Carried with Brad Homman abstaining.</i>  -Sherry will get the acceptance/ declination agreements back to the Council by the next meeting.
4. Deployable Resources Project: IMT/SAR Sustainment/Exercise- Pam Kemp, Chair	-No Report	
<b>FY12 Project Reports:</b>	<b>Discussion</b>	<b>Action</b>
	No Activity	
<b>New Business:</b>	<b>Discussion</b>	<b>Action</b>
Dept of Ag Presentation	Sandy Johnson presented FAD Preparedness updates and upcoming Homeland Security Initiatives	-See attachment
Statewide 800 Communication System	Concerns expressed re: recent discussions at the SIEC, that the State might start charging a subscriber fee per radio on the state 800 system. After much discussion a request was made for the NC Region to send a letter rejecting the state's proposed subscriber user fees.	<b>-Motion to approve made by:</b> <i>Raymond Raney</i> <i>2<sup>nd</sup>: Scott Davies</i> <i>Motion Carried.</i> Brad volunteered to formulate a letter which will then be emailed out to the Council Members for review. If no further revisions are needed; will be sent to the SIEC & Secretary King and a template letter will be forwarded to the Counties encouraging them to also send in letters to reject this proposal.

Appointee to Fire Working Group	A request had been made from this group to appoint someone from each region to represent them; with emphasis on getting a volunteer fire service voice at the table.	-Bob Kepka, Fire Chief of Ellsworth Volunteer FD & John Nelson, Tescott Fire Dept. are both willing to serve. Both can attend; but one will serve as primary and one as alternate.
Report on RHS Coordinating Committee Mtg	The Strategic Plan was accepted and the Funding Distribution Option of keeping the original formula with updated data as available was approved by a vote of 5-2.	
Distribution of equipment when members leave, incorrect SN#'s on Transfer Agreements and Maintenance /Replacement issues	The reallocation of equipment discussed; along with the need to be sure that the SN#'s on equipment and the Transfer Agreements match; which was identified as a problem at a recent monitoring visit. Also discussed that replacement of some equipment might be cheaper than repair &/or maintenance agreements. May want to consider a Maintenance/Sustainment Equipment project for FY13.	If you find SN#'s are incorrect; please correct and inform NCRPC & KHP.
Kansas Interoperable Communications Training	Ottawa County is hosting this training Friday, December 7th from 6:30pm – 10pm at the OT Co. Courthouse	See attachment
<b>Concluding Business:</b>	<b>Discussion</b>	<b>Action</b>
<b>Excused Absences</b>	Sue Cooper, Steve Ade, Marvin VanBlaricon & John Hultgren	<b>Motion to accept made by:</b> Brad Homman 2 <sup>nd</sup> : Calvin Kelsey Motion Carried.
<b>Next Meeting</b>	<b>January 22, 2013 in Beloit</b>	
<b>Adjourned</b>		