



Council Minutes
Northeast Kansas Homeland Security Council
June 27, 2012

Call to Order- The meeting was opened by Alan Radcliffe at 10:11 AM.

Roll Call

Chris Trudo-Pottawatomie Co
Karl McNorton-STFD
Julie Schmidt-Hospitals
Rick Frevert-Lyon Co
Russel Stukey-Coffey Co
Bryce Romine-Osage Co
Scott French-City of Manhattan
Doug Barlet-Linn Co
Todd Swart-Nemaha Co
Chris Blackledge-Morris Co
Paul Jones-Chase Co

William Schwindamann- Marshal Co
Mike Pattrick-City of Lawrence
Alan Radcliffe-Franklin Co
Carrie Boettcher-Public Health
Marvin Grimes-Anderson Co
Dave Sterbenz-Shawnee Co
Tim Gibbs-Miami Co
John Cyr-Regional Fiscal Agent
Wesley Lenter-Atchison Co
Kris Kramer- City of Topeka

Approval of Past Minutes-

- Dave Sterbenz made a motion to approve the May minutes with corrections. Karl McNorton seconded, motion passed unanimously.

Approved by: _____

Date: _____

From the Chair

- Chairman Pat Collins could not attend the meeting, Vice Chair Alan Radcliffe lead the meeting.
- Introductions were made by all in attendance.

Fiscal Agent Report

- FY09
 - The 2009 grant period ends June 29, 2012
 - Light towers have been received and we are waiting for an invoice from the vendor.
 - Any 2009 paperwork must be to Amy (KHP) by June 29, 2012.
 - Discussion ensued about equipment that has been ordered but not received. All equipment must be received and invoiced by June 29, 2012 or cannot be purchased using 2009 grant funds.
- FY10
 - Discussed progress of line items on the 2010 grant year.
 - Delsar Seismic/Acoustic device will be moved from the Haz-Mat Equipment line to the Search and Rescue equipment and trailer line.

- Mobile Express- Alan Radcliffe said there are four Counties that have not traded their PDA in yet. These Counties need to contact Midwest-Card to make the transfer.
- Alan Radcliffe told the Council that KHP will be coming around and placing identifying stickers on received equipment indicating they were purchased with Federal funds
- FY11
 - John Cyr told the Council that the Haz-Mat monitors in the 2011 grant package are available on the State contract. They will be purchased off of that contract.
 - John Cyr discussed issues that have surfaced when dealing with KU Continuing Education. John asks that we supply detailed information regarding the class so grant requirements can be satisfied. In the past KU has just sent an invoice after the class for payment. John would like to be involved from the beginning so this can be corrected early.
 - Four of the light towers are in. Jackson County will get the first light tower since they have one coming with 2011 project. Marshal, Lyon and Osage Counties will also get one from the 2009 project. Morris County will get the light tower from the 2011 project.
- FY12

Business

- The KHP as requested the Council explain what achievements were made from purchases out of the 2008 grant funds. They would also like to know how these purchases impacted operations. The leads for each of the 2008 projects will complete this.
- Discussion ensued in regards to the direction of the Regional Homeland Security Councils if funding dries up.
- KHP is looking for equipment purchased with grant funds that is not being used and sitting on shelves. All equipment purchased must be in working order and be used or available for use.
- Dave Sterbenz spoke about the recent deployment of the comfort trailer to the Country Stampede. He wanted to make sure everyone understood this is not a decon trailer. It is for emergency workers/responders only. A washer and dryer was purchased and Gary Berges secured a grant to buy towels and other needed items. Dave said the trailer worked very well but they did determine that it cannot run four showers at a time. Dave also pointed out that the trailer only has a 15 gallon fuel tank and we need a way to transport and service the trailer.
- Mass Care trailers are in. All of the acquired equipment will not fit in the trailers so there will be some supplies that will require storage.
- A regional exercise will take place sometime next year. There will be a workshop with Search and Rescue and the IMT's shortly and then a tabletop in September.

- IMT's will meet in August and will be looking at credentialing. Kansas has three Type III FEMA teams. The North East Region team meets the criteria for a Type III team.
- The NE Region has 20 CNIP licenses. New software was released that corrected many of the issues. The IMT's have several Iron Keys with the Software.
- A recent Finance Section Chief training conducted by Blue Cell in Haysville received complaints about how the class was being handled and how students were being treated. This is being looked into.
- Equipment is being received for law enforcement and will be brought to a future meeting for display.
- Dave Sterbenz mentioned that Kansas CART teams may be deployed to Colorado for the wildfires.
- Dave Sterbenz asked if there is an opportunity to send IMT members out to shadow the IMT's working the Colorado wildfires. This did not appear to be possible due to deployment times, costs and differences in operations.
- Shawnee County has a Haz-Mat Technician class coming up, Dave wanted to know if IMT members can attend and the NE Region pay for them. Alan Radcliffe said this is not in the work plan at this time.

Adjournment

- A motion was made by Bill Schwindamann to cancel the July meeting, it was seconded by Russel Stucky, vote was unanimous to cancel the July meeting.
- The next meeting will be August 22, 2012. NOTE: The meeting will be held at 620 SE Madison in Topeka at 10:00 am.