

NCK Homeland Security Region Council

Meeting Minutes for 7/22/08

Representatives in attendance:

Sue Cooper- Hospital, Reg. Council Chairperson
 Jon Siemers- Fire Service
 Pam Kemp- EMS, Clay County
 Scott Davies-Mitchell County
 John Hultgren- EMS
 Calvin Kelsey- Fire Service/Haz-Mat
 Raymond Raney- Emergency Management
 Bryan Armstrong- Emergency Management,
 Saline County

Dennis Colsden- NCK HS Regional Coordinator
 Frank Gent- Law Enforcement
 Keith Coleman- Ottawa County
 Sherry Angell-Public Health
 Kenny Bernard-Ellsworth County
 Debbie Hays- Smith County
 Doug McKinney- Regional Planning

Representatives absent:

Steve Ade-American Red Cross
 Russ Black- Law Enforcement
 Johnita Crawford -Cloud County
 Brad Homman-Communications,
 Dickinson County

John Cyr- NCRPC, Fiscal Agent
 Dr. Bill Bryant-Agriculture
 Don Snyder- Jewell County
 Betty Pruter- Osborne County

Guests in attendance:

Rodney Job- Lincoln Co. EM

Juanita Arnold- Osborne Co. EM

Opening Business:	Discussion	Action
Welcome	Sue Cooper, Chairperson	
Last meeting minutes approval	-Minutes were sent out per email. Bryan Armstrong's name was inadvertently left off. -Minutes have not been posted to website since Jan.	Motion to approve with corrections made by: Pam Kemp 2 nd : Frank Gent Motion Carried. -Dennis will check on posting problem
Old Business:		
PSIC Grant	-Following last meeting it became known that the GIS project discussed at the last meeting did not qualify for this grant, so as communicated to the Council by email the Executive Committee met by teleconference and it was determined to turn our \$42,000 back to the State to go towards planning, training & exercise for our region. All 6 regions	

	<p>turned their portion back in to KHP also.</p> <p>- Last month the Council requested Sue draft a letter for Council members to use to send to their elected officials re: the cancellation of the statewide 800 MHz upgrades.</p>	<p>-Contact your State Legislator's re: the importance to your local jurisdiction that this project is completed statewide.</p> <p>Can use attached template letter.</p>
GIS Project	Options discussed as to how to get the regional GIS project done since it could not be included in the "new" PSIC grant.	<p>-Counties start the assessment process themselves (i.e. CY Co.)</p> <p>-Incorporate the remaining portion of the project into other FY07 & 08 projects</p> <p>-Counties look for other sources of funding to accomplish/enhance regional GIS capacity</p>
FY 06 Subcommittee Reports:	Discussion	Action
1. Executive Committee: Sue Cooper, Chair	-Teleconference conducted re: PSIC grant as noted above	
2. CBRNE/WMD/HazMat Response Training and Equipment: Jon Siemers, Chair. Project: WMD/HazMat equip. & training	<p>-MOU's for the second batch of generators are still needed & are listed in the next column.</p> <p>-Committee will meet during the work session to determine how to get the rest of \$ spent within the month.</p>	<p>- Counties listed below please get MOU's completed and returned ASAP- Clay, Cloud, Dickinson, Ellsworth, Mitchell, Osborne, Republic, Smith</p> <p>-Committee FU to complete 06 project using procurement process by Aug. meeting</p>
3. Enhanced Interoperable Communications/ Integrated Technology: Brad Homman, Chair. Project: Regional Mutual Aid Network	<p>-Phase I projects left to be completed by vendors- LC, EW, OB, SM. Several MOU's are still needed & are listed in the next column.</p> <p>-Phase II projects remaining- MC (3), LC 6 counties never submitted quotes</p>	<p>- Counties listed below please get MOU's completed and returned ASAP- Cloud, Dickinson, Ellsworth, Jewell, Lincoln, Osborne, Ottawa, Saline, Smith</p> <p>-Sue will send letter on behalf of the Council to appropriate vendors re: need for completion of 06 projects.</p>

