



**Council Minutes
Northeast Kansas Homeland Security Council
January 23rd, 2008**

A. Call to Order-The meeting was opened by Pat Collins at 10:00am.

B. Roll Call for-

Garry Berges-Geary County	Devan Tucking-Strickler-KDEM
Rick Frevert-Lyon County	Sheila Dale-Osage Co.
Kathy Allen-Shawnee Co. /KEMA	Roy Dunnaway-Sheriff Assoc.
Todd Ackerman-Law Enforcement	Jonathan York-Marshall Co.
Danny Barnett-Atchison Co.	Midge Ransom-Public Health
Steve Granzow- NEKS Hospitals	Doug Schmitt-Jefferson Co
Ken Justice-KDOT	Howard Giles-City of Topeka
Bill Walker-Coffey Co. /Fire Service	Pat Collins-Riley Co. /Chair
Marvin Grimes-Anderson Co.	Jennifer Ploeger-Brown Co. EM
Alan Radcliffe-Franklin Co/Vice	Darrin Stewart-Wabaunsee Co.
Bill Brubaker-NE Regional Coord.	John Eichkorn-KHP
David Bogina-KHP	Robin Reitmeyer-KHP
Larry Robinson-Linn Co.	Bill Walker-Coffey Co. /Fire Services
Capt. Mike Patrick-Douglas Co.	

Were present for the meeting held in Topeka, Kansas.

C. Approval of Past Minutes- Pat Collins presented the December minutes Garry Berges moved that the council accept the minutes it was 2nd Shelia Dale. Motion passed by unanimous vote.

Approved by: _____

Date: _____

D. E-FM

Richard reported that groups 1, 2, & 3 have been completed for the FY06 Hazard Analysis project. They are now working on group 4 and hope to be completing finish with the project by the end of February. Richard told the council that they can start on the LEOP project with the approval of the Fiscal Agent. E-FM offered to host a website for the Regional Council. Kathy Allen moved to form a committee to work with E-FM on developing a website. Motion was 2nd by Bill Walker. Motion passed by unanimous vote.

Website Committee

Kelly Schmelzle
Shelia Dale

Midge Ransom
Doug Schmidt
Alan Radcliffe

Bill Walker moved to proceed with the contract with E-FM for the LEOP project for the amount of \$359,100.

E. Robin Reitmeyer-

Robin discussed with the council about inventory. KHP is developing a spread sheet with all the purchases that each county has made since 1999-present.

Robin introduced:

Captain John Eichkorn
Office 785-296-5985
jeichkorn@khp.ks.us

F. Fiscal Agent Report

Program Year 2006

1. Moneys remain available at the state until May 31, 2008. That's four (4) months from now. If there is any procurement that remains to be done, it needs to be completed by March 1st so enough time is left for the vendor to deliver the product and for us to request and distribute the funds.
2. The Mass Casualty Trailer has been received by the Lawrence Fire Department and the vendor - Southeast Emergency Equipment - is being paid in two installments. The first has been paid while the second has been requested.

Program Year 2007

1. Files are set up and funds are available.
2. Although completed, QPR's for quarter ending December 31, 2007 not required by KHP. First such report due quarter ending March 31, 2008.

G. Election of Chair and Vice Chair

Bill Walker moved to keep the same administration which is Pat Collins chair and Alan Radcliffe vice chair. Motion 2nd by Rick Frevert. Motion passed by unanimous vote.

H. Project working groups

Management and Administration

Sheldon Hamilton-Chair
Steven Granzow

Kelly Schmelzle
Cade Rensink
Garry Berges
Bill Walker
Pat Collins

Grants Committee

Kathy Allen-Chair
Steven Granzow
Midge Ransom
Jonathon York
Brett Howard
Sheriff Barta
Jack Taylor

Kathy Allen reported that the FY06 BIRS are completed and submitted up to Homeland Security. They FY07 were due January 18th and were turned into KHP.

