

Northwest Kansas Regional Homeland Security Meeting
July 14, 2008 Sheridan County EMS Building, Hoxie

Keith Haberer, Region Chair, called the July 14, 2008 meeting of the Northwest Kansas Regional Homeland Security Council to order at 10:00. Introductions were made.

Members and Guests Present:

Gary Rogers, CH/RA/SH Co. EM
Bob McLemore, Colby FD
Deb Hays, Phillips Co EM, KEMA
Tami Wood, Northwest Kansas Hospitals
Al Pietrycha, National Weather Service
Ray Smee, Goodland PD
George "Pappy" Lies, Gove Co.
Cindy Mullen, Logan Co.
Chris Brown, Phillips Co.
Jim Fisher, Rush Co.
Jacque Boultinghouse, Sheridan Co.
Kerry McCue, Fiscal Agent
CPT Kelly McGuire, KHP
Steve Sutton, KBEMS
John Cyz, NCRPC

Keith Haberer, Russell Co.
Addie Homburg, Ellis Co.
Deb Kaufman, Region I EMS
Doug Jannsen, Russell FD
Richard Schneider, Trego Co. SO
Patti Skubal, Decatur Co.
Mickie Helberg, Graham Co.
David Snyder, Ness Co.
Robert Schamel, Rooks Co.
Crissy Conger, Sherman Co.
Mike Albers, Thomas Co.
Toby Prine, Kansas Homeland Security
Angee Morgan, KDEM
Randall Hrabe, NWKS Plan & Dev.
Susan McMahan, Thomas Co. EM
Roger Mongeau, Rooks County EM

Ray Smee moved the minutes of the June 9, 2008 meeting be approved as distributed via email for review. Richard Schneider provided second. Motion carried.

Northwest Kansas Regional Emergency Management Coordinator Report: Toby Prine reported a change in title has been made for his position and the funding for the position realigned from grant to state funding. There is an IMT after action review scheduled in Salina for the Chapman tornado IMT response. While IMTs would generally respond from within their own region, this was an example of how IMT members can be themselves locally involved in the disaster striking their region.

Project Reports:

NetEOP: Angee Morgan reported the county plans have been submitted to her office and they will be looking at them individually and in no particular order. Emergency managers should be looking at the plans to evaluate them. She recommends the plans be printed off and any changes submitted in writing to them. Submitted in that fashion, her office will review the changes and enter the approved changes into the county plans. If changes are made locally, please inform Angee Morgan of what changes have been made so those changes can be evaluated and approved for compliance. NetEOP has provided a standard for a plan and it can now be enriched locally and kept up to date. The approval letter means the standard has been met. Discussion on the use of information in the plan versus the attachments was discussed. The plan is a policy document whereas attachments add more specific information. Bob McLemore moved Kerry McCue release funds for final payment of \$34,500.00 to NetEOP. Ray Smee provided second. Motion carried.

Technical Rescue: Kerry McCue reported the truck is still on schedule for expected delivery.

The team is working on the trailer and operational training with the firefighters. Discussion has been held regarding a topper for the truck but decisions are pending truck arrival. Kerry McCue will check on procedure for possibly moving the \$2,000.00 training dollars.

MOCOM: The project is completed except for the information on the 2nd communications stockpile. The physical location of the Rush Co. and Norton Co. equipment needs to be reported to Kerry McCue. Remaining 2006 budget reports were reviewed as presented via handouts. There has been an \$85.00 request for payment for an additional and unexpected item for MOCOM connection from Ness Co. Jason Moses will be consulted regarding payment.

IMT: Bob McLemore presented an update on the IMT. We have lost two members in Jim Braun and Gary Brown. There will be an IMT course in Salina on August 11 – 16, 2008. If you are interested in joining the class, please contact Toby Prine. The IMT computers are here and the memorandum of understanding has been developed. Please register the computer serial number with Kerry McCue as you are checking them out. The memorandum of understanding has been prepared also and is ready for signature. Further attachments to the memorandum of understanding will be filed as additional equipment is distributed. They are still working on price estimates for trailer modifications / cabinetry. The teams are employed as state employees. Although general KDEM operation deployment would be within the region, it would also be possible to be deployed outside the Region if all IMT members in the effected region are unavailable due to local emergencies. Kerry McCue reported \$33,794.10 was paid to CDW-G for equipment with \$54,205.90 remaining in the IMT equipment fund as per distributed financial report. Discussion was held regarding preference on GPS units for IMTs. Further discussion will be held with IMT members.

Kerry McCue reported the first page of the 2007 fiscal report is in reference to the EOC Upgrade and shows a balance of \$80,171.00. He directed the Council's attention to the remaining documents. Page 4 shows the budget for the Cross Match project. He is in need of the equipment component serial numbers and physical locations from those counties highlighted in yellow. The 2007 budget summary was reported as distributed.

Communications Update: Jason Moses sends his regrets. He had conflicting meetings and in his absence, Mike Albers reported on the IECG conference call and subsequent action. Keith Haberer reported the recommendation from the conference call participants was to turn the IECG dollars back to the state to hire an individual and facilitate communication training. Pappy Lies moved to follow the recommendation of the participants. Mike Albers provided motion second. Motion carried. Jason Moses will provide a memorandum of understanding.

New Business:

Fiscal Agent 2008: Kerry McCue, Ellis County and John Cyr and Randy Hrabe, from North Central and Northwest Regional Planning and Development Commission were present in regard to the position. They stepped out of the meeting to facilitate open discussion following presentations. As it is unknown at this time what the amount of the funding will be for the next grant cycle, the Council is unable to give a M&A amount. Rather it is understood by both entities the M&A will be a percentage of dollars awarded. Pappy Lies moved Kerry McCue be appointed fiscal agent for the 2008 cycle. Motion died for lack of second. Mike Albers moved Northwest Regional Planning and Development Commission be appointed fiscal agent for the 2008 grant cycle with a formal thank you being extended to Kerry McCue for his service as fiscal agent for the Council. Rich Schneider provided second. Motion passed with one opposing vote.

Addie Homburg submitted her regrets and resignation from the Council due to her intent for position change and relocation. This resignation would extend to her IMT position also. The Council voiced their appreciation of all she has done while a member and vice chair.

Addie Homburg distributed "Tips for First Responders", a booklet with tips for assisting those with disabilities during emergency response.

Jim Fisher moved Council adjourn. Ray Smee provided motion second. Motion passed.

The next meeting will be September 9, 2008 at 10:00 a.m.

Respectfully submitted,

Deb Kaufman, Secretary

(These minutes are not yet Council approved.)