	-Email communication from the Committee on how to spend remaining \$ was to purchase a regional cache of portable radios (approx. 25) and complete the remaining 6 Phase II counties with the 07 funds. Vendor will determine how quickly rest of \$ can be spent.	-Committee FU to complete 06 project using procurement process by Aug. meeting
4. Deployable Response Resources: Bryan Armstrong, Chair. Project: Regional IMT team	-IMT trailers have been picked up and MOU's signed -Have 2 new IMT applications & 1 pending -Plan to pass out laptops after Command & General Staff training has been completed -Plan to meet with IMT members within the next month -IMT working group will meet July 28 th in Salina - Committee will meet during the work session to determine how to get the rest of \$ spent by the end of July.	-Committee FU to complete 06 project using procurement process by Aug. meeting
5. Prevention, Mitigation, Response and Recovery from Animal Emergencies: Russ Black, Chairman Project: FAD Decon. Equip. Project: Agriculture Emergency Education	- C & D kit MOU still needed -Due to method that the C & D kits were delivered it was determined that counties need to send an updated Attachment 1 of completed C & D kit items - Agroguard signs were returned. Waiting on replacements - Committee will meet during the work session to discuss purchase of generators, extension cords & lights for trailers to get rest of \$ spent by next meeting	- Counties listed below please get MOU's completed and returned ASAP- Saline - All counties send updated attachment 1 of completed C & D kit items- see attachment -Dennis will FU with KCI -Committee FU to complete 06 project using procurement process by Aug. meeting
6. Management & Administration: Sherry Angell	-FY06 Account Summary distributed & reviewed -Noted duplicate item on RFF#10 & 11 which was discussed with KHP & were allowed to apply towards a future RFF.	

	-Documentation for authorization of signatures on MOU's are still needed for several counties &/or cities.	- Counties &/or cities not listed below <i>please send/fax documentation</i> re: signature authorization ASAP- City of Salina, LC, MC, CY for C & D kit
FY 07 Subcommittee Reports:	Discussion	Action
1. Management & Administration: Sherry Angell	- FY07 Account Summary distributed & reviewed -Reviewed procurement process checklist & acceptance of FY07 equipment form	
2. Executive Committee: Sue Cooper, Chair.	-No report	
3. CBRNE/WMD/HazMat Response Training and Equipment: Jon Siemers, Chair. Project: WMD/HazMat equip. & training-Jon S.	-No report	
4. Enhanced Interoperable Communications/ Integrated Technology: Keith Coleman, Chair. Project: Regional Mutual Aid Network	- Plan to handle working with vendors differently -Committee will meet during work session to discuss potential revisions to project	
5. Deployable Response Resources: Bryan Armstrong, Chair. Project: Deployable Response Resources	-IMT Command & General Staff training will occur in Salina, Aug. 11-16 th . -Meals will be figured on a per diem rate per qtr. -A 2-day Com Leader Training is being planned for IMT Communication Unit Leaders	
6. Comprehensive Statewide Exercise & Evaluation Programs: Sue Cooper, Chair. Project: NC Region FAD exercise	-KAHD is planning a multi-state Stop Movement FSE next spring. -Committee will look into piggybacking with them	
7. Multi-State Partnership for Security in Agriculture: Russ Black, Chair. Project: Incident Decon Trailers Project: Decon Lighting Support	- MOU's are still needed for the C & D trailers & are listed in the next column.	- Counties listed below please get MOU's completed and returned ASAP- Dickinson, Cloud, KAHD
New Business:	Discussion	Action
Restructure of KDEM-HS	-Restructuring is occurring, but do not have details yet. Dennis' title has changed to Regional Emergency Manager. Job description will change	

	somewhat, but will continue with HS regional duties.	
FY08 Funding- Sue Cooper	- Allocation amounts still unknown. KHP plans to meet soon with Council Chairperson, HS Reg. Coordinator & FA to discuss regional allocation.	
Concluding Business:	Discussion	Action
Misc.	-Next HS Council Leadership Mtg. is Aug. 7 th in Salina @ KHP. Dennis will be unable to attend- volunteer needed Will check with John & if he is unable to attend, Doug could possibly attend	- Bryan Armstrong volunteered to attend
Excused Absences	Brad Homman, Don Snyder, Russ Black, Betty Pruter	Motion to approve made by: Jon Siemers 2 nd : Calvin Kelsey Motion Carried.
Next Meeting	August 26, 2008	
Adjournment	Meeting adjourned to committee work sessions	Motion to approve made by: Bryan Armstrong 2 nd : Keith Coleman Motion Carried.