Legislative Committee

Bill Walker-Chair
Steven Granzow
Richard Barta
Pat Collins

Training and Credentials Committee

Jonathan York-Chair
Doug Schmitt
Steven Granzow
Todd Ackerman
Marvin Grimes
Richard Barta
Rick Frevert
Dave Sterbenz

Exercise Committee

Brett Howard-Chair
Alice Weingartner
Steven Granzow
Midge Ransom
Randy Rodgers
Kathryn Allen
Richard Barta

Shelia Dale

Incident Management Team

Alan Radcliffe-Chair	Steven Granzow
Todd Ackerman	Kathryn Allen
Bill Brubaker	William Olin
Doug Schmitt	Rick Frevert
Jonathon York	Dave Sterbenz
Richard Barta	Shelia Dale
Bill Walker	Pat Collins
Marvin Grimes	Don Smies

Bill Brubaker is leaving Sunday January 27th for the train the trainer. The training for the IMT has been scheduled. It will cost \$80 per student.

Topeka- March 3rd -8th
Hutchison -February 24th -29th
Ulysses- March 24th -29th

Kathy Allen is working with Ramada Inn with pricing of the facility and rooms. Alan Radcliffe reported that there is a planned press release May 4th, 2008 stated that the IMT(s) are trained and ready for deployment.

Brett Stewart-Platt moved to let the IMT committee be in charge of the \$75,000 that has been allocated to IMT training. They may use it as they need as long as the committee does not go over the amount. Motion 2nd by Todd Ackerman. Motion passed by unanimous vote.

Communications

Danny Barnett
Garry Berges
Pat Collins
Don Smies
Doug Barlet

Accountability System

Lamar Shoemaker
Alan Radcliffe
Steve Granzow

Don Smies
Jack Taylor
Pat Collins
Doug Schmitt
Julie Meng
Danny Barnett
Bill Walker

Pat Collins reported that the rapid tag kit included in the bid did not include the computer. The committee is discussing options.

Bill Brubaker suggested that the council appoints someone to work with Dan Hay on credentialing. The council had a discussion. The council decided to appoint Doug Schmitt.

If you have sent in your MOU you can receive your accountability system. The credentialing form is on www.kansasresponder.com.

Vulnerability Assessment

Alan Radcliffe
Rick Frevert

Mobile Health Trailer

Midge Ramson
Alan Radcliffe
Marvin Grimes
Brett Howard
Julie Meng

Midge Ransom reported that they have finished the SOG. **See attachment**

Mass Casualties Trailer

Mark Bradford
Howard Giles
Doug Schmitt
Ron Olin

Pat Collins reported that John Cyr has paid \$63,000 on the trailer and is waiting for the rest of the amount from KHP. Bill Brubaker reported that the command section is being finished.

Inventory

Kathy Allen
Kelly Schmelzle
Steve Granzow
Brett Howard

LEOP Update

Don Smies
Danny Barnett
Steve Granzow

Notification System

Jonathan York
Marvin Grimes
Doug Schmitt

Jonathan York reported that the original company that he spoke to was bought out by a different company and this new company will honor the agreement. Jonathan is going to contact them to schedule a presentation for February's meeting.

Bomb Robot

Larry Collins
Todd Ackerman

They are going to sole source the robot.

Regional Response Vehicle

Richard Barta
Darrin Stewart
Steve Granzow

They are going to sole source the response vehicle.

Surveillance Platform

Doug Schmitt
Darrin Stewart
Mark Bradford
M.T. Brown
Dean Brown

M.T. Brown reported that they are accepting bids.

Stop Movement Trailer

Pat Collins
Garry Berges
Doug Barlet

Pat has a meeting with Brown Cargo.

I. Regional Coordinator Report

Bill reported that all the EMPG monies have been given out. There is an upcoming meeting in Wichita for the Chair and vice chair concerning the FY08 grant.

Upcoming Meeting Dates

February 27th at the Topeka Fire Station from 10am-2 pm
Meetings will be scheduled for the fourth Wednesday of each month unless stated otherwise.

Council meeting was adjourned.