

Northwest Kansas Regional Homeland Security Meeting
March 9th, 2009 Sheridan County EMS Building, Hoxie

Keith Haberer, Region Chair, called the March 9th, 2009 meeting of the Northwest Kansas Regional Homeland Security Council to order at 10:00 a.m. Participants were asked to introduce themselves.

Members and Guests Present:

Jason Moses, Member at Large
Doug Janssen, Russell Fire Dept.
Al Pietrycha, National Weather Service
Gary Rogers, CH/RA/SH Co. EM
Corina Cox, Fiscal Agent
Kerry McCue, Ellis Co.
David Cuthbertson, KS Animal Health Dept.
Chris Brown, Phillips Co.
Jim Fisher, Rush Co.
Jacque Boultinghouse, Sheridan Co.
Robin Reitmeyer, Kansas Highway Patrol
Dr. Hallie Hasel, DVM
Gail Ogle, Russell Co. GIS Coordinator

Keith Haberer, Russell Co.
Deb Kaufman, Region I EMS
Bob McLemore, Colby Fire Dept.
Ray Smee, Goodland Police Dept.
Deb Hays, Phillips Co. EMS
George (Pappy) Lies, Gove Co.
Cindy Mullen, Logan Co.
Jim Schroeder, Rawlins Co.
Crissy Conger, Sherman Co.
Mike Albers, Thomas Co.
Toby Prine, KS Homeland Security
Steve Sutton, KS Board of EMS
Susan McMahan, Thomas Co. EM

Mike Albers made a motion to approve the minutes from the January 12, 2009 meeting as posted on the web site and emailed. Jim Fisher provided motion second. Motion passed.

Homeland Security Regional Emergency Manager Report: Toby Prine reported on the March 3, 2009 ESF-8 meeting in Oakley, KS. Approximately sixty-five were in attendance and the majority of the participants gave excellent reviews. The group would like to meet at least twice a year. The next day he attended a meeting in Topeka for a staff meeting for Committee on Emergency Planning and Response (CEPR). Pat Collins, the Riley Co. Emergency Manager, was voted to be representative for all of the regional councils at the CEPR. He will report to all of the regions. Toby Prine shared calendar dates. He has an Emergency Management Support Association of Kansas (EMSAK) meeting that he will present to on April 2-3, 2009. Then, there is a 3-state agricultural exercise during the month of April. He has a planning conference on April 6-8, 2009 in Iowa. There is an exercise at the Wolf Creek Nuclear Power Plant on April 9, 2009. April 15, 2009 is a mini KAC meeting in Colby. He has a planning conference in Colorado Springs on April 20-24, 2009. There is an ICS 300 course in Russell on May 12-13, 2009. He has a Vigilant Guard exercise on June 18-24, 2009.

Hays/Colby Hospital Trailer SOP's: The SOP's and inventory list for the Hays/Colby Trailer requests were distributed as provided by Tami Wood. Also included were contact information and instructions for deployment.

Project Updates:

- Training and Exercise Committee: Cindy Mullen discussed attendance at the ESF-8 meeting. She asked for clarification on the expectations for their committee. Toby Prine explained there will be special training requirements and exercises for 2009

projects. The Training and Exercise Committee will monitor those requirements and project compliance to specifications. For example, there is an agriculture-related exercise for 2009 the southwest region, Oklahoma, and Texas. Another exercise will be conducted with Kansas, Nebraska, Colorado, and Wyoming; a stop-movement type of exercise.

- Communications and Technology Committee: Jason Moses reported there is currently a rebate offer he would like to take advantage of by purchasing as much of the remaining 2006 equipment as he can at the rebated price. Understanding that our 2008 projects are approved, and working with the fiscal agent of the fiscal year 2008 grant, he would like to order that equipment utilizing the same rebate prior to the rebate expiration date of March 31, 2009. That is the 18 control stations for the dispatch centers, 18 for the EOC's, and one mobile radio per service for EMS. It would also include installation of that equipment. Cindy Mullen moved to approve the purchase of the 2006 additional equipment to finish the project as well as begin the 2008 project utilizing the rebate before the March 31, 2009 deadline. Motion second provided by Deb Kaufman. Motion carried.

Jason Moses stated he has been working with the hospital region and all the 800 MHz equipment has been delivered. They are now working on getting the programming finished. There are some disparities on the installation fees; one facility is about \$2,300; another \$600. They are trying to get that somewhat standardized. Every hospital in the region received the equipment. The location of the radio equipment within the hospital was a local hospital decision.

The two individuals hired to begin the radio system training go to Wichita to begin training. One of the individuals is J.L. Ellis from Colby Fire Department.

MOCOM was discussed. Deb Hays had contacted him a few weeks ago, and Smith County and Osborne County have equipment up and are now on MOCOM. SOPs and testing procedures will be modified to include them.

Mike Albers reported that the Southwest Region has their amateur radio station links for all of their hospitals. The link is now up and running between Colby and the Southwest Region. He has a map and a list of what is up and running with that link. The counties around Thomas County, with just a little equipment, could link in with the Southwest Region. If anyone is interested, please contact him.

- Deployable Resources Committee: Bob McLemore reported that the IMT trailer is currently under construction: mechanical and renovation. There has been a request for partial payment and more information will be requested. The IMT will be meeting March 25, 2009 at a location to be determined. On the agenda will be new IMT training. Potential new members should take advantage of the ICS 300 training class in Russell. We are currently recruiting new IMT members, so if anyone in the counties is interested, please let Bob McLemore know of your desire to be an IMT member. It is a benefit to your community to have the training. Hopefully the trailer will be finished soon, and plans can be submitted for filling them. A number of IMTs may be asked to participate in the Salina training in June.
- Executive Committee: Keith Haberer reported there were a few executive committee meetings in Salina that he and Toby Prine attended. The Regional Council Leadership Committee met and discussed the upcoming capability assessment.

Capability Assessment – April Meeting Preparation: Toby Prine reported the Adjutant General's office has requested an assessment to utilize to build a strategic plan. We have been very fortunate, because our outcomes have been pretty strategic and have had long reaching effects. However, this process will document that. Connie Satzler will facilitate. The process and organization was discussed. We will confirm the start time. Please register on-line. A meal will be provided. The meeting is scheduled from 9:30 to approximately 3:30 p.m. An agenda will be provided. We are a lot better organized and prepared for 2009. We will begin the process today. If you find subject matter experts are necessary, it may be arranged to bring them in. (The next forty minutes was spent in meeting within the four groups to make plans for the April meeting.)

Council Budget report for 2006 and 2007: After re-convening as a group, Kerry McCue reported about the council's budget for 2006 and 2007 projects. Of the 2006 projects, MOCOM should be taken care of very soon; there is \$16,500 left. Regional Rescue Team has about \$4000 left that has been designated for generators for the trailers following budget change approval. Net EOP is complete. M & A is completed. For 2007, we just made the first payment for EOC upgrades last month. Each county will be given a list of GIS items to choose from depending on county need. The work on the IMT project trailers is underway. Electronic Fingerprinting project is finished with the exception of 2 inventory items. M & A project is 25% spent. The next meeting of the Council will be April 13, 2009. Everyone has been asked to register on-line at the address sent out by Keith Haberer via email. With no further business, meeting adjourned.

Respectfully submitted,

Deb Kaufman, Secretary

(These minutes approved by Council on 5/11/2009.)