



Council Minutes
Northeast Kansas Homeland Security Council
September 25, 2013

Call to Order-

Members Present:

J.D. Mersman- Anderson Co	Kris Kramer- Topeka
Wesley Lenter- Atchison Co	Ron Miller- Topeka
Scott Wiltse- Chase Co	Dave Adams- EMS
Russel Stuckey- Coffey Co	Julie Schmidt- Hospital
Teri Smith- Douglas Co	Todd Ackerman- KACP
Alan Radcliffe- Franklin Co/EM/KEMA	Herman Jones- KS Sheriff's
Garry Berges- Geary Co	John Ostenson PROXY- KS Sheriff's
Vern Waechter- Jackson Co	Dusty Nichols- NE KEMA
Daryl Chess- Jefferson Co	Carl Lee- Public Health
Rick Frevert- Lyon Co	John Cyr- Fiscal Agent
William Schwindamann- Marshall	Nancy Lamb - NE Regional Coord.
Tim Gibbs- Miami Co	
Bryce Romine- Osage Co	
Chris Trudo- Pottawatomie Co	

Others Present:

Ryan Wolkey	Kevin Diers - KDEM
David Bogina- KHP	Errin Mahan- SNSO
Eric Pippin - KHP	

Alan Radcliffe called the meeting to order at 1006 hours.

Garry Berges made a motion to accept and approve the updated by-laws for the NE Regional Homeland Security Council, Bryce Romine seconded. Motion passed unanimously. Minutes were sent to Alan Radcliffe, Vice-Chair and to Pat Collins, Chair, for signatures.

Fiscal Agent Report

John Cyr explained that the issue with the OIG audit that Kansas had has been resolved and the State is approved to receive grants. The auditors had questioned the existence of the planning commission.

The FY13 contract has been signed and money is now available. The end for this grant period is April 30, 2015. By vote of the Council in April of 2013, all projects must be

spent or at the least have movement by November 14, 2014 or the Council can pull the money.

FY11 and FY 12 grant period ending is April 30, 2014. By vote of the Council in April of 2013, all projects must be spent or at the least have movement by November 13, 2013 or the Council can pull the money.

FY11

-IMT line items for both FY11 and FY12 will go to satellite comm systems. Alan is trying to get approval for 4 year maintenance on 3 systems. 2 of the systems will be purchased out of FY11 monies and 1 will be bought out of FY12 monies. They will be placed in Franklin, Lyon and Marshall counties. Units should be in by the middle of October to Riley County. Training will be on October 16th and 17th, 2013.

-Haz Mat monitor project is complete.

-Accountability sustainment has about \$1500 left to spend.

-The GIS project is completed by the State. Excess money will be mou'd back to the Region.

-Animal trailer has been ordered

-Communication Sustainment project is done.

-Portable lighting project is on hold, will buy all lighting trailers together to get better price. Right now there are 7 Counties on the list for a trailer:

Douglas	FY 11 or FY12
Miami	FY13
Geary	FY13
Riley	FY13
Morris	
Washington	
Chase	

FY12

-Tactical Hearing equipment has been ordered

-Bomb Sustainment project is mostly done.

-IMT Sustainment will still be used for training. State is creating a contract that will have 3 vendors on list to choose from

-KSTF2 training and equipment projects have had no movement. Deadline for showing movement is November 13, 2013.

-Discussion ensued about getting Livescan fingerprint machine for Marshal County.

It was agreed that at the next meeting a decision needs to be made about how to use the returned money from the GIS project. Suggestions were a livescan machine, light towers, accountability supplies, printers and many others.

Alan brought up that there is no IT support for many of the IMT computers. He asked for a bid from Midwest Card to annually support the equipment and deploy for the first 12 hours. This would be about \$5500.00 per year. Alan is trying to get approval from KHP on using funds to pay for that.

Printer cartridges and office supplies cannot be bought with grant funds. Receiving agencies are responsible for these items. It was brought up that office supplies and other items can be found for a reasonable price at State and Federal surplus.

Discussed only having meals when the meeting will likely last for at least 4 hours. The Chair or Vice-Chair will determine this in advance of each meeting.

Discussed having an October meeting and a single meeting for November and December like last year. No decision was made.

Discussed having a survey to determine all regional capabilities. A working group is tackling this and information will be forthcoming.

Captain Pippin announced that the 2013 money is available. There is no information on 2014 but he suggested continuing as we normally do for the next year.

Edna is pushing out the end user inventories. Each County that receives an inventory needs to verify all serial or other identification numbers. It must be accurate.

NE Regional Coordinator Report-Nancy Lamb

Discussion ensued about using a cloud based system to store records for the Council. Nancy mentioned using a Google Docs system like what is set up for IMT's. She has a guideline on using this system. John Cyr says that we could set up on his companies' servers, which would be secure. KHP already has access and Captain Pippin says this works well.

Bill Schwindamann made a motion to place our files and records on the John's company servers and it was seconded by Rick Frevert, motion passed unanimously.