



Northwest Kansas Homeland Security Meeting

Sheridan County EMS Building
1717 Oak Avenue (E Hwy 24), Hoxie

May 14, 2012

10:00 a.m.

Butch Post called the May 14, 2012 Northwest Kansas Homeland Security Council meeting to order at 10:00 a.m. Introductions were made. Visitors were welcomed.

<u>Members Present:</u>	Gary Winter, EMS
JL Ellis, Fire Service	Butch Post, Rooks County
Bob McLemore, Fire Service	Keith Haberer, Russell County
Bill Ring, Emergency Management	Crissy Livengood, Sherman County
Deb Kaufman, EMS	Jacque Boltinghouse, Sheridan County
Tami Wood, Hospitals	Kathleen Fabrizius, Trego County
Jason Moses, At Large Al Pietrycha, At Large	
Ryan Murray, Cheyenne County	
Kerry McCue, Ellis County	
George "Pappy" Lies, Gove & Logan County	
Mickie Helberg, Graham County	
Dale Staab, Ness County	Toby Prine, NWKS Reg. Coordinator KDEM
Jim Schroeder, Rawlins County	
Justina Smith, Norton County	Sherry Angell, Fiscal Agent

Guests Present:

Members Absent: Ed Harbin; Jon Quinday; Sydnee Beydler; Deb Hays; Chris Brown; Jim Fisher; Larry Townsend.

Minutes of the April 9, 2012 meeting were approved.

Toby Prine, Regional Coordinator, KDEM Report: Vacancies at KDEM were discussed. Angee Morgan's (KDEM Director) father passed away. There will be an ICS 402 class in Alma on May 21st. June 4th and 5th will be Basic PIO Training in Hays. June 25th and 26th will be the Planning Workshop in Colby, June 20th and 21st will be a Planning Workshop in Hays and July 24th and 25th will be HSEEP training at Crisis City. The Northeast Region will be having an exercise at Crisis City on September 9-11 and this is possibly an opportunity for IMT members to shadow. The IMT working group has been working on an operations manual.

FY09: EOC Enhancements project, Keith Haberer: Keith asked Bill Ring to give an update on the project. Bill has had several conference calls on the Ellis County EOP with EF-m, KDHE, Ellis County and KDEM. Eleven of the 15 ESFs have received tentative approval. Hopefully the other four will be done quickly and then the template for the other counties will be ready to go. Butch explained that an extension has been granted until the end of June. Sherry asked questions about timeline for getting all the county plans done. Butch said he had talked to Suzanne at KHP about another possible extension.

Communications: Jason said that the scanner for the Goodland Weather Service would be given to them today. The FY09 EMS mobiles have arrived and are programmed and ready to be given to counties. The deadline for all the tower sites is June 1st. KHP should be sending teletypes for

maintenance and issues with the radios. If PSAPs are having issues they should send a teletype to KHP about them.

J.L. Ellis said the Office of Emergency Communications has an ongoing search for permanent funding, a letter was sent to the Governor asking for funding. The Governor replied and said that funding for the OEC will be done for at least one more year.

IMT: Bob McLemore has seven laptops and two GIS laptops that were purchased with the FY09 funding. There are nine positions on the IMT that need laptops. For 2011 there is \$30,000 in IMT training, may need to be moved to equipment to purchase more laptops. However the expenses for sending members to IMT Position specific classes need to be paid first. Reimbursement of travel costs for county vehicles was discussed. Sherry will find out if they are reimburseable. The hope is to eventually get the IMT training program to the point where in-state personnel provide training. Purchasing flash drives with the remaining funds was discussed. Kerry McCue moved to buy \$332.66 worth of flash drives for the IMT trailers, seconded by Pappy, motion carried.

Fiscal Agent Report– Project 08 to present: Sherry Angell asked about accountability project equipment that has not been assigned. Discussion was held on a transfer agreement for those supplies.

Transfer agreements are being revised. Sherry asked about possibly doing transfer agreements up front on projects and attaching invoices at a later date. Toby said that the Council will have to be on top of projects to have counties sign ahead of time. Sherry discussed that Council needs to be more involved with transfer agreements and projects. The inventory will still be maintained by KHP and they will continue to monitor inventory. Discussion was then held on having County Commissions sign up front agreements on projects and then Department Heads of agencies receiving the equipment sign transfer agreements later.

The OIG draft is done and KHP has until May 15th to write a response.

Jason requested that the fiscal agent request SAA to get amounts that will be refunded from the site installation project from KDOT. Sherry said that they are already working on getting those amounts.

Sherry said that this region needs to discuss what they want to do with money if it is refunded back to the region. Currently there are no projects for that year, so a project could be set up or the refunded money could be MOU'd back to the state to help fund the OEC office.

Discussion was held on whether members should be listed as excused and unexcused in the minutes. Pappy read part of the By-laws dealing with this issue. If a member misses four regular meetings their appointing agency will be notified. But they will be just listed as absent if they miss a meeting. Kathleen will send out a reminder to members about this issue.

A certificate was presented by Chairman Butch to Tami Wood, for serving as Region Chair last year.

Bill Ring asked when the robots would be ordered.

Bill Ring moved to adjourn, seconded by Jacque Boltinghouse. Motion passed.

Respectfully submitted,

Kathleen Fabrizius, Secretary

(These minutes are not yet Council approved.)