

Northwest Kansas Regional Homeland Security Meeting
December 14, 2009, Sheridan County EMS Building, Hoxie KS

Keith Haberer, Chair, called the December 14, 2009 meeting of the Northwest Kansas Regional Homeland Security Council to order at 10:00 a.m. and welcomed members and visitors.

<u>Members and Guests Present:</u>	Toby Prine, KS Emergency Management
Keith Haberer, Russell Co.	Jason Moses, Member at Large
Deb Kaufman, Region I EMS	Doug Janssen, Russell FD
Bob McLemore, Colby FD / Fire	Ray Smee, Goodland PD / KS Chief's
Deb Hays, Phillips Co. EM/KEMA	Lorraine Baughman, Rooks Co. PH
Gary Rogers, CH/RA/SH CO EM/KEMA	Cindy Mullen, Logan Co.
Tami Wood, NW Reg Hosp Coordinator	Al Pietrycha, National Weather Service
Kerry McCue, Ellis Co.	Steve Hirsh, Decatur Co.
Mickie Helberg, Graham Co.	Chris Brown, Phillips Co.
Jim Fisher, Rush Co.	Mike Albers, Thomas Co.
Jim Schroeder, Rawlins Co.	Kathleen Fabrizius, Trego Co.
Westley Kendall, Fiscal Agent, NWKPDC	Gail Ogle, Russell Co. GIS Coordinator
Butch Post, Rooks Co EM	Susan McMahan, Thomas Co. EM
Gary Brown, City of Hays Fire	Justin Kilian, Regional Tech Rescue Team
Brenden Ourth, Midwest Card and ID Solutions	Max Barrett, Regional Special Response Team

Steve Hirsch moved the minutes of the October 12, 2009 meeting be approved. Mike Albers provided motion second. Motion carried. There is a change in meeting agenda sequence.

- Justin Kilian, Regional Technical Rescue presented a yearly review of the project and a preview of 2010 activity. The project began in 2006 when the Homeland Security Council awarded the project a \$90,000 grant. We bought a truck, trailer and equipment with that grant. Also received was funding through the City of Hays Fire Department for equipment. The Northwest team is made up of 30 trained members from the City of Hays Fire, Ellis City Fire, Victoria City Fire, and Ellis County Rural. Training is ongoing and included a rope rescue class in 2009. In 2010, we have confined space operations, building collapse and trench collapse courses scheduled. Through funding from Midland Marketing, the grain elevator in Hays, five members will go to Michigan to attend a grain elevator rescue class. Those attending will return and hold a class for the Midland Marketing elevator to continue to train. We have a technical rescue state working group meeting quarterly. It is anticipated the team will come to the Council for future funding for training expenses. The current push is to get everyone operations level training. In the future, they would like to send a couple of individuals per year to training at Crisis City for structural/collapse technician level. We are seeking grant funding for \$15,000 for Paratech pneumatic rescue struts to ensure interoperability with equipment from the various regions. The truck and trailer are available for viewing today.
- Gary Brown reported on the operating procedures for team activation. The team deploys with no expectation of reimbursement. However, if you receive reimbursement for their services, it would be appreciated if you would share that reimbursement. The updated General Order was circulated. The team may be deployed at your request to your event. They will operate within the incident management system and needed supplies will come through that process. Last year we envisioned having to send a second wave of team individuals to relieve the initial team. We now envision if an event is large enough to take longer than 12 hours to

resolve, the state urban search & rescue team will be coming in behind us. Our team will function like the first responders and when the state team deploys, they will assume the position. If you have questions about the team or operating procedures, please email. All Council members were invited to tour the trailer.

- Toby Prine reported no one was able to attend the summit in Wichita last week because of the weather. Awards were presented at that summit. Jason Moses was unable to attend and Toby Prine presented an award to Jason Moses with the plaque inscription: On behalf of the Kansas Adjunct General's Department Division of Homeland Security we extend our sincere appreciation for your dedicated service and leadership that has fostered close working relationships leading to innovated, highly successful initiatives to protect, prevent, and respond to all hazards crisis. Jason Moses is very deserving, not just for his work for the Northwest Regional but also because of the things he has done. His communication skills have impacted not only the entire state, but our neighboring states also.
- They are closing three armories in the Northwest Region: Goodland, Phillipsburg and Russell so we have National Guard Armories in Hays, Colby and Norton.

