



Council Minutes
Northeast Kansas Homeland Security Council
March 29, 2013

Call to Order- Meeting was called to order at 10:11 am by Chairman Pat Collins.

Members Present:

Wesley Lenter- Atchison Co	Michael Patrick- Lawrence
Russel Stuckey- Coffey Co	Scott French- Manhattan
Teri Smith- Douglas Co	Brett Stewart-Platt- EMS
Alan Radcliffe- Franklin Co/EM/KEMA	Proxy Forrest Walter- Fire Service
Garry Berges- Geary Co	Julie Schmidt- Hospital
Vern Waechter- Jackson Co	NE KEMA- Sheila Meggison
Doug Barlet- Linn Co	Jacque Ambrose- Public Health
Rick Frevert- Lyon Co	Chris Trudo- Pottawatomie Co
William Schwindamann- Marshall	Pat Collins- Riley Co
Tim Gibbs- Miami Co	Dave Sterbenz- Shawnee Co
Todd Swart- Nemaha Co	John Cyr- Fiscal Agent
Bryce Romine- Osage Co	

Others Present:

Damon Whisman- Topeka PD	Suzanne LeBlanc-KHP
Keith Jeffers- KDEM	Amy Ayers-KHP
Thad Jones- Junction City PD	Melanie Lawrence- KHP
Nancy Lamb- KDEM	Eric Pippin- KHP
Ryan Aimes- Manhattan Fire	Terri Ploger- KDEM
Connie Satzler- Adam Smith	

Approval of Past Minutes- The February minutes were reviewed. Bill Schwindamann made a motion to accept the minutes and it was seconded by Russel Stuckey. Vote passed.

Fiscal Agent Report

FY10

- The grant deadline for FY10 is April 30, 2013
- The wireless remote device for the Topeka bomb robot remote cannot be delivered for 180 days so it will not make the deadline. John suggested moving this item to the FY11 Tactical Response Sustainment and bring a FY11 project into the FY10 that can make the

deadline. Doug Barlet made a motion for the above and Brett Stewart-Platt seconded. The motion passed unanimously.

-There is \$13,777.82 left in Replacement Costs/Maintenance Contract.

-There is \$5,662.00 left in the Morgue trailer account.

-There is \$544.56 left in the Tractor Trailer account.

-There is approximately \$40,000.00 left over from the Disaster Exercise account.

-Russel Stukey made a motion to move excess funds from FY10 Disaster Exercise to the S&R Equipment with Trailer account for the purchase of 3 light towers. Chris Trudo seconded the motion and the motion passed unanimously.

-Bill Schwindamann made a motion that any excess monies left in the Replacement Costs/Maintenance Contract account, the Morgue Trailer account and the Tractor Trailer account be moved to the S&R Equipment with Trailer account to add to monies to buy 3 light towers and the rest of the money be put into the IMT Sustainment account for supplies. Bryce Romine seconded the motion and the motion passed unanimously.

-John Cyr passed around a picture of Lawrence's Armored Vehicle which has been delivered.

-It was learned that any maintenance contracts cannot last longer than the performance period.

-Scott French made a motion to purchase maintenance agreement for the mobile express software not to exceed \$27,000.00 for a 2 year agreement. Wess Lenter seconded the motion and the motion passed.

-Discussion ensued in regards to Brown County's Rapid Tag system. Russel Stukey made a motion that the Chair of the NE region contact Brown County to inquire if they are going to use and maintain the assigned Rapid Tag system. (The intention being if they will not be using and maintaining it, the Rapid Tag will be re-assigned) Garry Berges seconded the motion and the motion passed.

Discussion ensued on the light towers. The following list was determined to be the order the following Counties will receive a light tower.

- 1-Atchison County
- 2- Nemaha County
- 3- Pottawatomie County
- 4- Douglas County
- 5- Miami County
- 6- Geary County
- 7- Riley County
- 8- Morris County

FY11

Nothing discussed.

FY12

Nothing discussed

Other Business

Pat Collins mentioned that the North Central region had added a project to their FY13 project list from the Safe Schools program. He passed out a sheet showing the project.

Presentations

Captain Eric Pippin, KHP, gave a presentation of the HSGP program.

- FY11 and FY12 grants both end May of 2014. Captain Pippin encouraged all to be diligent about getting these project done quicker so it is not such a rush at the end of the grant period.
- Discussion ensued about possible placing a deadline on Services or Equipment, suggested that a contract or bid must be secured within 1 year of project approval or the money would be moved to other projects.

Lieutenant Amy Ayers, KHP, spoke about the grant programs.

- Federal Grant Consolidation has not been approved so far in Congress for 2013
- The State Homeland Security Grant program is funded at \$346,600,000.
- Guidance for grants should be out by the end of April
- There will be a 40 day application period.
- Looking to approve funds in September.
- The new planning worksheets should help streamline the process with KHP.
- Before you sell, trade or dispose of equipment you **MUST** contact KHP for guidance.
- You **MUST** let KHP know if equipment is moved to other agencies in your County.
- KHP will be doing monitor visits throughout the year.
- In the fall of 2013, KHP will be sending out inventories to receiving agencies.

Meeting adjourned except for FY13 project leads who stayed to work with KHP to complete paperwork.