

Northwest Kansas Regional Homeland Security Meeting
June 14, 2010 Sheridan County EMS Building, Hoxie KS

Tami Wood, Chair, called the June 14, 2010 meeting of the Northwest Kansas Regional Homeland Security Council to order at 10:00 a.m. Participant introductions were completed.

Members and Guests Present:

Deb Kaufman, Region I EMS

Gary Winter, Region I EMS

Mike Albers, Member at Large

Mickie Helberg, Graham County

Jim Schroeder, Rawlins County

Keith Haberer, Russell County

Jacque Boultinghouse, Sheridan County

Toby Prine, Reg Coordinator for KDEM

Barry Autrey, CPHP Oper & Plan RS / KDHE

Lt. Travis Phillips, Kansas Highway Patrol

Tami Wood, Chair, Region Hosp Rep.

Cole Presley, NW KS Sheriff's

Gary Rogers, KEMA

George "Pappy" Lies, Gove County

Chris Brown, Phillips County

Butch Post, Rooks County

Jim Fisher, Rush County

Kathleen Fabrizius, Trego County

Jason Moses, KS OEC

Capt. Mike Murphy, Kansas Highway Patrol

JL Ellis, KS OEC

Approval of the Minutes: Mike Albers made a motion for approval of the May 14, 2010 minutes. Keith Haberer provided motion second. Motion carried.

NWKS Regional Coordinator for KDEM Report: Toby Prine reported the Governor is making a state declaration of emergency due to weather damage this past weekend. Counties should be assessing any damage to public infrastructure in the county; roads, power poles, public buildings, and such. If you are considering a local declaration to the State, file it in a timely manner to facilitate aggregate documentation going to the Governor for request for a Presidential Declaration.

KDEM is facilitating an Advanced Planning Concepts Course July 22 and 23, 2010 in Hays. Toby Prine will be on vacation next week. He may be deployed to Mississippi for two weeks. He will be available by cell phone.

The Business and Industry forum held in Salina was very successful. Look for upcoming training at Crisis City on Kansas Train.

Fiscal Agent Reports: Neither Kerry McCue nor Westley Kendall could be present. Toby Prine reported the last payment was made to Ellis County as fiscal agent for FY2007.

Repeater System: Mike Albers reported the Southwest Region Homeland Security Council and the Southwest Hospital Council combined to fund a 440 MHz linked amateur radio repeater system. They recruited people to get their licenses and hospitals to support that emergency communication. They currently have a spare complete repeater package. They met last month and voted to give that to the Northwest Region, if we could locate a site in the Colby area and if Mike Albers will take responsibility for the maintenance of that system. He has identified a location at the top of the 400 ft S&T telephone tower and obtained potential approval to locate it at that site. The Southwest Hospital Council voted to give \$1,000 for the tower climbing expense (Randy Smith, contractor for tower climb). The Northwest Hospital Council has been considering expanding this system in our Region. Tami Wood stated the hospitals are meeting and she will know more about their budget situation by this Friday. Current project budgets were reviewed. Funding the project would require a change order. Cole Presley made a motion to consider accepting the equipment and tower climb offer from the Southwest Region, subject to identification of funding source. Butch Post provided motion second. The Southwest will complete necessary paperwork and coordination of the move. Motion passed.

Strategic Planning Discussion: Cole Presley reported on the need to complete a regional strategic plan. He offered to chair a subcommittee. He will need assistance from representatives from each function. The Kansas strategic plan will serve as a resource document. The goals will need to have actions and timelines in place. Mike Albers voiced his support and felt the replanning would be well worth the effort. It would also assist us with decision making on projects and provide documentation for outside analysis. Gary Rogers moved Cole Presley proceeds with organizing to complete the strategic plan. Mike Albers provided motion second. Motion passed.

GIS Project: Chris Brown reported the deadline for school district indication of participation is the end of the month. He asked the county points of contact follow up on the request for reply. He has received contact from many school districts but is still missing some answers. He will send out another list of the emergency manager and GIS point of contacts for our reference. We need a response from each school district. The GIS group will meet following the next Council meeting.

Medical Surge Trailers: Deb Kaufman reported the work actively continues on the trailers. We continue to finish minor jobs on the trailer and we are getting ready to order equipment.

IMT Project: Work is continuing on the trailers. Although not completely finished, the trailers are ready to deploy. We are in the process of renewing the two-year commitments of current members. We will be rebuilding the team. With the renewal, we will be doing another round of command and general staff, and position specific training. We are still recruiting members.

Communications Project: Jason Moses reported the FY 08 and 09 radios are here for delivery today. Bids for the installation are due to Mike Albers by July 6, 2010 for the fixed sites. We will need to coordinate the installation of all radios at the same time. The bids will come to the full Council for approval at the next Region meeting. At that time, bids will be viewed, accepted or rejected, and authorized as money is available. If assistance with installation of EMS radios is needed, get bids and hold installation until we determine if funds are available. Please remember to fax or email all bids. Training will begin county by county following the end of September. Training will be approximately 4 hours in each county. Law enforcement, nursing, and EMS continuing education will be available. The communication center radio may be directly setup on the desktop. It has a microphone with it and access can be direct. We can pay for the connection to your existing radio console and the antenna is included. We cannot buy a new console or spare channel cards for them. Installation costs should include the coax and the connection to the console. Tuesday, July 6, 2010 is the deadline to send the installation bid to Mike Albers. (technology@cityofcolby.com , fax # 785-460-4445) If the Council hears nothing from a county, that lack of response is considered a “not interested”. We prefer to have more than one bid from each county.

Mike Albers informed the Council Scott Mentzer has funded a digital repeater at the cost of about \$1,500 of equipment for installation in the area. There is currently one in Goodland, Colby, and Hoxie. The Goodland weather service utilizes the system for weather spotting. A site within 50 miles of the current sites and someone interested in the system is needed to expand the network. Please contact Mike Albers if you are interested.

Emergency Operations Plan: The Council currently has bids from EFM and NET EOP for updating the EOPs. Keith Haberer made a motion to accept the proposal from EFM to update the emergency operation plans for the eighteen counties in the Northwest Region at a cost of \$172,625. Kathleen Fabrizio provided motion second. Motion passed. The Council will monitor the project deadline of August 1, 2011.

Gary Rogers reminded emergency managers of the KEMA area meeting following this meeting.

Jacque Boultinghouse moved to adjourn. Mickie Helberg provided motion second. Motion passed.

The next meeting will be July 12, 2010 at 10:00.

Respectfully submitted,

Deb Kaufman, Secretary

(These minutes are not yet Council approved.)