



**Council Minutes**  
**Northeast Kansas Homeland Security Council**  
**July 24, 2013**

**Call to Order-** Pat Riley called the meeting to order at 10:00 am.

**Members Present:**

J.D. Mersman- Anderson Co	Deb Swoboda- Washington Co
Scott Wiltse- Chase Co	Michael Patrick- Lawrence
Russel Stuckey- Coffey Co	Scott French- Manhattan
Alan Radcliffe- Franklin Co/EM/KEMA	Kris Kramer- Topeka
Garry Berges- Geary Co	Ron Miller- Topeka
Vern Waechter- Jackson Co	Dave Adams- EMS
Doug Barlet- Linn Co	Karl McNorton- Fire Service
Rick Frevert- Lyon Co	Julie Schmidt- Hospital
William Schwindamann- Marshall	Todd Ackerman- KACP
Tim Gibbs- Miami Co	Herman Jones- KS Sheriff's
Chris Blackledge- Morris Co	Lance Royer- KS Sheriff's
Chris Trudo- Pottawatomie Co	Dusty Nichols- NE KEMA
Pat Collins- Riley Co	Carl Lee- Public Health
Dave Sterbenz- Shawnee Co	John Cyr- Fiscal Agent

**Others Present:**

Nancy Lamb- KDEM	Kevin Jones-SERHSC
Tim Morse - JASO	Kory Webb- Atchison PD
Damon Whisman- Topeka PD	

**Approval of Past Minutes-** Karl McNorton made a motion to approve the June minutes, Scott French seconded the motion. Motion passed.

Introductions were made around the room.

All present were reminded to get their appointment letters in.

**Fiscal Agent Report**

Starting this meeting when John Cyr goes through the Fiscal Report in regards to current and active projects, the project leads must give an update on their progress.

John Cyr went over the new format that the Fiscal Reports will be in.

John also mentioned that on any project bids, they must include ALL costs including delivery/shipping charges.

## FY11

- IMT Sustainment- Alan Radcliffe spoke of the Satellite Comm system and told us it was out for bid. He anticipates this project will take all of FY11 and FY12 IMT Sustainment funds.
- Haz Mat Monitors- Need to find \$2000 extra from another source to cover, Scott French advised money can come from Tech Training.
- Accountability Sustainment - Pat Collins advised most of the supplies are bought and will be distributed. All Counties need to check their Card Count for their printers. The top two highest counts will get new printers.
- Tactical Response Sustainment- Due to swapping an FY11 project (wireless control device) with an FY10 project (caused by time constraints out of our control), we may need to find a little over \$2600 to fund a shortage.
- Fingerprint Livescan- Lance Royer advised this project is complete.
- GIS Project- Jesse Smith explained the project came in under budget by about \$25,000. Info is in KS Map for all Counties in the NE Region. Information needs to be checked for accuracy. Also, everyone needs to add their resources into KS Map. Jesse's email is Jess.l.smith166@mail.mil.
- Animal Trailer- Chris Trudo was listed as the project lead and was not present at the meeting. It was determined that Pat Collins is the project lead on this. The animal trailer is out for bid at this time. This will be the 4th animal equipment trailer in the State. The locations are/will be:
  - Topeka
  - Reno County x 2
  - Manhattan
- Portable Lighting Systems- Waiting to bid all light towers at once

## FY12

- Tactical Hearing / Communications- Mike Patrick advised these devices are under contract to purchase however it is not known what delivery will cost. Presently this is \$35.00 over.
- Bomb Squad Sustainment- This line item is almost used up and closed out.
- Armored Vehicle- Lawrence PD had received the vehicle.
- Portable Lighting Systems- Waiting to bid all light towers at once. The updated list:

Atchison	FY10	Received
Nemaha	FY10	Received
Pottawatomie	FY10	Received
Douglas	FY11 or FY12	
Miami	FY13	
Geary	FY13	
Riley	FY13	
Morris		
Washington		

## Chase

- KS TF 2- Scott French advised equipment list to order is coming soon.
- Accountability Sustainment - Midwest Card is waiting to update everyone at the same time throughout the State so everyone is on the same cycle. However it was learned that NC did not go with the latest update.

Alan Radcliffe advised that the Rapid Tag systems will not scan the newer bar codes, new scanners will need to be bought.

John Cyr said he will email the Dashboard to all in the future.

John Cyr asked that he receive the name of the end user of any equipment placed in your County.

By Laws- Spent time going through the by laws and making changes. A copy will be sent out prior to next meeting so that it can be voted on.

## **NE Regional Coordinator Report-Nancy Lamb**

Nancy updated all on the Regional Council Coordinating Committee (RCCC). The committee would like to know what equipment the region will be sustaining and what will be released. The Strategic plan was also approved. The next RCCC meeting is October 3rd.

The Threat and Hazard Identification Risk Assessment (THIRA) will have an impact on our future grants. Jeanne Bunting will come and explain if we would like.

Nancy explained a rule that only allows 3 Non-DHS approved trainings per performance period statewide. Coordination among regions is a must.

Sam Dameron is the new Chairperson for the USAR working group.

The National USAR conference is November 5-7 in Lawrence Kansas.

Discussions are taking place to put State USAR under the Fire Marshal's office to be run like Haz Mat.

The Law Enforcement working group are setting criteria for deployments.

The Fire working group is still working on criteria for deploying personnel. They have established criteria for deployable assets which will be used for EMAC requests.

The Kansas Preparedness summit is July 26 and 27.

Discussion ensued in regards to a request for the Comfort Trailer. Event sponsors asked if the trailer could be utilized for the public during an event. It was agreed that this trailer is for responders and should not be used for public.

**Meeting adjourned**