Fiscal Agent Report:

- Kerry McCue reported the 2006 year is closed except for the inventory and this document for property agreements from the City of Hays on the trailer. A total of \$14.82 remains. The inventory has to be perpetual.
- In the 2007 fiscal year, there is \$49,354.96. In the GIS/EOC project update, there is \$7,912.87. All contractual agreements in the original contract have been met. We need an inventory of all the equipment that has been purchased, when it was purchased and where it was placed. IMT project has \$32,241.35 left in equipment and \$113.19 left in training. There are bills for \$100, leaving a balance of \$13 to spend within the training budget. These bills are pending Council approval. The electronic fingerprinting project is complete with \$100 left in budget and a complete inventory. There are dollars left in M & A. For budget totals, \$195,260.72 has been spent in the LETPP and \$231,456.31 in SHSP. 89% of the budget has been spent. Mike Albers moved to approve the two 2007 outstanding bills. Cindy Mullen provided motion second. Motion carried. Discussion was held regarding the Colby trailer. Modification is progressing. Jim Fisher moved to approve the extra \$800 for supplies for the Colby trailer. Al Pietrycha provided motion second. Motion carried.
- Westley Kendall distributed budget handouts showing 2008 budget expenditures. In the statewide DTRS Upgrade project expenditures are approximately \$177,000 with remaining budget just under \$116,000. Jason Moses is working on an updated inventory and completing equipment transfers. We also need to get the antenna order completed. On the IMT project, \$2,587.50 has been spent, leaving \$12,412.50. The electronic fingerprint project has had expenditures of near \$65,000, leaving just over \$10,000. All the equipment has been delivered. The Rush County system has been delivered, installed, and training will take place on December 21, 2009. The prehospital medical surge trailer project has shown expenditure of \$16,738.00 with \$53,262.00 remaining. The equipment list was submitted and some items were denied. Progress will continue once both trailers have arrived.

Old Business: Toby Prine reminded the Council of the need for appointment letters. We have letters from Phillips County, Chris Brown; Cheyenne County, Kari Gilliland; Graham County, Mickey Helberg; Kansas Emergency Management Association, Gary Rogers and Deb Hayes; Rawlins County, Jim Schroeder; Russell County, Keith Haberer; Region I EMS, Deb Kaufman and Gary Winter; Ellis County, Kerry McCue; Thomas County, Susan McMahan; Logan

County, Cindy Mullen; Sherman County, Crissy Conger; Decatur County, Steve Hirsch; Rush County, Jim Fisher. Officially, terms end next month. These are two year terms. Next month will be elections and we also need to remember our two “at large” positions. Currently holding those positions are Jason Moses and Al Pietrycha.

New Business:

- Roger Powers with Flinthills Solutions cancelled due to weather. We hope he will join us next month.
- Brenden Ourth with Midwest Card & ID Solutions out of Kansas City presented. The KS Division of Emergency Management (KDEM) deploying the first responder accountability system at the KDEM headquarters in Topeka. Midwest Card is the local Data Card dealer for Kansas and Missouri. They are the local Salamander Technology accountability dealer for Kansas and Nebraska. About three years ago, Midwest Card developed a relationship with 23 Northeast Kansas counties as they issued a photo identification card with bar coding to responders. The Incident Management Team card has a two dimensional bar code on the front of the card. Some of the Southeast Kansas and South Central Kansas counties, Finney County, and KDEM now use this solution.

The credentials are color coded: the gray cards are for government officials, green is for any medical/public health, blue is law enforcement, white is volunteer, yellow is emergency management and red is fire, covering the majority of ESF’s. Responder information is verified and entered through the Salamander software. One of the biggest strengths in the system is the layers of redundancy in place. There is a custom engraved two line tag with the county abbreviation and the name of the apparatus. Line two is the radio call identification for that vehicle. The incident commander at a scene can scan the barcode and learn the name, rank, organization and all first responder NIMS qualifications. The equipment tag is mounted to the driver’s side door of every emergency response vehicle. The responder clips their individual tag onto this ring and thereby establishes important manual accountability. As the incident grows larger tags can be transferred to a collection board.

Rapid Tag is also available with the software and was demonstrated as Council members entered today’s meeting just as it would be utilized at the staging area in the incident command structure. Operating on a separate, stand alone computer, it creates an incident specific credential or ID card using the information from a driver license and creates a Personnel Accountability Report (PAR) that can be used by the incident command system to time track personnel. Handhelds with wireless communications (500’ line of sight) can assist in tracking by showing movement throughout the event. An optional barcode can be placed on the back of the card which contains sensitive medical information and contacts. The reports produced are useful for reimbursement as well as responder tracking safety. Colorado uses the system state-wide as do 16-17 others. It is currently not affiliated with K-Serve. If utilized, the system needs to be used as part of the everyday process.

The Northeast region implemented a phase approach. Initially, they gave each county a card printer, giving them the ability to create this permanent ID card for every responder. In a perfect scenario every responder is going to have two of these cards prior to any events occurring. A PDA gave them ability to establish a manual, equipment tags, and instilled the foundation of the solution. Resource Manager is the database at the independent county level. Right now cost per card is about \$1.10. Most are putting an expiration date on the card to ensure up to date credentials. The Rapid Tag card is about .10 per card. Salamander is launching a radio frequency or proximity card. By January, Salamander will launch a

reprogrammable card.

