



Council Minutes
Northeast Kansas Homeland Security Council
May 28th, 2008

A. Call to Order-The meeting was opened by Pat Collins at 10:00 a.m.

B. Roll Call for-

Garry Berges-Geary County	Rick Frevert-Lyon County
Pat Collins-Riley Co. /Chair	Mike Pattrick-City of Lawrence
Kathy Allen-Shawnee Co. /KEMA	Steve Zeller-KHP
Todd Ackerman-Law Enforcement	Jonathan York-Marshall Co.
Danny Barnett-Atchison Co.	Midge Ransom-Public Health
Doug Schmitt-Jefferson Co	John Cyr-Fiscal Agent
Ken Justice-KDOT	Alan Radcliffe-Franklin Co/Vice Chair
Steve Granzow-NE Hospitals	Joshua Marshall-Linn Co. EM
Howard Giles-City of Topeka	Bill Walker-Coffey Co.
Dave Sterbenz-Shawnee Co. EM.	Terri Smith-Douglas Co.
Brett Stewart-Platt-Pott. Co. /EMS	Marvin Grimes-Anderson Co.
Shelia Meggison-Douglas Co. EM	Deb Swoboda-Washington Co EM
Bill Brubaker-KDEM	Carrie Boettcher-Lyon Co. Pub. Hlth.
Brett Starbuck-Shawnee Co. Pub. Hlth.	Shelia Meggison-Douglas Co EM
Jennifer Ploeger-Brown Co.	John Merchant-Brown Co. Sheriff

Were present for the meeting held in Topeka, Kansas.

C. Approval of Past Minutes

Pat Collins presented the April minutes. There was a correction made to the April minutes. The council would like Todd Ackerman's motion to read: Todd Ackerman moved for the council to fund the IMT trailer at the proposed amount of \$99,033. Bill Walker moved to accept the April minutes with the amendment. Motion was 2nd by Rick Frevert. Motion passed by unanimous vote.

Approved by: _____

Date: _____

D. Fiscal Agent Report- John Cyr's new phone number 785-738-8349.

1. The NCRPC is currently undergoing its FY08 audit. Again, our fiscal year runs from April 1st to March 31st, so the auditor is looking at that period of time. Jim Trower and Bonnie Sanderson are the principals involved. The firm is Woods & Durham Chtd out of Salina. Jim indicated given the Homeland Security program's size, this will be the primary focus of their attention this year. He also indicated they may pay some attention to inventory, which means some of those receiving

equipment may be getting calls. Typically, he would show up in person to look at the items purchased, but since this isn't logistically feasible, they will rely on the minutes and come up with another means of checking inventory.

2. We have been getting bills from KU Continuing Education concerning the IMT training. Unfortunately, they have been consolidating their billing, including every region in attendance on a single bill, including South Central which we don't cover. I have spoken to the powers that be and asked that the bills be split out, but that hasn't happened as yet, although South Central has disappeared from the invoices. However, if anyone sees anything related to the invoices that appear to be out of line, please let me know.

E. Project working groups

Management and Administration

Steven Granzow
Kelly Schmelzle
Cade Rensink
Garry Berges
Bill Walker
Pat Collins

There were some changes made to John Cyr's spreadsheet.

The committee suggested that the council just purchase one stop movement trailer with the LETPP monies. They also suggested that the council does not fund the water rescue project at this time.

John Cyr asked the council to agree on the FY07 project amounts.

LETPP

1. **Bomb Robot**-\$108,000
2. **Surveillance Platform**-\$154,800
3. **Rescue Vehicle**-\$230,00
4. **Stop Movement Trailer**-\$159,808
5. **M&A**-\$28,194.00

Doug Schmitt moved that the council accepts these proposed figures for the LETPP monies. The motion was 2nd by Rick Frevert. Motion passed by unanimous vote.

SHSG

1. **Accountability System(hardware)**-\$235,302
2. **Call Notification System**-\$94,000

3. **IMT Training** -\$75,000
4. **IMT equipment**-\$25,000
5. **IMT Trailer**-\$99,033
6. **Water Response**-\$24,177
7. **M&A**-\$48,378

Alan Radcliffe moved that the council accepts these proposed figures for the SHSG monies. The motion was 2nd by Todd Ackerman. Motion passed by unanimous vote.

Grants Committee

Kathy Allen-Chair
 Steven Granzow
 Midge Ransom
 Jonathon York
 Brett Stewart-Platt
 Sheriff Barta
 Jack Taylor

The grant committee is going to draft a letter to be given to the council's representatives explaining the changes that have been made for the FY08 grant year.

Incident Management Team

Alan Radcliffe-Chair	Steven Granzow
Todd Ackerman	Kathryn Allen
Bill Brubaker	Doug Schmitt
Rick Frevert	Jonathon York
Dave Sterbenz	Richard Barta
Shelia Dale	Bill Walker
Pat Collins	Marvin Grime
Don Smies	

Lyon County has submitted a letter stating that they will accept an IMT trailer.

They are going to order the IMT trailer from Brown Cargo. They are still finalizing the equipment list. There are still about 15 people who have not taken the training.

Accountability System

Lamar Shoemaker
 Alan Radcliffe
 Steve Granzow
 Don Smies
 Jack Taylor
 Pat Collins
 Doug Schmitt

Julie Meng
Danny Barnett
Bill Walker

Dave Sterbenz moved that if Miami County would void their MOU, that we that Miami County's basic accountability system that they have not accepted from Midwest Card & ID Solutions and use it for the IMT trailer. Motion was 2nd by Steve Granzow. Motion passed by unanimous vote.

Mass Causalities Trailer

Mark Bradford
Howard Giles
Doug Schmitt

The council discussed the SOP for the Mass Causality Trailer and the changes that needed to be made.

Inventory

Kathy Allen
Kelly Schmelzle
Steve Granzow
Brett Steward-Platt

The committee suggested that John do the GIS mapping of the equipment that we have purchased.

LEOP Update

Don Smies
Danny Barnett
Steve Granzow

Notification System

Jonathan York
Marvin Grimes
Doug Schmitt

The notification committee recommends Surfsimple. The committee is going to draft a letter to be sent out to each county.

Bomb Robot

Larry Collins
Todd Ackerman

The robot has been delivered and they are planning an exercise.

Regional Response Vehicle

Richard Barta
Darrin Stewart

Steve Granzow

Surveillance Platform

Doug Schmitt
Darrin Stewart
Mark Bradford
M.T. Brown
Dean Brown

M.T. Brown gave a presentation on a camera that may be purchased to and install in the surveillance platform.

Stop Movement Trailer

Pat Collins
Garry Berges
Doug Barlet

The MOUs still need to be sent to the counties.

Alan Radcliffe moved to purchase one stop movement trailer with the equipment but not to exceed the amount of \$159,808. The motion was 2nd by Brett Stewart-Platt. Motion passed by unanimous vote.

Upcoming Meeting Dates

Bill Walker suggested that the council meets every other month due to the increasing gas prices.

**June 25th at the Topeka Fire Station from 10am-2 pm
Meetings will be scheduled for the fourth Wednesday of each month unless stated otherwise.**

Council meeting was adjourned at 2:00 p.m.