

**Council Minutes**  
**Northeast Kansas Homeland Security Council**  
**September 23, 2009**

**Call to Order-** The meeting was opened by Pat Collins at 10:05 AM.

**Roll Call for-**

**Present:**

Marvin Grimes – Anderson Co  
Barb Eylar – Atchison Co/LEPC  
John Merchant – Brown Co  
Paul Jones – Chase Co  
Russel Stukey – Coffey Co  
Julie Meng – Doniphan Co  
Alan Radcliffe – Franklin Co/EM/KEMA  
Garry Berges – Geary Co  
Vern Waechter – Jackson Co  
Doug Schmitt – Jefferson Co  
Rick Frevert – Lyon Co  
William Schwindamann – Marshall Co  
Bryce Romine – Osage Co  
Chris Trudo – Pottawatomie Co  
Pat Collins – Riley Co

Dave Sterbenz – Shawnee Co  
Darrin Stewart – Wabaunsee Co  
Scott French – City of Manhattan  
Martin Gray Proxy – City of Topeka  
Brandon Beck – Fire Services  
Ron Marshall - Hospital  
Todd Ackerman, Proxy Kris Kramer –  
KACP/Law Enforcement  
Lance Royer – Sheriff’s Office  
Carrie Boettcher – Public Health  
John Cyr – Regional Fiscal Agent  
Teri Smith – Douglas Co  
Proxy Doug Barlet – Linn Co

**Not Present:**

Frank Kelly – Miami Co  
Jennifer Kassebaum – Morris Co  
Todd Swart – Nemaha Co  
Deb Swoboda – Washington Co  
Mike Guinn – Junction City  
Mike McDermed – City of Atchison  
Mike Pattrick – City of Lawrence

Richard Barta – Kansas Assn. of Sheriffs  
Kathy Allen – Shawnee Co/EM/KEMA  
Brett Stewart-Platt – EMS  
Bill Walker – Fire Services  
Lance Royer – Sheriff’s Office

Vote moved by Garry Berges to accept City of Manhattan Representative, Scott French. Russel Stukey seconded the motion. Motion passed by unanimous vote.

**Approval of Past Minutes-** Pat Collins presented the August minutes. The minutes were revised: Alan Radcliffe will talk to EFM about getting the flash drives for each county. Brandon Beck moved to accept the minutes, Dave Sterbenz seconded the motion. Motion passed by unanimous vote.

**Approved by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

### **Opening Remarks from the Chair**

A letter was received from Robin Rightmeier about sustainment. Sustainment can only be through the lifetime of that project. The chair has several counties asking how much the communication is going to cost them. My reply is “there is nothing that holds the counties to use the system”. Regional notification will be offered throughout the region. The fee of \$5 will be paid directly to the council whenever the FA sends out a bill.

### **FA Report**

FY07: Refer to handout. There are two outstanding bills for the Ramada and AHINT still outstanding. Bill Brubaker will get the roster for every class stating who is attending the IMT Training.

FY08: Refer to handout. There are 24 people left to train in IMT.

### **Council Discussion**

Discussion over 2009 grant projects included removing the word “Sustainment” from some projects based on Robins letter. The IMT project is training and equipment so some of the funds will go toward the set-aside. Total grant funds available \$1,484,786. Motion made to get a 2<sup>nd</sup> Animal Rescue Trailer; increase amount from \$20k to \$40, Dave Sterbenz moved to accept the addition, motion seconded by Russel Stuke, passed unanimously. Remove “Sustainment” from the Regional Bomb Project and Regional Tactical Team. Darrin Stewart moved, Brandon Beck seconded to move forward with the projects, passed unanimously. (List attached)

### **Regional Coordinator Report – Bill Brubaker**

Friday, September 25, 2009 Regional Summit in Salina, Pat will attend and Alan cannot for the Northeast, let the chair know if you want to attend. Safe Schools Conference in Salina, September 28-29. PIO Specific Class Sept 28-Oct 2, enroll with KU Fire. Crisis City Ribbon Cutting Oct 1. Liaison position specific training Oct 5-9 in Pittsburg. State FAD exercise Oct 2, 2009 in SW Kansas. Another Command General Staff class will be conducted on Oct 26-30. Homeland Security alert raised, large venue event may have more backpack checking. Travel went to orange. KDEM is moving offices, so you may have problems contacting employees

### **IMT Project**

IMT: update, task books for all members. Waiting until November, 1<sup>st</sup> of year task books will be distributed. Pick 2 evaluators to sign off on task books. Regional evaluator will sign off on task book, and state approves task book. If a member of type 3, it will sign off of the out of state deployment (Angee Morgan to sign). January or February team training for region, two confirm that committee will fund. 2-3 people will go to IMT Conference in Houston. Search and Rescue Group Conference to be held in North or South Carolina, sending 2 people. Specific training fee will be paid whether the class is full or not. If IMT doesn't fill the class, others are welcome to attend, members are preferred. Regional Members can register and then it will be determined as to who does to the classes if the IMT Members don't sign up. Some regions may not be funding enough for the training; there may be an increase in classes next year. Looking at state IMT guidelines after IC training, there will be expectations enforced starting regionally and then statewide.

State funds will allow a rep from each region to go to Houston for IMT training. IMT funds will pay for two more people. See Alan if you want to go.

**Accountability Project**

Ron Marshall has been talking to other hospitals and KDHE. A vendor may come in and see what they can do with the current systems and see what will work. \$200,000 left in FY08 funding.

Dave Sterbenz announced that Topeka is conducting an ICS 300 and 400 classes It will be October 19-22, 2009.

**Adjournment-** Dave Sterbenz moved to adjourn the meeting, Barb Eylar seconded the motion. Motion passed unanimously.

Next meeting: October 28, 2009 at TFD Headquarters. Start with DEMO at 9:00.