



Council Minutes
Northeast Kansas Homeland Security Council
May 23, 2012

Call to Order- The meeting was opened by Pat Collins at 10:08 AM.

Roll Call

Pat Collins-Riley Co
Brett Stewart-Platt-EMS
Karl McNorton-STFD
Julie Schmidt-Hospitals
Doug Schmitt-Jefferson Co
David Bogina-KHP
Tim Brown-Junction City PD
Rick Frevert-Lyon Co
Brandon Beck-Fire Service
Garry Berges-Geary Co
Bryce Romine-Osage Co
Scott French-City of Manhattan
Doug Barlet-Linn Co
Susan Belt, Sn Co Health

Chris Trudo-Pottawatomie Co
William Schwindamann- Marshal Co
Lance Royer-Kansas Sheriff's Assoc.
Mike Pattrick-City of Lawrence
Mike Steinfort-Junction City
Michael Baker-KACP
Alan Radcliffe-Franklin Co
Carrie Boettcher-Public Health
Russel Stukey-Coffey Co
Vern Waechter-Jackson Co
Dave Sterbenz-Shawnee Co
Tim Gibbs-Miami Co
Nancy Lamb-KDEM
John Cyr-Regional Fiscal Agent

Approval of Past Minutes- Pat Collins presented the April minutes. The minutes were moved to be accepted and the motion was seconded; passed unanimously.

Approved by: _____

Date: _____

From the Chair

- The Regional Coordinating Council meeting has been delayed to give time to research changes to the funding formulas.
- Pat advised that Kansas is in the next group to be involved in the Intrastate Mutual Aid System (IMAS). The program will start with ESF 4 (Fire) and then to other ESF's once the program gets rolling. Bill Stark is the lead on this initiative and is working with the International Association of Fire Chiefs (IAFC). IMAS is based off of an Ohio Based program and is being phased in to all States.
- The fire service working group of CEPR met. Karl McNorton is the NE Region representative to the group. Resource typing and credentialing were discussed. The use of FEMA typing was supported for fire apparatus however there was a need to remove personnel from the resource. There is still a lot of work to be done on this. The Law

Enforcement working group has already met and established their credentialing guidelines. The IMT's will be using FEMA Type III guidelines for their credentials.

Fiscal Agent Report

- FY09
 - FY09 ends on May 1, 2012. FEMA is not granting extensions and the KHP has a 90 day window to close the projects. May 31, 2012 has been set as the deadline for deliveries for 09 project items.
 - The portable light towers have been ordered and will be delivered before the deadline.
 - All line items not closed out were discussed to assure the project leads understand the deadlines.
- FY10
 - The Finger Print Scanners are starting to be delivered and set up in the receiving County's. Counties/Agencies that have not sent in their paperwork must do so ASAP.
 - Search and Rescue Trailer has been ordered.
 - IMT Sustainment/Training line is ready to be closed out.
 - Discussion ensued on possibly going out to bid for hotels when putting on training due to miscommunications that have occurred in the past. It was also discussed that we could possibly have the training vendors responsible for hotel, meals, training etc. and include that in the original bid.
- FY11
 - The Haz-Mat monitors will appear in the Kansas Registry soon
 - Due to difficulty in getting timely delivery, the OPSCORE Ballistic Helmets were moved from a 2009 project to a 2011 project and the SC Night Vision project be placed in as a 2009 project.
- FY12
 - The Kansas Forestry Department has requested 2 800 MHz radios to allow for communication with other agencies.
 - Riley Co. PD has already ordered ballistic vests which was included as a potential FY12 project. This is considered supplanting as the FY12 projects have not been approved and grant funds cannot be used for this. They will be notified.
- John Cyr has received approval to rework the equipment use forms to further clarify. There was some confusion as to what the insurance requirements are for equipment delivered through grant funds. The intention of the insurance requirement is that all grant funded equipment be insured to include losses that occur while that equipment is deployed outside of the agency/department's jurisdiction.
- Discussion ensued as to what a receiving agency of deployed assets responsibility is in regards to the operational costs of the asset. Per prior discussions it was agreed the receiving agency is responsible for costs of that asset. Once State or Federal assistance begins the receiving agency could apply for re-imburement. This discussion continued into wording of mutual aid agreements in regard to meeting FEMA guidelines so re-imburements would be allowed. Discussion also ensued as to assuring all agencies

understand the costs associated with deploying assets and receiving deployable assets in the time period of an incident prior to State and Federal assets kicking in. It was noted that many municipal leaders (Council Members, Commissioners, and Administrators) are not aware of this potential cost and more needs to be done to educate them. Suggestion was made to utilize the League of Municipalities and other State organizations to educate the leaders. A suggestion was also made that a guideline be developed to provide a basis for a reimbursement formula. Suggestion was made to develop an MOU to include information on insurance and reimbursement costs.