Discussion was held regarding integration with hospital facilities with EM resource and patient tracking. Thomas County and Gove County have portions of this system.

- The Council next heard a proposal from Max Barrett with Russell County Sheriff's Department regarding building a Northwest Kansas Regional Swat Team with officers from Hays, Russell and Colby's active teams. Multi-jurisdictional members make up the teams. They are looking at possible ways to get a 4-wheel drive, level 4 or 5, armored vehicle for use in the Northwest Region. The current vehicle that has been used for incidents in our Region is stationed in Wichita making a four hour response time when needed. Russell County will garage it, and provide maintenance and upkeep. They would man it and drive it to the needed location. The new unit price is \$220,000 but a used vehicle might be a consideration. By specified standards it must be equipped with radioactive monitoring equipment. The air monitoring system is part of the system.
- Jason Moses presented FY2010 Homeland Security IECGP Grant information allocated to the states. Funding has increased slightly for the fiscal year 2010 interoperable emergency communications grant. The 2008 amount was \$369,000, \$398,000 in 2009, and this year we received \$438,500 statewide. The approach is a more "all hazards" approach this year. Once again this grant requires an 80% pass through to the regions. \$87,700 is retained at the state and the remainder is divided equally between the regions resulting in \$50,114.29 per region. The main pieces of the grant focus on planning, training and exercise. With the prior years' dollars a collective massive training and exercise program concerning emergency communications was funded. It is time to once again look at equipment which requires a 25% match. The total match, if every dollar of the grant was used for equipment, would be \$146,167, which when combined with the federal allocation totals \$584,000. If a region were to match their \$50,000, the matching requirement is \$16,700. 5% is allowed for management and administration for regional projects. If a region wants to develop their own instead of joining in on a statewide project, they can use the 5% to pay a fiscal agent or manage their portion of the grant. We are preliminarily looking at the potential of doing two additional P-25 site conversions this year. The Kansas SIEC met on November 4 and we want to use this again to keep things moving. With this combined project, the state will not take M & A but rather assume that cost. So every dollar from the state level will also go into this effort as well. A potential statewide project would complete the digital sites in Ford and Smith counties. Smith will finish out the North Central Region and provide some service to the South Central and Ford County would benefit the Southwest part. Through some balance funds, we hope to convert Thomas County. The deadline for the grant application is February 12, 2010.

Mickie Helberg moved the Council MOU the funds back to the state. Al Pietrycha provided motion second. Motion carried unanimously. It was also discussed regional leaders will encourage other regions to assist in this effort. The Northwest Region has been willing to assist in the projects completed in the other regions. The Northwest always receives the least amount of dollars out of all the regions.

Project Updates:

- Bob McLemore reported the IMT trailer can be deployed by the end of the week with radio communication with the exception of some Motorola equipment that has not arrived. At the first of the year, they will look at training. The date for the safety officer training has not been set. Everyone we have completed the command and general staff training. Several are

still waiting for position specific courses. We do have one application in for PIO. The applicant is completing his 300 & 400. He has had a lot of experience as well as training.

- Deb Kaufman reported one of the prehospital medical surge trailers has arrived. The second is on its way. Once they have arrived and we have completed the few things still pending on them, we will order equipment. We are looking at other methods of funding the miscellaneous office equipment needed to set up staging/equipment/supplies records as it was denied.
- Chris Brown reported on the GIS project. Everything is being finished. There was a November 10, 2009 meeting in Hays. Software and equipment was distributed. It was a successful workday.

Announcements:

- Toby Prine reported we need to be thinking very seriously about our 2010 projects. The law enforcement set aside is a challenge to meet. It is 27% for 2009 and can be expected to be that or 28% again for 2010. 2010 also has a planning set-aside. Several Council members have mentioned doing a single large project to accomplish these goals. Between now and January consider potential projects for 2010 with those set-asides in mind. Be prepared to come back, all of you who have already been appointed, for a couple of intense regional council meetings to identify projects.
- Roger Powers from Flinthills Solutions is coming with another potential project in January.
- Deb Hays will follow up with a quote from Midwest Card and ID Solutions.
- Keith Haberer reported there has been a meeting in Russell regarding the state animal response team, and then Dec 4, 2009 in Hays we had a more localized meeting with the surrounding Emergency Managers on county animal response teams. Right now we are considering a regional animal response team. Barton County, Russell County, Trego County, Ellis County, Graham County, and Rooks County have been involved with discussion. The next meeting is January 8 at the Stockton EOC in Rooks County. Interested counties are welcome.

The Council will next meet on January 11, 2010.

Bob McLemore motioned to adjourn. Cindy Mullen provided motion second. Motion carried.

Respectfully submitted,

Deb Kaufman, Secretary

(These minutes are not yet Council approved.)