

NE Regional Homeland Security Council

May 26, 2010 Meeting Minutes

The meeting was called to order by Vice-Chair Alan Radcliffe at 10:14 a.m.

Alan announced that Sheila Meggison would be the proxy for Douglas County.

Alan advised the Council the he and Pat Collins attended a meeting with the State on how the State would spend grant monies. They were the only regional council members present and members can go the datacounts website to see the amounts.

Funding areas are:

- KHP Capital Complex Security Enhancements
- Safe Schools Funding
- Crisis City
- GIS Project (NE Region not spending near the monies that other regions are spending)
- Fusion Analyst at the Fusion Center
- State Accountability System
- Animal Health Dept. for Exercises
- KBI Fusion Analyst
- Fire Marshal - State Bomb Squad
- KDOT - Radio Tower Upgrades

Lance Royer Motioned to approve minutes from previous meeting. Doug Schmidt seconded the motion. One vote against approval with the rest voting to approve minutes. Motion passed.

John Cyr provided the fiscal report.

FY07:

Surveillance platform - We have received a \$7000 rebate from Dell. Even with that we are about \$540 in the red on the project. John asked if we could transfer excess funds from the CBRNE account.

Lance Royer motioned to move up to \$1000 from CBRNE to the Surveillance Platform project as needed. Russell Stuckey seconded the motion that passed unanimously.

John advised that the closeout date has been extended until October.

FY08:

Everything is moving along and we are still holding 10% on the call-notification project.

We do not need Transfer of Property (TOP) agreements unless equipment is involved. Services like the IRIS system or exercises do not require an agreement. It is the County's discretion as to participate or not.

FY09:

Draft RFQ for the planning project has been sent to Pat Collins. If OK, John will be soliciting qualifications for the joint planning committee to review.

The GIS project has been broken out from the above effort.

The money for 09 has been released. Paula at KDEM must approve any training before it is done.

TOP's - The KHP wants TOP's for accountability. John recommends having an initial agreement to get Counties "Intent to Participate". Once equipment arrives we can then get TOP's that require the serial numbers signed by the counties.

Alan suggested the various council project managers coordinate agreements with the counties for acceptance of equipment on their projects.

John Cyr indicated that some councils are purchasing equipment then the counties refuse to accept it and it is returned new in the box.

Need to develop procedures for 2009 and newer projects.

There was discussion on what to do when we do not have enough funds to complete a project in one year. Should the council track those projects to insure funding is committed to complete the project the following year? Project managers need to follow up on the projects the next year.

Doug Schmidt moves to require letter of intent when a TOP is required for 2009 and newer projects. Dave Sterbenz seconds and the motion passes unanimously.

Alexandria Norman motions to form a committee to form procedures to use on 2011 and future projects. Second by Scott French. 21 for 1 opposed. Motion passes.

John Cyr wants to present sequence of events to purchase/secure items to help the Council better understand the process involved. Council agreed it would be helpful.

Joe Hoelscher of Lawrence Fire presented information on the KSTF2 USAR Team.

KS Search & Rescue working group formed in 2007.

Working to create FEMA Equivalent Type II team with Type I capability (28-32 members).

Team has 2 primary caches of equipment (Topeka and Manhattan).

They also want to form a FEMA Equivalent Type II Swift Water Rescue group with Type I resources.

Will cost about \$30k to \$50k annually to sustain equipment not including training requirements.

Alexandria Norman, Scott French, Mark Engholm and Doug Schmidt volunteer to serve as the Grant Project Procedures Committee.

Vicki Shanley of KDOT (785-296-3662; vickish@ksdot.org) gave an update on the 800 MHz Communication system.

She updated current tower site funding and projects

Discussion on the motobridge system as an interoperable communication system.

She discussed the Lease Program - Communication System Revolving Fund (CSRF).

Agencies can lease radio's over a 12 year period. State buys radio's, system, or tower access.

Can put repeater on KDOT tower (tower lease). Pay back cost of equipment shelter over 15 year period.

Twelve year payment term on radio's. You own radio's at end of lease period. All programming included with the lease during the lease period.

Project Updates:

2008 Accountability Update:

Zebra printers failed in high heat environment. Need a cheap hard card printer for the 8 units owned by the region. The cost is \$21,808 for the upgrades and the project description must be revised. Doug Schmidt moved to approve the upgrades and Scott French 2nd the motion. The motion was approved unanimously.

2009 Projects:

Message Boards on state contract - price is \$12,195 each or \$24,390 total. One goes to Riley County Police and 1 to Osage County Sheriff. Garry Berges motioned to purchase Message boards once intent letters are received. Dave Sterbenz 2nd and motion passed unanimously.

Dave Sterbenz advised that the SART trailer is \$17,500 plus delivery expenses to pick it up. It will cost \$0.50/mile plus meals and motel for delivery not to exceed \$1000 for expenses.

Shawnee County Emergency Management will cover costs of Logo expenses. Bryce Romine

motioned to approve spending \$17,500 plus up to \$1000 in expenses to pick up the trailer.
Brandon Beck seconded the motion that passed unanimously.

Marvin Grimes agreed to table USAR vehicle until next month and will be meeting with KSTF2.

Doug Schmidt motioned to move \$876 from message board to CSI to cover cost over-run on CSI project. Scott French 2nd motion that passed unanimously.

Alan Radcliffe updated Council on the IMT.

IMT members taking position specific training.

Do counties want IMT's for local exercises?

IRIS Discussion - TechRadium Conference Call

Still having issues with RSS Feeds.

Trying to get original warning only without all the subsequent updates.

Want regional level SOP's for IRIS system

Team members will be notified through regional IRIS account

There is no regional coordinator report.

Mark Engholm - Law Enforcement working group being established. First meeting to be held July 15.

John Cyr - 2008 \$161,000 back to State on tower project results in \$4860 from M&A given up.
This money could be put back into another project.

John Cyr also indicated we should look at the procurement process when developing projects. If followed during that phase it would make things easier later on.

With nothing else to discuss, Russell Stuckey motioned to adjourn. Sheila Meggison 2nd the motion that was unanimously approved.