



**Council Minutes
Northeast Kansas Homeland Security Council
September 24th, 2008**

A. Call to Order-The meeting was opened by Pat Collins at 10:15am.

B. Roll Call for-

Rick Frevert-Lyon County	Carrie Boettcher-Lyon Co. Health
Bill Walker-Coffey Co./Fire Services	Dave Sterbenz-Shawnee Co. EM
Darrin Stewart-Wabaunsee Sheriff	Brett Stewart-Platt-EMS
Steve Granzow- NEKS Hospitals	Kathy Allen-Shawnee Co. /KEMA
John D Merchant-Brown Co. Sheriff	Bill Brubaker-NE Regional Coord.
Kris Kramer-Topeka Police	M.T. Brown-Lawrence PD
Zach Thomas-Lawrence PD	Doug Barlet-Linn County
Doug Schmitt-Jefferson County	Lance Royer-Shawnee Sheriff/KSA
Danny Barnett-Atchison County	Jonathan York-Marshall County
Russel Stukeey-Coffey Co. EM	Pat Collins-Riley Co. /Chair
Alan Radcliffe-Franklin Co./Vice	

Were present for the meeting held in Topeka, Kansas.

C. Initially a quorum could not be achieved. Pat Collins opened the meeting as an Open Meeting, during the course of which no voting or decisions could be made

Approved by: _____

Date: _____

D. ADT Proposal

Discussion of proposal for text messaging notification system occurred.

E. Fiscal Agent Report- Report given by John Cyr.

John Cyr indicated that they were hoping to get consolidated issuances. This would cause multiple invoices to be in one request. For FY '07 there was a question about the armored vehicle from a vendor in TX regarding the purchase of a surety bond. General consensus led to the approval of the purchase. John also noted that he had not gotten enough MOUs back. For FY '06 there is still \$43,423.57 that will be moved into the other account. IMT equipment computers will be purchased out of this amount. It was asked when the trailer would be completed and John answered that it would be paid next month. See attached report.

F. Pat Collins opened the Official Meeting at 10:30am upon the arrival of more members. (Quorum achieved and voting possible.)

G. PSIC Report-

Pat Collins said that the committee had met several times and were basing their findings on the 17 surveys that had been turned in. Each survey indicated a desire for different equipment so it had been narrowed to 800mhz rack mounted PSAP control stations for hospitals and 15 mobile and 10 portable radios for every county. There is also \$194,000 left over to cover installation unknowns. Pat also announced that by getting the request in by Monday of last week they saved \$205,000. The committee had a suggestion that the radios be for supervisors, ambulances, transport vehicles, command, and hazmat that might travel outside the jurisdiction. Doug Barlet moved to approve the check for communications equipment. Brett Stewart-Platt seconded the motion, approved by unanimous vote.

H. Grants-

Kathy Allen noted that there is money left in '07 fund to build the second stop movement trailer for Linn County but not enough to include the barricades, etc. KHP will not allow one project to be paid for out of two separate grants or funds.

Lance Royer moved to approve the \$5,000 surety bond for the contractor for the armored vehicle. Danny Barnett seconded the motion, motion passed unanimously. Alan moved to approve the August minutes, Lance seconded, motion passed unanimously.

I. Projects- Kathy Allen

Kathy reported that there are **six continuation projects**: Phase III personnel; Phase III IMT; Phase III ACT Sustainment; Stop Movement Trailer; Call notification/regional risk analysis; Command pos. **The new projects include**: Manhattan and Topeka Bomb; IED training; Communications; Regional Incident Crime Scene Vehicle; Portable lighting project; Mobile Shelter for medical use; Prime mover for IMT trailer; 6 SUSAR projects; Regional response for health agency. The projects total about \$1.9 million. We have about \$1.535 to spend.

Discussion evolved toward which projects to discard, which could be paid for by other means, and which should go up for a council vote. Pat Collins reminded the council of the state strategies that needed to be considered when choosing projects and of the 25% IED and Law Enforcement requirements.

-Alan Radcliffe moved to scrap the Riley County Command Posts. Lance seconded the motion, passed by unanimous vote.

-Jon York moved to reconsider purchasing prime movers. Russell Stuckey seconded the motion. Motion failed with 9 opposing votes and only 5 in favor.

-Lance moved to keep prime mover off the list of projects, Brett seconded the motion. Motion passed in spite of 3 opposing votes.

-Lance moved to eliminate the Public Health Collaboration Project. Doug Barlet seconded the motion, motion passed by unanimous vote.

-Alan moved to rank the projects, Jon seconded the motion. Discussion ensued and the motion was withdrawn. Kathy Allen seconded the withdrawal.

- Lance moved to cut \$25,000 from the IMT equipment and \$25,000 from IMT training and to cut the Lawrence trailer and position specific training from the SUSAR project. Doug Barlet seconded the motion, motion passed by unanimous approval.
- Lance moved to remove \$50,000 position specific training. Russell seconded the motion, motion passed by unanimous vote.
- Steve Granzow moved to remove EMS tent from the list. Brett seconded the motion, all in favor with the exception of Pat Collins.
- MT Brown moved to reduce IED training \$25,000. Russell seconded the motion, motion passed by unanimous approval.

J. Final list of Projects

Topeka Robot	\$22,400
Manhattan Robot	\$57,634
IED Training	\$95,000
CSI Vehicle	\$185,000
Phase III Accountability	\$200,000
Phase I Acct.	\$183,827
IMT Phase III	\$100,000
Stop Movement Trailer	\$48,800
Regional Risk Assessment	\$93,875
Call Notification	\$249,000
Portable Lighting	\$15,000
SUSAR Topeka	\$62,744
Manhattan Trailer	\$112,789
SUSAR Training	\$111,240
Total:	\$1,535,669

Brett Stewart-Platt moved to approve all the projects on the list. Bill Walker seconded the motion. Motion passed by unanimous approval.

Doug moved to MOU each county for call notification. Dave Sterbenz seconded the motion. After a brief discussion the motion passed by unanimous vote.

K. Regional Coordinator Report-given by Bill Brubaker.

L. Adjournment-

Alan Radcliffe moved to adjourn the meeting. Danny Barnet seconded the motion. Motion passed by unanimous vote.

Council meeting was adjourned.