



**Council Minutes**  
**Northeast Kansas Homeland Security Council**  
**January 25, 2012**

**Call to Order-** The meeting was opened by Pat Collins at 9:00 AM.

**Roll Call**

**Present:**

Lori Chew – Atchison Co	Scott French – City of Manhattan
Paul Jones – Chase Co	Brett Stewart-Platt – EMS
Russel Stuckey – Coffey Co	Brandon Beck – Fire Services
Alan Radcliffe – Franklin Co/EM/KEMA	Karl McNorton – Fire Services
Garry Berges – Geary Co	Julie Schmidt– Hospital
Doug Schmitt – Jefferson Co	Michael McNulty - KDHE
William Schwindamann – Marshall Co	Sheila Meggison – NE KEMA
Tim Gibbs – Miami Co	Carrie Boettcher – Public Health
Todd Swart – Nemaha Co	John Cyr – Regional Fiscal Agent
Bryce Romine – Osage Co	Keith Yoder-KDEM
Chris Trudo – Pottawatomie Co	Todd Ackerman – KACP/Law Enf.
Pat Collins – Riley Co/Chair	Teri Smith – Douglas Co
Dave Sterbenz – Shawnee Co	Rick Frevert – Lyon Co
Darrin Stewart – Wabaunsee Co	Michael Steinfort – Junction City
Michael Patrick – City of Lawrence	
Doug Barlet – Linn Co	

**Others Present:**

Ida Kirmse, Ed Holm, State and Local Emergency Management Consultants; Dan Hay, SLEMC Joyce, KHP ; Tom Garcia Shawnee Heights FD; Forrest Walter, Mission Twp FD

**Not Present:**

Julie Meng – Doniphan Co	Tammy Bennett – Public Works
Deb Swoboda – Washington Co	Kris Kramer – City of Topeka
Mike McDermid – City of Atchison	Marvin Grimes – Anderson Co
Garry Denny – APCO	Vern Waechter – Jackson Co
Lance Royer – Sheriff’s Office	
Ross Olson – Morris Co	

**Approval of Past Minutes-** Pat Collins presented the December 28, 2011 minutes. Garry Bergess moved to accept the minutes as amended. Darin Stewart seconded the motion. Motion passed unanimously.

**Approved by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Chair:**

Past meeting minutes have been re-installed online. Pat says they are hard to find under the Homeland security tab on the KDEM website. Pat stated that Swapan from KDEM asked to be first on the agenda to discuss the HMEP grant. He did not show up until later.

KRICP- Ida Kirmse and Dan Hay provided an update. Final contract date is 02-28-2012. They discussed the review of all the ESFs in the plan and the upcoming exercise  
Pat- KARMAS passwords- largely depends on where the server is located. It would be beneficial to the region for this to be decided quickly.

Call Center- Discussion of getting a couple of PSAPs to use as dispatch centers and the use of a duty officer and/or logistics officer.

Regional Homeland Security Summit- February 7-8, 2012. Alan, Pat, Chris, and Brandon will attend for the NE region.

IMT Working Group Update- Alan

- Chair of state working group.
- Team still has openings.
- Regions might start coming together to exercise.
- Next meeting in March.
- Sustainment is the largest issue with IMTs.
- Moving forward with task books and deploying in Kansas.

Fiscal Agent Report- John Cyr

FY09- May 2012 is the deadline for the contract. Eric does not want to do contract extensions.

OIG Audits due in February for PSIC. Will look at items worth \$5,000 or more. The auditors will be coming from the Department of Commerce.

If you are approached by a vendor, give them John's website address so they can determine if they would like to submit a proposal.

FY10

Finger print scan was discussed. 11 systems bid over a 2 year project. Which vendor to use? Bids were higher than anticipated.

Morgue Trailer- John discussed where we were with the Morgue trailer bids.

Regional Disaster Exercise- SAR and IMT will discuss the dates as they conflict with KEMA.

Accountability Consumables- Alan discussed whether or not to maintain maintenance agreements on deployable assets first. Print heads are considered consumables as per the council. John will send an inventory of accountability equipment to Sheila.

#### 2012 Projects Received to Date- Pat-

- Tactical Vehicles JC and Lawrence
- Insight Data Sharing
- Portable Lighting
  - Marshal
  - Jackson
  - Osage
  - Wabaunsee
  - Anderson
  - Linn
- Mobile 911 PSAP ( Shawnee County)
- LE Tactical Equipment
- Bomb Robot ( Riley County)
- Prime Mover
- SAR training
- SAR Equipment
- Mass Decon
- IMT sustainment
- Accountability sustainment

The state wants to come to the March regional meeting to discuss and prioritize projects. People proposing a project should attend the meeting in the morning prior to the session with the state. The meeting in January will start at 9 AM.

#### Regional Coordinator Report- Keith

- NE position now closed. Interviews anticipated for February with the anticipation for the individual to start in March.
- Keith will continue to attend for several months to transition to a new coordinator.
- Turn in your exercise calendar to Paz. Keith recommends keeping a documentation packet for each exercise.
- CMCRS- regional dispatch

Light Towers; Brett moved that we use remaining funds to fund light towers, Darrin second passed.

Joyce with KHP discussed the transfer of \$150 K back from the Morris County Tower. Explained about KDOT and using wrong funding year and had to be used by April. The group discussed funding the Junction City Tactical vehicle. Funding the towers was also discussed. Brett moved that we use KDOT funds to fund the JC tactical vehicle if JC could pick up any additional funds over the \$145,900, Darrin second motion passed.

Pat discussed the capability assessment that may be coming.

## **Adjournment**