- The NE Region received \$3000.00 from Trans Canada. A motion was made by Alan Radcliffe to buy a Washer and Dryer for the Comfort trailer and other related items for the trailer with the costs to be less than \$3000.00. The motion was seconded by Doug Schmidt and the motion passed unanimously.

Presentations

- Ida Kirmse spoke on the end of KRICP project and gave suggestions and feedback.
 - Suggested making sure City/County officials understand the program
 - Suggested holding exercises to test the plan
 - Suggested conducting a GAP analysis
 - Suggested looking at ESF 5 (EM) and evaluate each County's resources to pre-establish needs for that County during a disaster
 - The KRICP website is the NE Regions and Pat advised we would take over hosting it. It was suggested that the website be password protected.
 - Brett Stewart-Platte made a motion to password protect the KRICP website and it was seconded by Karl McNorton. Motion passed with a unanimous vote.
 - Pat advised that references to KARMAS be removed from the mutual aid policy
 - Suggested that information in the system needs to be shared between all regions
 - Ida met with the Adjutant General and discussed KARMAS in regards to utilizing this system.
- John Cyr suggested the Council consider putting the NE Regional Council under an existing legal organization so additional funding options would be available.
- Chief Tim Brown, Junction City PD, spoke in regards to the armored vehicle they received through the NE Region. Chief Brown thanked everyone for their support and noted that within 5 days of receiving the vehicle it was requested by Riley Co PD for a barricaded subject. This vehicle allowed the officers to work the operation and remain in a protected space thus keeping everyone safe. Chief Brown brought the vehicle to the meeting and prior to lunch the attendees took a tour of the vehicle.
- Global Express/PDA Trade in project.

- One County has indicated it may not participate in the PDA exchange for Global Express. County's need to understand that if they do not participate there will be no maintenance provided for the PDA system.
- You must bring your PDA and laptop to the trainings. Also, an Equipment Disposition Form must be filled out and sent to John Cyr (jcyr@nckcn.com). A copy of the form should also be brought to the training. John Cyr will send out the purchase information needed to fill out the Equipment Disposition Form.
- Training for the Global Express system:

June 11th, 2012- Douglas County EOC
 111 E. 11th Street Lawrence KS
 POC is Sheila Meggison
 (785) 832-5260
smeggison@douglas-county.com

AM Session 0900-1200
 PM Session 1300-1700

June 12th, 2012- Kansas National Guard Armory
 Room 169
 2722 SW Topeka Boulevard, Topeka
 POC is James Scott Steele
 (785) 233-8200 ext. 4274
james.steele@snco.us

AM Session 0900-1200
 PM Session 1300-1700

June 13th, 2012-Manhattan
 Location to be determined
 POC ?

AM Session 0900-1200
 PM Session 1300-1700

- Communications Committee
 - All LEAD and FORCE leaders will have radios assigned to them
 - The State Interoperable Communications Office has offered to conduct trainings on the ACU-M's. The NE Region has one ACU-M that has not been picked up by a County. Pat suggested this unit be assigned to another County and then sent to the State Interoperable Communications Office to be used for training. Russel Stuckey made a motion to allow the Chair of the NE Region and Fiscal Agent to transfer the ACU-M to another County so it could be MOU'd to the State Interoperability Communications Office. The motion was seconded by Gary Berges and the motion passed unanimously by vote.
- KDEM Regional Coordinator

- Nancy Lamb advised that KDEM is hiring staff for crisis city and are looking for a crisis city manager.
- KDEM is also working to hire a training and exercise person
- Marlo Lundsford has been transferred to the communications unit in KDEM.

Next meeting will be on June 27th, 2012 at TFD.

Adjournment

Meeting was adjourned at 1:26 pm.